



**VILLAGE OF INDIANTOWN
ADDENDUM TO THE AGENDA
FOR THE REGULAR VILLAGE COUNCIL MEETING OF**

December 12, 2024
6:30 PM

At the request of the Village Manager please add this item to the agenda for the Regular Village Council Meeting to be held on December 12, 2024 - 6:30 PM

VILLAGE COUNCIL
CARMINE DIPAOLO, MAYOR
ANGELINA PEREZ, VICE MAYOR
PHYLLIS WATERS BROWN
VERNESTINE WILLIAMS-PALMER
KAREN ONSAGER

ADMINISTRATION
TARYN KRYZDA, VILLAGE MANAGER
LARHONDA MCBRIDE, VILLAGE CLERK
WADE C. VOSE., VILLAGE ATTORNEY

REGULAR AGENDA

ResolutionA RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF
Utility INDIANTOWN, FLORIDA, ADJUSTING UTILITY SERVICE COST
Service RECOVERY CHARGES FOR FISCAL YEAR 2024-2025 AND
Cost AUTHORIZING SUBSEQUENT ANNUAL ADJUSTMENTS OF UTILITY
Recovery SERVICE COST RECOVERY CHARGES BASED ON A SPECIFIED
PRICE INDEX; PROVIDING FOR FINDINGS, CONFLICTS,
SEVERABILITY, AND AN EFFECTIVE DATE.

VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM

MEETING DATE: December 12, 2024

MEETING TYPE: Regular Meeting

AGENDA ITEM TITLE: A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADJUSTING UTILITY SERVICE COST RECOVERY CHARGES FOR FISCAL YEAR 2024-2025 AND AUTHORIZING SUBSEQUENT ANNUAL ADJUSTMENTS OF UTILITY SERVICE COST RECOVERY CHARGES BASED ON A SPECIFIED PRICE INDEX; PROVIDING FOR FINDINGS, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

SUMMARY OF ITEM: On June 13, 2024, the Village of Indiantown (Village) Council was presented water and sewer cost of service data provided by the Village's utility rate consultant, Raftelis. The information presented as provided by Raftelis showed that water and wastewater user rates and charges are in need of a significant increase. This is largely due largely to the fact that no periodic adjustments to rates have been made during the previous four years since the Village acquired the utility in September, 2020. The utility has also faced significant price increases and inflationary cost factors during this time. Due to the deferral of rate increases and the need to now catch up to cover current costs.

As such, the Cost Recovery Charges (Schedule 1) in Exhibit A have been updated in accordance with the consultant's recommendations to reflect the proportionate rate increases applied to water and sewer rates, respectively. As Schedule 1 delineates, those cost recovery fees and charges include customer deposits, turn-on and turn-off charges, physical connection charges, NSF fees, as well as merchant service fees, but with said merchant fees limited to certain specified costs.

An increase in late fees to better reflect actual costs has also been made, as well as a requirement for additional customer deposits to be held from customers who make recurring late payments (3+ times in 12-months). Additional customer deposits will also be held from customers who have been disconnected for non-payment. Due to the fact that between 500 – 600+ customers (1 in 4 to 1 in 3) pay late every month, and between 40 – 70 customers are disconnected from service each month for non-payment, it has become necessary to address the need to increase late fees and to create a greater disincentive for late payments, and to hold additional deposits from customers who are at high-risk of non-payment and default. Also, the cash flow needs of the utility are such that with such a high percentage of late paying or non-paying customers, the impact on operational cashflow and the utility's ability to pay its own bills are adversely affected. The burden of late paying and non-paying customers is shifted to customers who do maintain current balances. The change in late fees and increased customer deposits should create the necessary incentive to alleviate that imbalance.

The Village Council on August 22, 2024 deferred adopting the proposed cost recovery rates until after there were meetings for the public to attend and have the proposed rates further explained. Information was provided to utility customers with their utility bill mailed in September that public meetings to discuss the proposed cost recovery rates would be held on October 12, 2024 at 9:00 AM, 11:30 AM, and 2:00 PM at Village Hall.

In total, about 15 residents attended throughout the day, and better understood why the proposed rates were necessary. The utilities operate as an enterprise fund, the fees collected are to cover the cost of operation and also provide for future capital improvements and replacement of equipment. The proposed cost recovery fees will be effective as of January 1, 2025.

The utility bills mailed in November included a letter dated November 15, 2024 that reflected the proposed rates and communicated the proposed rates would be presented to and adopted by the Council on December 12, 2024, which is a requirement to provide adequate notice to the utility customers.

FISCAL IMPACT STATEMENT:

The adjustments to the Utility Service Cost Recovery fees and charges have been made in direct accordance with and proportional to the corresponding water or wastewater user charges and fees, unless where otherwise noted. No inflation-indexing or other annual increases in the Cost Recovery fees have been proposed and will only be adjusted via a subsequent resolution as approved by the Council. As with the monthly user rates and charges, it is important to adjust these fees to better ensure fiscal stability of the utility and to provide reliable service for the benefit of current and future ratepayers of the Village of Indiantown.

RECOMMENDATION: Staff recommends adoption of the resolution approving the increase in the Cost Recovery Fees (Schedule 1) as delineated in Exhibit A.

PREPARED BY: Taryn G. Kryzda

DATE: 12/11/2024

ATTACHMENTS:

Description

resolution to adopt cost recovery charges 2024

Cost Recovery Exhibit A 12 12 24

letter sent 11 15 24 to utility customers

VILLAGE OF INDIANTOWN, FLORIDA

RESOLUTION NO. 020-2024

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADJUSTING UTILITY SERVICE COST RECOVERY CHARGES FOR FISCAL YEAR 2024-2025 AND AUTHORIZING SUBSEQUENT ANNUAL ADJUSTMENTS OF UTILITY SERVICE COST RECOVERY CHARGES BASED ON A SPECIFIED PRICE INDEX; PROVIDING FOR FINDINGS, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, on September 24, 2020, the Village of Indiantown adopted Utility Service Cost Recovery Charges by passing Resolution No. 041-2020; and

WHEREAS, in 2024, the Village hired a consultant, Raftelis Financial Consultants, Inc., (the "Consultant"), to conduct a study to determine the appropriate adjusted utility service cost recovery charges for the Village; and

WHEREAS, the Village Council finds and determines that the adjusted utility service cost recovery charges set forth in this Resolution, which were determined through a study for that purpose conducted by the Consultant, are reasonable and reasonably approximate the actual adjusted costs which overall will be incurred by the Village for the provision of the services described in the Schedule of Utility Service Cost Recovery Charges, attached hereto as Exhibit "A"; and

WHEREAS, the Village Council further finds and determines that the adjustment of the utility service cost recovery charges as reflected in Exhibit "A" is fair and equitable and would promote health, safety, welfare, and morals of the Village residents; and

WHEREAS, the Village held three workshops on Saturday, October 12, 2024, to provide Village residents and other affected parties the opportunity to further discuss the proposed adjusted utility service cost recovery charges.

NOW, THEREFORE BE IT RESOLVED, by the Village Council of the Village of Indiantown, Florida, as follows:

SECTION 1. RECITALS. The foregoing recitals are true and correct and by this

reference are hereby incorporated herein and made an integral part hereof as though fully set forth herein, and adopted as findings of the Village Council of the Village of Indiantown.

SECTION 2. ADOPTION OF SCHEDULE OF ADJUSTED UTILITY SERVICE COST RECOVERY CHARGES. The Schedule of Adjusted Utility Service Cost Recovery Charges prepared by the Consultant, and attached hereto as Exhibit “A,” is hereby approved and adopted as the Village of Indiantown’s adjusted Utility Service Cost Recovery Charges.

SECTION 3. AUTHORIZATION TO TAKE ACTIONS TO EFFECTUATE ADJUSTED UTILITY SERVICE COST RECOVERY CHARGES. The Village Manager is authorized and directed to implement the Village of Indiantown’s adjusted Utility Service Cost Recovery Charges, as reflected in Exhibit “A.”¹

SECTION 4. SEVERABILITY. The provisions of this Resolution are deemed severable. In the event that any word(s), phrase(s), portion(s), sub-sub-section(s), sub-section(s), or section(s) of this Resolution is for any reason whatsoever held to be invalid, illegal, unconstitutional, contrary to law, or against public policy, by any court, administrative agency, or other body with competent jurisdiction, such word(s), phrase(s), portion(s), sub-sub-section(s), sub-section(s), or section(s) of this Resolution shall be null and void, and shall be deemed severed, and a separate, distinct, and independent provision from the remaining provisions of this Resolution, and such holding shall in no manner affect the validity of the remaining words, phrases, portions, sub-sub-sections, sub-sections, or sections of this Resolution, which shall remain in full force and effect. This Resolution shall be construed in a manner to accomplish, to the greatest extent legally possible, the purposes of this Resolution as expressed herein.

SECTION 5. CONFLICTS. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 6. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption, but the adjusted Utility Service Cost Recovery Charges set forth herein shall go into effect on January 1, 2025.

¹ Notwithstanding reference in the title of this resolution to authorization of subsequent annual adjustments of Utility Service Cost Recovery Charges based on a specified price index, the Utility Service Cost Recovery Charges shall not be automatically adjusted by virtue of this resolution.

Resolution No. 020-2024 – Adjustment of Utility Service Cost Recovery Charges

ADOPTED this 12th day of December, 2024.

ATTEST:

VILLAGE OF INDIANTOWN, FLORIDA

LARHONDA MCBRIDE
VILLAGE CLERK

CARMINE DIPAOLO
MAYOR

REVIEWED FOR FORM AND CORRECTNESS:

WADE C. VOSE
VILLAGE ATTORNEY

Exhibit "A"
Schedule of Utility Service Cost Recovery Charges

Exhibit A

PROPOSED REVISED WATER AND WASTEWATER COST RECOVERY CHARGES INCREASE

HEARING DATE: DECEMBER 12, 2024 @ 6:30PM

LOCATION: 15516 SW OSCEOLA STREET, SUITE C INDIANTOWN, FL 34956

The Village of Indiantown Water and Wastewater Cost Recovery Charge schedule below represents a **PROPOSED REVISED** rate schedule with an **EFFECTIVE DATE of JANUARY 1, 2025**.

Schedule 1

Cost Recovery Charges

Utility Deposits

Residential Deposits

	<u>Current</u>	<u>Revised</u>
Water and Sewer Service	\$140.00	\$170.00
Water Services Only	\$60.00	\$80.00
Sewer Service Only	\$80.00	\$90.00
Additional Customer Deposit - 3+ Past-Due/12mo.		50%
Additional Customer Deposit - 5+ Past-Due/12mo.		100%
Additional Customer Deposit - Each Disconnection/12mo.		100%

<u>General Service Deposits</u>	<u>Current</u>		<u>Revised</u>	
	<u>Water</u>	<u>Wastewater</u>	<u>Water</u>	<u>Wastewater</u>
5/8" x 3/4" Meter	\$125.00	\$165.00	\$150.00	\$200.00
1.0" Meter	\$225.00	\$275.00	\$270.00	\$330.00
1.5" Meter	\$375.00	\$450.00	\$450.00	\$540.00
2.0" Meter and Larger	Case-by-Case	Case-by-Case	\$740.00	\$900.00

Turn-On and Turn-Off Charges

	<u>Current</u>	<u>Revised</u>
Account Setup Charge (no field work)	\$25.00	\$30.00
Normal Water Turn-on-Turn-off Char	\$50.00	\$60.00
Restoring Service after Business Hou	\$150.00	\$180.00
Final Meter Reading Fee & Bill	\$35.00	\$40.00
Late Payment Fee(1)(2)	1.5% or \$5	\$35.00

(1) per Active Residential and Commercial Account.

(2) Guaranteed Revenue - for each ERC of Guaranteed Revenue that is 30-days past-due from the annual invoice date, with an additional late fee of equal amount (\$35) per ERC for each additional increment of 30-days beyond the previous 30-days when payment of Guaranteed Revenue was deemed past due.

NOTE: • RATE INFORMATION IS AVAILABLE AT indiantownfl.gov/water/page/current-rates
 • ALL REVISED FEES AND CHARGES ARE PROPOSED AND NOT YET ADOPTED

PROPOSED REVISED WATER AND WASTEWATER COST RECOVERY CHARGES INCREASE

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<u>Physical Connection Charges</u>	<u>Meter & Line</u>	<u>Meter Only</u>	<u>Revised</u>
5/8" x 3/4" Meter	\$295.00	\$150.00	Cost + 10%
3/4" Meter	\$335.00	\$175.00	Cost + 10%
1.0" Meter	\$400.00	\$200.00	Cost + 10%
1.5" Meter	\$500.00	\$275.00	Cost + 10%
2.0" Meter	\$750.00	\$450.00	Cost + 10%
3.0" Meter	Cost + 10%	Cost + 10%	Cost + 10%

<u>Returned Check</u>	<u>Current</u>	<u>Revised</u>
Face Value less than \$50	\$10.00	NSF Fee + \$15
Face Value greater than \$50	\$20.00	NSF Fee + \$15
Face Value greater than \$300	Not Specified	NSF Fee + \$15

<u>Other Charges and Fees</u>	<u>Current</u>	<u>Revised</u>
Grease Trap Inspection	<u>\$75.00</u>	<u>N/A</u>
RV Dump Charge @ WWTF	<u>\$20.00</u>	<u>N/A</u>

<u>Merchant Service (Credit Card) Fees</u>	<u>Revised</u>
All Customer Deposits	<u>4% of Total</u>
Water/Sewer Connection Fees	<u>4% of Total</u>

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NOTICE TO VILLAGE OF INDIANTOWN UTILITY CUSTOMERS Village of Indiantown Water and Sewer Cost Recovery Charges

November 15th, 2024

Dear Village of Indiantown Utility Customer:

To continue to provide you with reliable and dependable water and wastewater service, it sometimes becomes necessary to enact annual rate increases. Please take notice that the Village of Indiantown Council will be proposing New Cost Recovery Charges. The meeting is scheduled for Thursday December 12, 2024, at 6:30 PM at the following location:

Village of Indiantown
Council Chambers
15516 SW Osceola St Suite C, Indiantown, FL 34956

Details of the proposed Cost Recovery charges are available at

<https://www.indiantownfl.gov/water/page/proposed-utility-rates>

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings, because of a disability or physical impairment, should contact the Manager's Office (772) 597-9900 at least five calendar days prior to the meeting.

Taryn Kryzda
Village Manager



AVISO A LOS CLIENTES DE SERVICIO PUBLICOS DEL PUEBLO DE INDIANTOWN Cargos de Recuperación de costos de agua y alcantarillado del Pueblo de Indiantown

Noviembre 15, 2024

Estimado cliente de servicios públicos del Pueblo de Indiantown:

Para continuar brindándole un servicio confiable de agua y aguas residuales, a veces es necesario realizar aumentos anuales en las tarifas. Tenga en cuenta que el Consejo del Pueblo de Indiantown propondrá nuevos cargos de recuperación de costos. La reunión está programada para el jueves 12 de Diciembre del 2024 a las 6:30 PM en el siguiente lugar:

Village of Indiantown
Council Chambers
15516 SW Osceola St Suite C, Indiantown, FL 34956

Los detalles de los Cargos de Recuperación de costos de agua y alcantarillado están disponibles en:

<https://www.indiantownfl.gov/water/page/proposed-utility-rates>

De conformidad con las disposiciones de la Ley Estadounidenses con Discapacidades, cualquier persona que requiera las adaptaciones para participar en estas reuniones, debido a una discapacidad o impedimento físico, deben comunicarse con la Oficina del Gerente (772) 597-9900 al menos cinco días calendario antes de la reunión.

Taryn Kryzda
Village Manager



AVI POU KLIYAN SÈVIS PIBLIK VILAJ INDIANTOWN

Vilaj Indiantown chaj pou rekiperasyon frè sevis Dlo potab ak Dlo dechè

15 Novanm, 2024

Chè Kliyan, sèvis piblik Indiantown:

Pou kontinye ba'w sèvis ki fyab epi serye pou dlo potab ak dlo dechè, pafwa li nesèsè pou nou ajoute yon pousantaj ogmantasyon anyèl sou frè sèvis sa yo. Tanpri, pran nòt ke Konsèy Vilaj Indiantown an pwal pwopoze nouvo chaj rekiperasyon pri. Reyinyon an pwograme pou Jedi 12 desanm 2024, nan 6:30 PM nan kote sa a:

Vilaj Indiantown
Chanm Konsèy yo
15516 SW Osceola St Suite C, Indiantown, FL 34956
detay sou frè yo pwopoze pou rekiperasyon pri yo disponib nan
<https://www.indiantownfl.gov/water/page/current-rates>

Dapre dispozisyon Lwa Ameriken Andikape yo, nenpòt moun ki bezwen aranjman espesyal pou patisipe nan reyinyon say o, akòz li Enfim oswa li gen andikap fizik, ta dwe kontakte biwo manadjè a Vilaj la nan (772) 597-9900, o mwen senk jou anvan reyinyon an.

Taryn Kryzda
Village Manager



15516 SW Osceola St Suite B, Indiantown, Florida 34956 •
Phone: (772) 597-9900 • indiantownfl.gov

PROPOSED REVISED WATER AND WASTEWATER COST RECOVERY CHARGES INCREASE

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