



**VILLAGE OF INDIANTOWN
AGENDA
REGULAR VILLAGE COUNCIL MEETING**

January 10, 2019
6:30 PM
at the INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

VILLAGE COUNCIL
SUSAN GIBBS THOMAS, MAYOR
GUYTON STONE, VICE MAYOR
JACKIE GARY CLARKE
ANTHONY D. DOWLING
JANET HERNÁNDEZ

ADMINISTRATION
TERESA LAMAR-SARNO, VILLAGE MANAGER
WADE C. VOSE, VILLAGE ATTORNEY
CHERIE WHITE, VILLAGE CLERK

Civility: Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That's why we say "Character Counts" in Indiantown. Civility is practiced at all Village meetings.

Special Needs: If anyone attending this meeting requires a reasonable accommodation, please contact Cheryl White, Village Clerk, by telephone at (772) 597-9900 or by email at cwhite@indiantown.org. at least 48 hours in advance.

Quasi-Judicial Hearings: Some of the matters on the Agenda may be "quasi-judicial" in nature. Village Council Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. Unsworn comment will be given its appropriate weight by the Village Council.

Appeal of Decision: If a person decides to appeal any decision made by the Village Council with

respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

Consent Calendar: Those matters included under the Consent Calendar are typically self-explanatory, non-controversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any Village Council Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a Village Council Member, or by any member of the public desiring it to be heard, without a motion.

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATIONS

PUBLIC COMMENT

*-The public is invited to comment for up to 3 minutes **on any item not on the Agenda.** Questions are typically deferred to staff, and if civility is not practiced, the Mayor may rule the person out of order, and may require the person be removed from the meeting.*

COMMENTS BY VILLAGE COUNCIL MEMBERS

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COMMENTS BY VILLAGE MANAGER

APPROVAL OF AGENDA

-A motion is adopted to approve the Agenda as it appears, or as modified by motion of the village council.

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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CONSENT CALENDAR

1. Minutes of December 13, 2018 Regular Council and December 20, 2018 Joint Council CPR Meetings.
2. RESOLUTION No. 001-2019 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADOPTING A SCHEDULE OF 2019 BUILDING INSPECTION FEES, INCLUDING FIRE PREVENTION FEES; AND PROVIDING FOR AN EFFECTIVE DATE.
3. Adopt 2019 Village Council Meeting Calendar.
4. Approval of Contract with Calvin, Giardono and Associates, Inc. for Code Compliance Services for the Village of Indiantown

5. RESOLUTION No. 004-2019 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING RULES OF PROCEDURE FOR THE VILLAGE COUNCIL TO ADD VILLAGE COUNCIL COMMITTEE REPORTS TO THE REGULAR MEETING AGENDA; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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REGULAR AGENDA

6. RESOLUTION No. 003-2019 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADOPTING THE INTERLOCAL AGREEMENT FOR THE CREATION OF THE MARTIN COUNTY METROPOLITAN PLANNING ORGANIZATION RECORDED IN THE OFFICIAL RECORDS BOOK 2781, PAGE 2738, OF THE PUBLIC RECORDS OF MARTIN COUNTY, FLORIDA, AND THE AMENDMENT REPLACING THE INDIANTOWN NON-VOTING MEMBERSHIP WITH A VOTING MEMBERSHIP FOR THE VILLAGE OF INDIANTOWN.

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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7. Recommend (4) Indiantown Community Trust Fund Selection Committee Grant awards:
Kindoo Family Center, requested Martin County 4-H Foundation, Inc. Boys and Girls Club of Martin County YMCA of the Treasure Coast-Indiantown Branch

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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8. Recommend (1) Indiantown Community Trust Fund Selection Committee Grant award.
Martin County School District Warfield Extended Day

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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9. Update to the Comprehensive Plan Timeline

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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FIRST READING ORDINANCES

10. ORDINANCE NO. 001-2019 -- AN ORDINANCE OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING CHAPTER 67, ARTICLE 7, NUISANCE ABATEMENT, SECTION 67.201, OF THE VILLAGE OF INDIANTOWN'S TRANSITIONAL CODE OF ORDINANCES TO CHANGE THE HEIGHT LIMIT ON WEEDS, UNDERGROWTH AND OTHER DEAD OR LIVING PLANT LIFE FROM 18 INCHES TO 10 INCHES; PROVIDING FOR FINDINGS, SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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SECOND READING ORDINANCES

DISCUSSION ITEMS

11. Stormwater Master Plan Presentation
12. Roadway Mowing and Landscape Maintenance Standards

ANNOUNCEMENTS

NEXT REGULAR MEETING

ADJOURNMENT

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETINGDATE: January 10, 2019

MEETING TYPE: Regular Village Council Meeting

AGENDA ITEM TITLE: Minutes of December 13, 2018 Regular Council and December 20, 2018 Joint Council CPR Meetings.

SUMMARY OF ITEM:

RECOMMENDATION: Approve Minutes

PREPARED BY: Cherie White DATE: 1/4/2019

REVIEWED BY: DATE:

APPROVED BY: DATE:

ATTACHMENTS:

Description

12/13/2018 VCM

12/20/2018 Joint CPR/VCM



VILLAGE OF INDIANTOWN
VILLAGE COUNCIL MEETING
December 13, 2018
MINUTES

ROLL CALL

Cherie White, Village Clerk

PRESENT

Council Member Dowling, Council Member Hernández, Mayor Gibbs Thomas, Vice Mayor Stone, Council Member Clarke. Village Manager Teresa Lamar-Sarno and Village Attorney Wade Vose

INVOCATION: Pastor Patrick Dennis, Indiantown Baptist Church

PLEDGE OF ALLEGIANCE: Mayor Gibbs Thomas led the council in the pledge of allegiance.

PUBLIC COMMENT

PROCLAMATIONS, AWARDS AND SPECIAL PRESENTATIONS

2. Village Seal Finalists

Students who participated in the Village Seal art contest were recognized and presented with a certificate of appreciation for their submission.

PUBLIC COMMENT

The following members of the public came forward and offered public comment.

Amy Brunjes, Florida Power and Light

Jennifer Ferrari, Florida Community Health

Scott Watson, Indiantown Community Athletics Association

COMMENTS BY VILLAGE COUNCIL MEMBERS

Council Member Dowling said he was excited over the Community Health expansion and thanked Thelma Waters for her advocacy efforts. He congratulated all the students for their Village seal submissions. He announced that the Council members have new phone numbers. He also thanked the Village staff. He announced that he will not be at the January 10, 2018 meeting. He recognized and thanked her for her attendance, Martin County Commissioners Jenkins aide Colleen.

Council Member Clarke asked the public to be patient while the Village continues to grow.

Council Member Hernandez thanked Donna Carmen and staff for the Holiday float. She also thanked staff for their hard work, and stated that staff sometimes works long nights and wanted to recognize their efforts.

She apologized to the Mayor for her comments at the past meeting. She wanted the public and council to know that she was grateful for her position on the Council.

Vice Mayor Stone thanked everyone for their attendance.

Mayor Thomas thanked everyone for their attendance and participation. She announced that the Council participated in two Christmas parades. She also thanked the Chamber of Commerce for their efforts. She also announced that some of the council members attended the Treasure Coast Regional League of Cities Holiday Gala and Installation of Officers. She also announced that she met with the Business Development Board, Tim Dougher who is putting together their strategic plan and future public workshops. She announced a new business opening in Indiantown, Colab Farms.

COMMENTS BY VILLAGE MANAGER

Village Manager Lamar-Sarno introduced the new Village of Indiantown Engineering firms Captec Engineering, Kimley Horn Engineering, Ecological Associates and Bowman Consultants. She also introduced Bernard Pita of CGA who will be doing Code Inspections for the Village. She thanked members of the public who have been working on the 1 -Year Anniversary of the Village. She announced that Tim Dougher of the BDB and there are flyers in the back of the room for the Business accelerator program and encouraged participation. She presented a permit status report to the Village Council. A Special Joint meeting is scheduled for December 20, 2018 beginning at 6:30 pm.

APPROVAL OF AGENDA

Village Attorney asked hat item 3 be moved to 11a.

Motion: Approve the Agenda moving item number 3 to item number 11a

Moved by Vice Mayor Stone, seconded by Council Member Hernández.

Approved 5/0

CONSENT CALENDAR

Item 3 has been moved to item 11a.

3. **(CONTINUED TO 02/28/2019)** ORDINANCE NO. 10-(2018) AN ORDINANCE OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING ARTICLE 4, DIVISION 16, SIGNS, OF THE VILLAGE OF INDIANTOWN'S TRANSITIONAL LAND DEVELOPMENT REGULATIONS; PROVIDING FOR FINDINGS, SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.

4. Minutes of 11/8/18, 11/29/18 Regular, and 11/14/18, 11/29/18 Special Village Council Meetings.

5. RESOLUTION No. 061-2018 -- A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA APPROVING A FIVE- YEAR TANGIBLE PERSONAL PROPERTY TAX INCENTIVE GRANT PROGRAM AGREEMENT WITH FLORIDA POWER & LIGHT COMPANY; AND PROVIDING FOR AN EFFECTIVE DATE.

6. RESOLUTION No. 062-2018 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA APPROVING A SECOND EXTENSION OF CONTRACT WITH THE INTERIM VILLAGE MANAGER; PROVIDING FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Motion: Approve the Consent Calendar as amended

Moved by Council Member Dowling, seconded by Council Member Clarke.

Approved 5/0

REGULAR AGENDA

7. RESOLUTION No. 063-2018 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, APPROVING A FOURTH AMENDMENT TO INDIANTOWN COMMERCE AND TECHNOLOGY PARK PLANNED UNIT DEVELOPMENT ZONING AGREEMENT FOR PERMIT-READY INDUSTRIAL DEVELOPMENT; AND PROVIDING AN EFFECTIVE DATE.

Motion: Approve Resolution 063-2018

Moved by Council Member Dowling, seconded by Vice Mayor Stone.

Approved 5/0

8. RESOLUTION No. 064-2018 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, APPROVING A VILLAGE MANAGER EMPLOYMENT AGREEMENT WITH HOWARD W. BROWN, JR.; AND PROVIDING AN EFFECTIVE DATE.

Motion: Approve Resolution 064-2018

Moved by Council Member Dowling, seconded by Council Member Clarke.

The following members of the public came forward and offered public comment.

Mike Garrett

Renita Presler

Donna Carmen

Approved 5/0

9. Village of Indiantown 2019 State Legislative Priorities

Motion: Approve 2019 State Legislative Priorities

Moved by Vice Mayor Stone, seconded by Council Member Clarke.

The following members of the public came forward and offered public comment.

Thelma Waters

Kevin Powers

Approved 5/0

10. Village of Indiantown Council Organization

Motion: Approve staff recommendation #1

Option 1. Include "Committee Reports" as an Agenda Item. - The Village Council Agenda could be amended by Resolution to include a regular item at every agenda titled, "Village Council Committee Report(s), this would provide the opportunity for each Council Member to report on any committee assigned updates. This would serve as a prompt for each Council Member to report on their assigned Committees. If the Council chooses to implement Village Council Committee Report as part of their regular agenda, staff would return to Council with an agenda item to amend the Village Council Regular Agenda.

Moved by Council Member Hernández, seconded by Council Member Dowling.

Council Member Hernández amended her motion to adopt Option #1 and to bring the item back in March for a discussion.

Amended motion Moved by Council Member Hernández

The following members of the public came forward and offered public comment.

Linda Nycum

Seconded by Vice Mayor Stone

Approved 5/0

SECOND READING ORDINANCES

11a. **(CONTINUED TO 02/28/2019)** ORDINANCE NO. 10-(2018) AN ORDINANCE OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING ARTICLE 4, DIVISION 16, SIGNS, OF THE VILLAGE OF INDIANTOWN'S TRANSITIONAL LAND DEVELOPMENT REGULATIONS; PROVIDING FOR FINDINGS, SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.

Motion: Approve Continuing Ordinance No 10-2018 to February 28, 2019 at 6:30 p.m.

Moved by Council Member Dowling, seconded by Council Member Clarke.

Approved 5/0

11. ORDINANCE NO. 11 (2018) AN ORDINANCE OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADOPTING PERSONNEL REGULATIONS; PROVIDING FOR FINDINGS, SEVERABILITY, CONFLICTS, NONCODIFICATION, AND AN EFFECTIVE DATE.

Motion: Approve Ordinance No 11-2018

Moved by Council Member Dowling, seconded by Council Member Clarke.

Approved 5/0

DISCUSSION ITEMS

12. Review of Draft Finding of Necessity for a CRA

Bonnie Landry gave a brief overview of the CRA and Finding of Necessity process.

Mayor Thomas inquired into if the Council will be publishing their calendars regarding Village Business.

Council Member Dowling said he reports to the Village Manager his calendar as it relates to his schedule. He said he will always discuss with the Village Manager before he meets with someone from the public.

Council Member Clarke agrees that before she meets with anyone from the public she respects the staff and their management practices.

Village Manager Lamar-Sarno concurred that she is working for the Village day in and day out therefor is familiar with things that the Council may not be aware of.

Councilman Dowling stated there was a request to install two speed bumps at Palm Beach Street where a child was struck by a car recently.

ANNOUNCEMENTS

NEXT REGULAR MEETING: A Special Joint Meeting with the CPR and Village Council will be held on December 20, 2018 at 6:30 p.m. The next regular meeting is on January 10, 2019 at 6:30 p.m.

ADJOURNMENT 8:40 p.m.

ATTEST:

VILLAGE OF INDIANTOWN, FLORIDA

**CHERIE WHITE
VILLAGE CLERK**

**SUSAN GIBBS THOMAS
MAYOR**

APPROVED ON January 10, 2019



VILLAGE OF INDIANTOWN
JOINT VILLAGE COUNCIL AND COMPREHENSIVE PLAN COMMITTEE
MEETING
December 20, 2018
MINUTES

ROLL CALL

Cherie White, Village Clerk

PRESENT

Council Member Dowling, Council Member Hernández, Mayor Gibbs Thomas, Vice Mayor Stone, Council Member Clarke. CPR Committee ; Chair, Veverly Gary-Hamilton, Vice Chair Scott Watson, Roger Bulmer, Michael Garrett, Kevin Powers, Maria Rosado, Milton Williams, Village Manager Teresa Lamar-Sarno and Village Attorney Wade Vose , Certified Translator is also present.

INVOCATION: Michael Garrett

PLEDGE OF ALLEGIANCE: Mayor Gibbs Thomas led the council in the pledge of allegiance.

PUBLIC COMMENT

COMMENTS BY VILLAGE COUNCIL MEMBERS

The Council Members thanked everyone for coming to the meeting and offered comment.

COMMENTS BY COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBERS

The Comprehensive Plan Committee members thanked everyone for coming to the meeting and offered comment.

COMMENTS BY VILLAGE MANAGER

APPROVAL OF AGENDA

Motion: Approve the Agenda

Moved by Council Member Dowling, seconded by Council Member Hernández.

Approved ALL

The following members came forward and offered public comment:

Marjorie Beary

VILLAGE COUNCIL AND COMPREHENSIVE PLAN REVIEW COMMITTEE ACTION ITEMS

1. Technical Memorandums for the Comprehensive Plan

Bonnie Landry presented to the Council a proposed Comprehensive Plan timeline recommended by the Comprehensive Plan Committee.

Motion: Approve the Comprehensive Plan timeline

Moved by, Council Member Hernández. seconded by Council Member Dowling

Approved 5/0

2. Comprehensive Plan Baseline Data

David Farmer, PE, AICP of Metro Forecasting Models presented data to the Council and Committee of the foundation of the draft Village of Indiantown Comprehensive Plan.

Council and Committee Members offered comment.

The following Members of the public came forward and offered comment:

Marjorie Beary

Renita Presler

Craig Bauzenberger

Holly Garrett

Motion: Approve staff to bring back at the January 10, 2019 meeting a new schedule /timeline for the Comprehensive Plan timeline that encompasses everything discussed for Council to review.

Moved by, Vice Mayor Stone. seconded by Council Member Clarke

Approved 5/0

ANNOUNCEMENTS

Next regular meeting is scheduled for January 10, 2019 at 6:30 pm.

ADJOURNMENT 8:45 p.m.

ATTEST:

VILLAGE OF INDIANTOWN, FLORIDA

**CHERIE WHITE
VILLAGE CLERK**

**SUSAN GIBBS THOMAS
MAYOR**

APPROVED ON January 10, 2019

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETINGDATE: January 10, 2019

MEETING TYPE:

AGENDA ITEM TITLE: RESOLUTION No. 001-2019 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADOPTING A SCHEDULE OF 2019 BUILDING INSPECTION FEES, INCLUDING FIRE PREVENTION FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

SUMMARY OF ITEM: This resolution adopts a schedule of Building Permit Fees and Fire Prevention Fees for the Village of Indiantown for 2019.

RECOMMENDATION: Adopt Res. No. 001-2019 - Adopting 2019 Building Inspection Fee Schedule.

PREPARED BY: Wade Vose, Village Attorney

DATE: 12/20/2018

REVIEWED BY:

DATE:

APPROVED BY:

DATE:

ATTACHMENTS:

Description

Res. No. 001-2019 - Adopting 2019 Building Inspection Fee Schedule
2019 Building Permit Fees



RESOLUTION No. 001-2019

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADOPTING A SCHEDULE OF 2019 BUILDING INSPECTION FEES, INCLUDING FIRE PREVENTION FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village Council of the Village of Indiantown adopted by Resolution No. 022-2018 a schedule of reasonable and commensurate fees for building and fire prevention plan review and inspections within the Village of Indiantown, Florida; and

WHEREAS, the Village Council finds that such schedule of fees is in need of revision.

NOW, THEREFORE BE IT RESOLVED, by the Village Council of the Village of Indiantown, Florida, as follows:

SECTION 1. FEE SCHEDULE ADOPTED. The Village Council of the Village of Indiantown, Florida hereby adopts a schedule for the 2019 Building Permit Fees and Fire Prevention Fees, attached hereto as Exhibit "A."

SECTION 2. EFFECTIVE DATE. This resolution shall take effect immediately upon its adoption.

- ALL SIGNATURES ON THE NEXT PAGE -

RES. 001-2019 ADOPTING A 2019 BUILDING PERMIT & FIRE PREVENTION FEE SCHEDULE

Council Member _____ offered the foregoing resolution and moved its adoption. The motion was seconded by Council Member _____, and upon being put to a vote, the vote was as follows:

VILLAGE COUNCIL	YES	NO	ABSENT	ABSTAIN
SUSAN GIBBS THOMAS, MAYOR				
GUYTON STONE, VICE MAYOR				
JACKIE GARY CLARKE, COUNCIL MEMBER				
ANTHONY J. DOWLING, COUNCIL MEMBER				
JANET HERNANDEZ, COUNCIL MEMBER				

ADOPTED this _____ day of January, 2018.

ATTEST:

VILLAGE OF INDIANTOWN, FLORIDA

CHERIE WHITE
VILLAGE CLERK

SUSAN GIBBS THOMAS
MAYOR

REVIEWED FOR FORM AND
CORRECTNESS:

WADE C. VOSE
VILLAGE ATTORNEY



Village of Indiantown
16550 SW Warfield Blvd.
Indiantown, Florida 34956
772-597-9900

2019 BUILDING PERMIT FEES (ADOPTED)

MAKES CHECKS PAYABLE TO: "Village of Indiantown"

Permit Submittal Fees:

1. Plan Review Fee – Amount calculated as 50% of the total of Building Permit Fee.
Fee is collected at time of submittal and is non-refundable.
(Fee collected for new construction, and for additions to structures.)

Permit Issuance Fees:

1. Zoning Review Fee – \$200.00.
Fee is collected at time of submittal and is non-refundable.
(Fee collected for new construction, and for additions to structures.)
2. Building Permit Fee – Amount calculated as \$89.50 per required inspection necessary for issuance of permit.
3. Martin County Impact Fees – Contact the Growth Management Department for Impact Fee information at (772) 288-5495.
4. Fire Prevention Permit Fee – Martin County Fire Prevention Fees are adopted and incorporated herein. Contact the Martin County Fire Prevention Office at (772) 288-5633 for fees.
(Fee collected for non-residential and multifamily residential construction.)

Surcharges Imposed by State Statute:

1. Pursuant to Sec. 553.721, Florida Statutes, there is hereby assessed a surcharge of 1% of the permit fee, with a minimum of \$2 per permit.
2. Pursuant to Sec. 468.631, Florida Statutes, there is hereby assessed a surcharge of 1.5% of the permit fee, with a minimum of \$2 per permit.

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETINGDATE: January 10, 2019

MEETING TYPE: Regular Meeting

AGENDA ITEM TITLE: Adopt 2019 Village Council Meeting Calendar.

SUMMARY OF ITEM:

RECOMMENDATION: Adopt Calendar

PREPARED BY: Cherie White, MMC

DATE: 12/20/2018

REVIEWED BY: Wade Vose, Village Attorney

DATE: 12/20/2018

APPROVED BY: Teresa Lamar-Sarno, Village Manager

DATE: 12/20/2018

ATTACHMENTS:

Description

2019 Calendar

365	January 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1			1	2	3	4	5
2	6	7	8	9	10	11	12
3	13	14	15	16	17	18	19
4	20	21	22	23	24	25	26
5	27	28	29	30	31		

365	February 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
5						1	2
6	3	4	5	6	7	8	9
7	10	11	12	13	14	15	16
8	17	18	19	20	21	22	23
9	24	25	26	27	28		

365	March 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9						1	2
10	3	4	5	6	7	8	9
11	10	11	12	13	14	15	16
12	17	18	19	20	21	22	23
13	24	25	26	27	28	29	30
14	31						

365	April 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
14		1	2	3	4	5	6
15	7	8	9	10	11	12	13
16	14	15	16	17	18	19	20
17	21	22	23	24	25	26	27
18	28	29	30				

365	May 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
18				1	2	3	4
19	5	6	7	8	9	10	11
20	12	13	14	15	16	17	18
21	19	20	21	22	23	24	25
22	26	27	28	29	30	31	

365	June 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
22							1
23	2	3	4	5	6	7	8
24	9	10	11	12	13	14	15
25	16	17	18	19	20	21	22
26	23	24	25	26	27	28	29
27	30						

365	July 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
27		1	2	3	4	5	6
28	7	8	9	10	11	12	13
29	14	15	16	17	18	19	20
30	21	22	23	24	25	26	27
31	28	29	30	31			

365	August 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
31					1	2	3
32	4	5	6	7	8	9	10
33	11	12	13	14	15	16	17
34	18	19	20	21	22	23	24
35	25	26	27	28	29	30	31

365	September 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
36	1	2	3	4	5	6	7
37	8	9	10	11	12	13	14
38	15	16	17	18	19	20	21
39	22	23	24	25	26	27	28
40	29	30					

365	October 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
40			1	2	3	4	5
41	6	7	8	9	10	11	12
42	13	14	15	16	17	18	19
43	20	21	22	23	24	25	26
44	27	28	29	30	31		

365	November 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
44						1	2
45	3	4	5	6	7	8	9
46	10	11	12	13	14	15	16
47	17	18	19	20	21	22	23
48	24	25	26	27	28	29	30

365	December 2019						
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
49	1	2	3	4	5	6	7
50	8	9	10	11	12	13	14
51	15	16	17	18	19	20	21
52	22	23	24	25	26	27	28
1	29	30	31				

1 Jan New Year's Day
21 Jan Martin Luther King Day
12 Feb Lincoln's Birthday
14 Feb Valentine's Day
18 Feb Presidents Day
5 Mar Mardi Gras Carnival
10 Mar Daylight Saving (Start)

17 Mar St. Patrick's Day
1 Apr April Fool's Day
19 Apr Good Friday
21 Apr Easter
22 Apr Easter Monday
5 May Cinco de Mayo
12 May Mother's Day

18 May Armed Forces Day
27 May Memorial Day
9 Jun Pentecost
10 Jun Pentecost Monday
14 Jun Flag Day
16 Jun Father's Day
4 Jul Independence Day

2 Sep Labor Day
11 Sep September 11th
17 Sep Citizenship Day
27 Sep Native American Day
14 Oct Columbus Day
16 Oct Boss's Day
19 Oct Sweetest Day

31 Oct Halloween
3 Nov Daylight Saving (End)
11 Nov Veterans' Day
28 Nov Thanksgiving
7 Dec Pearl Harbor
25 Dec Christmas Day
31 Dec New Year's Eve

Calendar & Holidays

Village Council Meetings

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETINGDATE: January 10, 2019

MEETING TYPE:

AGENDA ITEM TITLE: Approval of Contract with Calvin, Giardono and Associates, Inc. for Code Compliance Services for the Village of Indiantown

SUMMARY OF ITEM: The Village of Indiantown requires Code Compliance Services to ensure that codes are enforced. Calvin, Giardono and Associates, Inc., (CGA) has proposed providing these services to the Village per the attached contract.

The contract allows the Village to utilize CGA for Code Compliance Services at an hourly rate to the Village.

This proposal is within the allocated FY 2019 Budget for Code Compliance services.

RECOMMENDATION: Approve for the Village Manager to execute the Calvin, Giardono and Associates, Inc., contract and addendum for Code Compliance Services.

PREPARED BY: Teresa Lamar-Sarno, Village Manager

DATE: 1/3/2019

REVIEWED BY: Wade Vose, Village Attorney

DATE: 1/3/2019

APPROVED BY:

DATE:

ATTACHMENTS:

Description

CGA Contract

CGA Addendum



Calvin, Giordano & Associates, Inc.

EXCEPTIONAL SOLUTIONS™

Building Code Services
Civil Engineering / Roadway
& Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering &
Inspection (CEI)
Construction Services
Data Technologies &
Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Geographic Information
Systems (GIS)
Governmental Services
Indoor Air Quality
Landscape Architecture
Planning
Project Management
Redevelopment
& Urban Design
Surveying & Mapping
Traffic Engineering
Transportation Planning
Water / Utilities Engineering
Website Development

1800 Eller Drive
Suite 600
Fort Lauderdale, FL
33316
954.921.7781 phone
954.921.8807 fax

www.cgasolutions.com

December 17, 2018

Ms. Teresa Lamar-Samo

Village Manager

Village of Indiantown

Martin County Annex Building

16550 SW Warfield Boulevard

Indiantown, FL 34956

RE: Village of Indiantown - Code Compliance Proposal

CGA Proposal No. 18-2700

Dear Ms. Lamar-Samo,

We are pleased to submit this proposal for Code Compliance Services for the Village of Indiantown.

I. Professional Code Enforcement Services

- A. Provide one (1) Code Compliance Officer to inspect, administer and enforce the codes and ordinances of the Village of Indiantown.
- B. The Code Officer will be:
 - 1. FACE Level I Certified,
 - 2. Equipped with mobile computing and communication devices, digital camera,
 - 3. Provided with a professional uniform,
 - 4. Assigned a late model marked vehicle and;
 - 5. Provided appropriate supervision.

ADDITIONAL FEES

The following services are NOT included in this proposal and will be considered Additional Services, which will be addressed in a separate contractual agreement. The services include but are not limited to:

REIMBURSABLE EXPENSES

Calvin, Giordano & Associates, Inc. and its consultants will be reimbursed for the printing of drawings and specifications, deliveries, Federal Express services, required travel time and travel expenses, long distance telephone calls, fax transmittals, postage, fees paid for securing approval of authorities having jurisdiction over the project, renderings, models and mock-ups required by CLIENT, as required. Reimbursable expenses and sub-consultant invoices will be billed directly to the CLIENT at a multiplier of 1.25.

MEETING ATTENDANCE

Due to the difficulties of predicting the number or duration of meetings, no meetings other than those listed above, are included in the Schedule of Fees shown below. Preparation for and meeting attendance, as necessary, will be provided on a time and materials basis and will be billed at the standard hourly rates in accordance with the attached Hourly Rate Schedule.

SCHEDULE OF FEES

Calvin, Giordano & Associates, Inc. will perform the Scope of Services for an hourly fee as shown in the proposed Schedule of Fees:

PROPOSED SCHEDULE OF FEES		
I	Professional Code Enforcement Services	Hourly rate of \$70.00/hour
II	Meetings not included in I thru I	Hourly
TOTAL Hourly (Plus Hourly Services)		Hourly

TERMINATION OF THE AGREEMENT

- This Agreement may be terminated by either party upon not less than seven (7) days written notice to the other party.
- In the event of termination in accordance with this Agreement or termination not the fault of Calvin, Giordano & Associates, Inc., Calvin, Giordano & Associates, Inc. shall be compensated for services properly performed prior to receipt of notice of termination, together with Reimbursable Expenses then due.

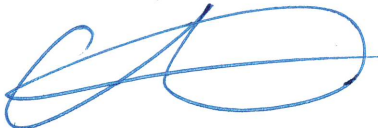
INDEMNIFICATION OF VILLAGE

Calvin, Giordano & Associates, Inc. ("CGA") assumes the entire responsibility and liability for all damages or injury to all persons, and to all property, caused by CGA or CGA's employees, agents, consultants or sub-contractors, and CGA shall to the fullest extent allowed by law, indemnify and hold harmless the Village, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, omission, or intentional conduct of CGA and other persons employed or utilized by CGA in the performance of the contract. CGA shall obtain, maintain and pay for general liability insurance coverage to insure the provisions of this paragraph.

We appreciate the opportunity to submit this proposal. Calvin, Giordano & Associates, Inc. is prepared with the necessary manpower to proceed with the proposed scope of services upon receipt of the executed authorization. Our personnel are committed to completing the project in a timely manner. Please indicate your acceptance of this proposal by signing below and returning one executed copy of the contract to this office. We look forward to working with you in making this project a success.

Sincerely,


CALVIN, GIORDANO & ASSOCIATES, INC.



Chris Giordano
Vice President

ACCEPTANCE OF CONTRACT

CALVIN, GIORDANO & ASSOCIATES, INC.

By:  _____ Date: 12/18/18
Name: Chris Giordano
Title: Vice President

By: _____ Date: _____
Name: Ms. Teresa Lamar-Samo
Title: Village Manager

VILLAGE OF INDIANTOWN, FLORIDA
STANDARD CONTRACT ADDENDUM

THIS STANDARD CONTRACT ADDENDUM is made and entered into this _____ day of _____, 20____, by and between the VILLAGE OF INDIANTOWN, a Florida municipality, hereinafter referred to as the "Village", and _____, hereinafter referred to as "Contractor", concerning that certain agreement entitled _____, dated _____ ("Agreement").

WITNESSETH:

WHEREAS, Section 119.0701, Fla. Stat., requires that certain public agency contracts must include certain statutorily required provisions concerning the contractor's compliance for Florida's Public Records Act; and

WHEREAS, Section 768.28, Fla. Stat., sets forth certain mandatory limitations on indemnification and liability for Florida public agencies; and

WHEREAS, Florida law requires that public agency contracts be subject to non-appropriation and thereby contingent upon appropriation during the public agency's statutorily mandated annual budget approval process.

NOW, THEREFORE, in consideration of the covenants set forth herein, the parties agree to this addendum as follows:

1. Amendment. This Addendum hereby amends and supplements the terms of the Agreement. In the event of a conflict between the terms of the Agreement and terms of the Addendum, the terms of the Addendum shall prevail.

2. Public Records Compliance. Contractor agrees that, to the extent that it may "act on behalf" of the Village within the meaning of Section 119.071(1)(a), Florida Statutes in providing its services under this Agreement, it shall:

- (a) Keep and maintain public records required by the public agency to perform the service.
- (b) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.

- (d) Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the Village's custodian of public records, in a format that is compatible with the information technology systems of the Village.
- (e) Pursuant to Section 119.0701(2)(a), Fla. Stat., IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: Cherie White, MMC, Village Clerk, (772) 597-8281, cwhite@indiantown.org, P.O. Box 398, Indiantown, Florida 34956.

3. Public Records Compliance Indemnification. Contractor agrees to indemnify and hold the Village harmless against any and all claims, damage awards, and causes of action arising from the contractor's failure to comply with the public records disclosure requirements of Section 119.07(1), Florida Statutes, or by contractor's failure to maintain public records that are exempt or confidential and exempt from the public records disclosure requirements, including, but not limited to, any third party claims or awards for attorneys' fees and costs arising therefrom. Contractor authorizes the public agency to seek declaratory, injunctive, or other appropriate relief against Contractor in Martin County Circuit Court on an expedited basis to enforce the requirements of this section.

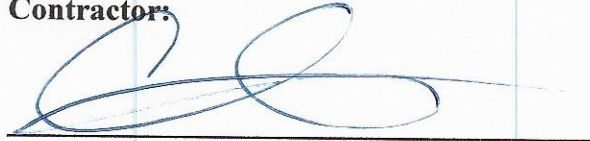
4. Compliance/Consistency with Section 768.28, Fla. Stat. Any indemnification by Village specified in the Agreement shall not be construed as a waiver of Customer's sovereign immunity, and shall be limited to such indemnification and liability limits consistent with the requirements of Section 768.28, Fla. Stat. and subject to the procedural requirements set forth therein. Any other purported indemnification by Village in the Agreement in derogation hereof shall be void and of no force or effect.

5. Non-appropriation. Village's performance and obligation to pay under this Agreement is contingent upon an appropriation during the Village's annual budget approval process. If funds are not appropriated for a fiscal year, then the Contractor shall be notified as soon as is practical by memorandum from the Village Manager or designee that funds have not been appropriated for continuation of the Agreement, and the Agreement shall expire at the end of the fiscal year for which funding has been appropriated. The termination of the Agreement at fiscal year end shall be without penalty or expense to the Village subject to the Village paying all invoices for services rendered during the period the Agreement was funded by appropriations.

6. Venue and Jurisdiction. Notwithstanding any of other provision to the contrary, this Agreement and the parties' actions under this Agreement shall be governed by and construed under the laws of the state of Florida, without reference to conflict of law principles. As a material condition of this Agreement, each Party hereby irrevocably and unconditionally: i) consents to submit and does submit to the jurisdiction of the Circuit Court in and for Martin County, Florida for any actions, suits or proceedings arising out of or relating to this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this instrument on the days and year indicated below and the signatories below to bind the parties set forth herein.

Contractor:



Print Name: Chris Giordano

Title: Vice President

Company: Calvin, Giordano & Assoc., Inc.

Village of Indiantown

Print Name: _____

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE: January 10, 2019

MEETING TYPE:

AGENDA ITEM TITLE: RESOLUTION No. 004-2019 - A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING RULES OF PROCEDURE FOR THE VILLAGE COUNCIL TO ADD VILLAGE COUNCIL COMMITTEE REPORTS TO THE REGULAR MEETING AGENDA; AND PROVIDING FOR AN EFFECTIVE DATE.

SUMMARY OF ITEM: This item adds "Village Council Committee Reports" to the regular meeting agenda, as directed by the Council at its previous regular meeting.

RECOMMENDATION: Approve Res. No. 004-2019 Amending Council Rules of Procedure to Add Village Council Committee Reports to the Regular Meeting Agenda.

PREPARED BY: Wade Vose, Village Attorney

DATE: 1/4/2019

REVIEWED BY:

DATE:

APPROVED BY:

DATE:

ATTACHMENTS:

Description

R004-2019 Amending Council Rules of Procedure to Add Village Council Committee Reports to the Regular Meeting Agenda



RESOLUTION No. 004-2019

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING RULES OF PROCEDURE FOR THE VILLAGE COUNCIL TO ADD VILLAGE COUNCIL COMMITTEE REPORTS TO THE REGULAR MEETING AGENDA; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, by Resolution No. 002-2018, the Village Council of the Village of Indiantown adopted to adopt rules of procedure for the effective and efficient conduct of its meetings, which rules were subsequently amended and restated by Resolution No. 038-2018; and

WHEREAS, the Village Council desires to further amend its rules of procedure to add a section of the regular meeting agenda dedicated to “Village Council Committee Reports”; and

WHEREAS, for purposes of this Resolution, underlined type shall constitute additions to the original text, *** shall constitute ellipses to the original text and strikethrough shall constitute deletions to the original text.

NOW, THEREFORE BE IT RESOLVED, by the Village Council of the Village of Indiantown, Florida, as follows:

SECTION 1. RULES OF PROCEDURE AMENDED. Section 2(b)(3) of the rules of procedure for the conduct of Village Council meetings as previously adopted are hereby amended as follows:

(3). All items on the regular meeting agenda shall be placed under the following headings in the sequence shown:

- Call to order
- Invocation
- Pledge of allegiance
- Proclamations
- Presentations
- Comments by village council members
- Village council committee reports
- Comments by the village manager
- Comments by the public on Non-Agenda Items (3 minutes each)
- Approval of the agenda

RES. 004-2019 Amending Village Council Rules of Procedure to Add Village Council Committee Reports to the Regular Meeting Agenda

Consent calendar
Quasi-judicial hearings (may also be in ordinances or resolutions, as appropriate)
First reading of ordinances
Second reading of ordinances
Resolutions
Motions
Discussion and deliberation
Announce Next Regular Village Council Meeting (Time, Date & Location)
Adjournment

SECTION 2. EFFECTIVE DATE. This resolution shall take effect immediately upon its adoption.

Council Member _____ offered the foregoing resolution and moved its adoption. The motion was seconded by Council Member _____, and upon being put to a vote, the vote was as follows:

VILLAGE COUNCIL	YES	NO	ABSENT	ABSTAIN
SUSAN GIBBS THOMAS, MAYOR				
GUYTON STONE, VICE MAYOR				
JACKIE GARY CLARKE, COUNCIL MEMBER				
ANTHONY J. DOWLING, COUNCIL MEMBER				
JANET HERNANDEZ, COUNCIL MEMBER				

ADOPTED this _____ day of January, 2018.

ATTEST:

VILLAGE OF INDIANTOWN, FLORIDA

CHERIE WHITE
VILLAGE CLERK

SUSAN GIBBS THOMAS
MAYOR

REVIEWED FOR FORM AND
CORRECTNESS:

WADE C. VOSE
VILLAGE ATTORNEY



RESOLUTION No. 003-2019

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ADOPTING THE INTERLOCAL AGREEMENT FOR THE CREATION OF THE MARTIN COUNTY METROPOLITAN PLANNING ORGANIZATION RECORDED IN THE OFFICIAL RECORDS BOOK 2781, PAGE 2738, OF THE PUBLIC RECORDS OF MARTIN COUNTY, FLORIDA, AND THE AMENDMENT REPLACING THE INDIANTOWN NON-VOTING MEMBERSHIP WITH A VOTING MEMBERSHIP FOR THE VILLAGE OF INDIANTOWN.

WHEREAS, the current applicable Interlocal Agreement for the Creation of the Martin County Metropolitan Planning Organization was recorded on May 6, 2015, at Official Records Book 2781, page 2738, of the public records of Martin County (the "Interlocal Agreement") attached hereto as Exhibit "A"; and

WHEREAS, the Interlocal Agreement provided for seven (7) voting members on the Metropolitan Planning Organization (MPO), consisting of four (4) County Commissioners; two (2) City of Stuart Commissioners; one (1) Town of Sewall's Point Commissioner and two (2) non-voting members consisting of a representative from Florida Department of Transportation and Indiantown; and

WHEREAS, The Village of Indiantown was created by Chap. 195-2017, Laws of Florida, and duly approved by public referendum on November 8, 2017, for incorporation beginning December 31, 2017; and

WHEREAS, the parties to the Interlocal Agreement want to amend the composition of the MPO to provide the Village of Indiantown with voting membership and remove the non-voting Indiantown membership.

NOW, THEREFORE BE IT RESOLVED, by the Village Council of the Village of Indiantown, Florida, as follows:

SECTION 1. INTERLOCAL AGREEMENT AND FIRST AMENDMENT APPROVED. The Interlocal Agreement for the Creation of the Martin County Metropolitan Planning Organization attached hereto as Exhibit "A", and the First Amendment to the Interlocal Agreement for the Creation of the Martin County Metropolitan Planning Organization, attached hereto as Exhibit "B", are hereby approved, and the Mayor is hereby authorized to execute the First Amendment.

RES. 003-2019 - Approving Adopting Martin County MPO Interlocal Agreement and First Amendment to MPO ILA Adding Indiantown as Voting Member

SECTION 2. EFFECTIVE DATE. This resolution shall take effect immediately upon adoption.

Council Member _____ offered the foregoing resolution and moved its adoption. The motion was seconded by Council Member _____, and upon being put to a vote, the vote was as follows:

VILLAGE COUNCIL	YES	NO	ABSENT	ABSTAIN
SUSAN GIBBS THOMAS, MAYOR				
GUYTON STONE, VICE MAYOR				
JACKIE GARY CLARKE, COUNCIL MEMBER				
ANTHONY J. DOWLING, COUNCIL MEMBER				
JANET HERNANDEZ, COUNCIL MEMBER				

ADOPTED this 10th day of January, 2019.

ATTEST:

VILLAGE OF INDIANTOWN, FLORIDA

CHERIE WHITE
VILLAGE CLERK

SUSAN GIBBS THOMAS
MAYOR

REVIEWED FOR FORM AND
CORRECTNESS:

WADE C. VOSE
VILLAGE ATTORNEY



STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

**INTERLOCAL AGREEMENT FOR CREATION OF THE
METROPOLITAN PLANNING ORGANIZATION**

THIS INTERLOCAL AGREEMENT for the formation of a Metropolitan Planning Organization is made and entered into on this 7th day of April, 2015, by and between the FLORIDA DEPARTMENT OF TRANSPORTATION; the COUNTY OF MARTIN; the CITY OF STUART; and the TOWN OF SEWALL'S POINT, collectively known as "the parties."

RECITALS

WHEREAS, the federal government, under the authority of Title 23 United States Code (USC) §134 and Title 49 USC §5303, requires each metropolitan area, as a condition for the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the metropolitan area;

WHEREAS, the parties to this Interlocal Agreement desire to participate cooperatively in the performance, on a continuing basis, of a coordinated, comprehensive transportation planning process to assure that highway facilities, mass transit systems, bicycle and pedestrian facilities, rail systems, air transportation and other facilities will be properly located and developed in relation to the overall plan of community development;

WHEREAS, Title 23 USC §134 and Title 49 USC §§5303-5305, as amended by the Moving Ahead for Progress in the 21st Century Act (MAP-21) and Section 339.175, Florida Statutes (F.S.), provide for the creation of Metropolitan Planning Organizations to develop transportation plans and programs for urbanized areas;

WHEREAS, pursuant to Titles 23 USC §134(d), 49 USC §5303, 23 CFR §450.310(b), and Section 339.175(2), F.S., a determination has been made by the Governor and units of general purpose local government representing at least 75 percent of the affected population (including the largest incorporated city, based on population as named by the Bureau of Census) in the urbanized area to designate a Metropolitan Planning Organization;

WHEREAS, pursuant to this Interlocal Agreement, the parties wish to collectively participate in the metropolitan planning process as the MARTIN METROPOLITAN PLANNING ORGANIZATION for the Martin County portion of the Port St. Lucie urbanized area, herein after referred to as "the Metropolitan Planning Organization" or "the MPO". Further, the parties approved by unanimous vote an apportionment and boundary plan for presentation to the Governor on the 17th day of June, 2013;

WHEREAS, pursuant to Section 339.175(4), F.S., the Governor, by letter dated the 5th day of September, 2013, approved the apportionment and boundary plan submitted by the MPO;

WHEREAS, pursuant to Title 23 CFR §450.314(a), and Section 339.175(10), F.S., an agreement must be entered into by the Department, the MPO, and the governmental entities and public transportation operators to identify the responsibility of each party for cooperatively carrying out a comprehensive transportation planning process;

WHEREAS, this Interlocal Agreement is required to create the Metropolitan Planning Organization and delineate the provisions for operation of the MPO;

WHEREAS, the undersigned parties have determined that this Interlocal Agreement is consistent with Section 339.175(10), F.S.;

WHEREAS, the undersigned parties have determined that this Interlocal Agreement is consistent with statutory requirements set forth in Section 163.01, F.S., relating to Interlocal Agreements; and

WHEREAS, this Interlocal Agreement shall supersede and replace that Interlocal Agreement for Creation of the Metropolitan Planning Organization between parties dated July 18, 2006.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree to terminate the Interlocal Agreement for the creation of the Metropolitan Planning Organization dated July 18, 2006 and replace it as follows:

ARTICLE 1 RECITALS; DEFINITIONS

Section 1.01. Recitals. Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct to the best of the parties' knowledge. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Interlocal Agreement.

Section 1.02. Definitions. The following words when used in this Interlocal Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

Interlocal Agreement means and refers to this instrument, as may be amended from time to time.

Department means and refers to the Florida Department of Transportation, an agency of the State of Florida created pursuant to Section 20.23, F.S.

FHWA means and refers to the Federal Highway Administration.

FTA means and refers to the Federal Transit Administration.

Long Range Transportation Plan (LRTP) is the 20-year transportation planning horizon which includes transportation facilities; identifies a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation activities; and in ozone/carbon monoxide nonattainment areas is coordinated with the State Implementation Plan, all as required by Title 23 USC §134(c), Title 49 USC §5303, Title 23 CFR §450.322, and Section 339.175(7), F.S.

Metropolitan Planning Area means and refers to the planning area determined by agreement between the MPO and the Governor for the urbanized area containing at least a population of 50,000 as described in Title 23 USC §134(b)(1), Title 49 USC §5303, and Section 339.175(2)(c) and (d), F.S., and including the existing urbanized area and the contiguous area expected to become urbanized within a 20-year forecast period, which shall be subject to the Metropolitan Planning Organization's planning authority.

MPO means and refers to the Metropolitan Planning Organization formed pursuant to this Interlocal Agreement as described in 23 USC §134(b)(2), 49 USC §5303, and Section 339.175(1), F.S.

Transportation Improvement Program (TIP) is the staged multi-year program of transportation improvement projects developed by a Metropolitan Planning Organization consistent with the Long Range Transportation Plan, developed pursuant to 23 USC §134(j), 49 USC §5303, 23 CFR §450.324 and Section 339.175(8), F.S.

Unified Planning Work Program (UPWP) is the biennial program developed in cooperation with the Department and public transportation providers, that identifies the planning priorities and activities to be carried out within a metropolitan planning area to be undertaken during a 2-year period, together with a complete description thereof and an estimated budget, all as required by 23 CFR §450.308, and Section 339.175(9), F.S.

ARTICLE 2 PURPOSE

Section 2.01. General Purpose. The purpose of this Interlocal Agreement is to establish the MPO and recognize the boundary and apportionment approved by the Governor. This Interlocal Agreement shall serve:

- (a) To assist in the development of transportation systems embracing various modes of transportation in a manner that will maximize the mobility of people and goods within and through this metropolitan planning area and minimize, to the maximum extent feasible for transportation-related fuel consumption and air pollution;
- (b) To develop transportation plans and programs, in cooperation with the Department, which plans and programs provide for the development of transportation facilities that will function as a multi-modal and intermodal transportation system for the metropolitan planning area;
- (c) To implement and ensure a continuing, cooperative, and comprehensive transportation planning process that results in coordinated plans and programs consistent with the comprehensively planned development of this affected metropolitan planning area in cooperation with the Department;
- (d) To assure eligibility for the receipt of federal capital and operating assistance pursuant to Title 23 USC §134 and Title 49 USC §§5303, 5304, 5305, 5307, 5309, 5310, 5311, 5314, 5326, 5337 and 5339, 5340; and
- (e) To carry out the metropolitan transportation planning process, in cooperation with the Department, as required by federal, state and local laws.

Section 2.02. Major MPO Responsibilities. The MPO is intended to be a forum for cooperative decision making by officials of the governmental entities which are parties to this Interlocal Agreement in the development of transportation-related plans and programs, including but not limited to:

- (a) The LRTP;
- (b) The TIP;
- (c) The UPWP;

- (d) Incorporating performance goals, measures, and targets into the process of identifying and selecting needed transportation improvements and projects;
- (e) A congestion management process for the metropolitan area and coordinated development of all other transportation management systems required by state or federal law;
- (f) Assisting the Department in mapping transportation planning boundaries required by state or federal law;
- (g) Supporting the Department in performing its duties relating to access management, functional classification of roads, and data collection; and
- (h) Performing such other tasks required by state or federal law.

Section 2.03. Coordination with the Department and Consistency with Comprehensive Plans. Chapter 334, F.S., grants broad authority for the Department's role in transportation. Section 334.044, F.S., includes the legislative intent declaring that the Department shall be responsible for coordinating the planning of a safe, viable, and balanced state transportation system serving all regions of the State. Section 339.155, F.S., requires the Department to develop a statewide transportation plan, which considers, to the maximum extent feasible, strategic regional policy plans, MPO plans, and approved local government comprehensive plans. Section 339.175(5), F.S., specifies the authority and responsibility of the MPO and the Department to manage a continuing, cooperative, and comprehensive transportation planning process for the metropolitan area.

In fulfillment of this purpose and in the exercise of the various powers granted by Chapters 334 and 339, F.S., the parties to this Interlocal Agreement acknowledge that decisions made by the MPO will be coordinated with the Department. All parties to this Interlocal Agreement acknowledge that actions taken pursuant to this Interlocal Agreement will be consistent with local government comprehensive plans.

ARTICLE 3 MPO ORGANIZATION AND CREATION

Section 3.01. Establishment of MPO. The MPO for the metropolitan planning area as described in the membership apportionment plan approved by the Governor is hereby created and established pursuant to this Interlocal Agreement to carry out the purposes and functions set forth in Articles 2 and 5. The legal name of this Metropolitan Planning Organization shall be the MPO.

Section 3.02. MPO to operate pursuant to law. In the event that any election, referendum, approval, permit, notice, other proceeding or authorization is required under applicable law to undertake any power, duty, or responsibility hereunder, or to observe, assume, or carry out any of the provisions of this Interlocal Agreement, the MPO will, to the extent of its legal capacity, comply with all applicable laws and requirements.

Section 3.03. Governing board to act as policy-making body of MPO. The governing board established pursuant to Section 4.01 of this Interlocal Agreement shall act as the policy-making body for the MPO, and will be responsible for coordinating the cooperative decision-making process of the MPO's actions, and will take required actions as the MPO.

Section 3.04. Data, reports, records, and other documents. Subject to the right to claim an exemption from the Florida Public Records Law, Chapter 119, F.S., the parties shall provide to each other such data, reports, records, contracts, and other documents in its possession relating to the MPO as is requested. Charges are to be in accordance with Chapter 119, F.S.

Section 3.05. Rights of review. All parties to this Interlocal Agreement and the affected federal funding agencies (e.g., FHWA, FTA, and FAA) shall have the rights of technical review and comment on MPO's projects.

ARTICLE 4 COMPOSITION; MEMBERSHIP; TERMS OF OFFICE

Section 4.01. Composition and membership of governing board.

- (a) The membership of the MPO shall consist of seven (7) voting members and two (2) non-voting advisor(s). The names of the member local governmental entities and the voting apportionment of the governing board as approved by the Governor shall be as follows:

<u>Voting</u>		<u>Non-Voting</u>	
Town of Sewall's Point	1	Florida Department of Transportation	1
City of Stuart	2	Indiantown	1
Martin County	4		

- (b) All voting representatives shall be elected officials of general purpose local governments, except to the extent that the MPO includes, as part of its apportioned voting membership, a member of a statutorily authorized planning board or an official of an agency that operates or administers a major mode of transportation. All individuals acting as a representative of the governing board of the county, the city, or authority shall first be selected by said governing board.
- (c) The voting membership of an M.P.O. shall consist of not fewer than 5 or more than 19 apportioned members, the exact number to be determined on an equitable geographic-population ratio basis by the Governor, based on an agreement among the affected units of general-purpose local government as required by federal rules and regulations and shall be in compliance with 339.175(3) F.S.
- (d) In the event that a governmental entity that is a member of the MPO fails to fill an assigned appointment to the MPO within sixty days after notification by the Governor of its duty to appoint a representative, the appointment shall then be made by the Governor from the eligible individuals of that governmental entity.

Section 4.02. Terms. The term of office of members of the MPO shall be four years. The membership of a member who is a public official automatically terminates upon said official leaving the elective or appointive office for any reason, or may be terminated by a majority vote of the total membership of the governmental entity represented by the member. A vacancy shall be filled by the original appointing entity. A member may be appointed for one or more additional four year terms.

ARTICLE 5 AUTHORITIES, POWERS, DUTIES AND RESPONSIBILITIES

Section 5.01. General authority. The MPO shall have all authorities, powers and duties, enjoy all rights, privileges, and immunities, exercise all responsibilities and perform all obligations necessary or appropriate to managing a continuing, cooperative, and comprehensive transportation planning process as specified in Section 339.175(5) and (6), F.S.

Section 5.02. Specific authority and powers. The MPO shall have the following powers and authority:

- (a) As provided in Section 339.175(6)(g), F.S., the MPO may employ personnel and/or may enter into contracts with local or state agencies and private planning or engineering firms to utilize the staff resources of local and/or state agencies;
- (b) As provided in Section 163.01(14), F.S., the MPO may enter into contracts for the performance of service functions of public agencies;
- (c) As provided in Section 163.01(5)(j), F.S., the MPO may acquire, own, operate, maintain, sell, or lease real and personal property;
- (d) As provided in Section 163.01(5)(m), F.S., the MPO may accept funds, grants, assistance, gifts or bequests from local, state, and federal resources;
- (e) The MPO may promulgate rules to effectuate its powers, responsibilities, and obligations enumerated herein; provided, that said rules do not supersede or conflict with applicable local and state laws, rules and regulations; and
- (f) The MPO shall have such powers and authority as specifically provided in Section 163.01 and Section 339.175(2)(b), (5) and (6), F.S., and as may otherwise be provided by federal or state law.

Section 5.03. Duties and responsibilities. In addition to those duties and responsibilities set forth in Article 2, the MPO shall have the following duties and responsibilities:

- (a) As provided in Section 339.175(6)(d), F.S., the MPO shall create and appoint a technical advisory committee;
- (b) As provided in Section 339.175(6)(e), F.S., the MPO shall create and appoint a citizens' advisory committee;
- (c) As provided in Section 163.01(5)(o), F.S., the MPO shall be liable for any liabilities incurred by the MPO, and the MPO may respond to such liabilities through the purchase of insurance or bonds, the retention of legal counsel, the approval of settlements of claims by its governing board, or in any other manner agreed upon by the MPO. Nothing contained herein shall constitute a waiver by any party of its sovereign immunity or the provisions of section 768.28, F.S.;
- (d) As provided in Section 339.175(9), F.S., the MPO shall establish an estimated budget which shall operate on a fiscal year basis consistent with any requirements of the UPWP;

- (e) The MPO, in cooperation with the Department, shall carry out the metropolitan transportation planning process as required by Title 23 CFR Parts 420 and 450, and Title 49 CFR Part 613, Subpart A, and consistent with Chapter 339, F.S., and other applicable state and local laws;
- (f) As provided in Section 339.175(10)(a), F.S., the MPO shall enter into agreements with the Department, operators of public transportation systems and the metropolitan and regional intergovernmental coordination and review agencies serving the metropolitan area. These agreements will prescribe the cooperative manner in which the transportation planning process will be coordinated and included in the comprehensively planned development of the area;
- (g) Perform such other tasks presently or hereafter required by state or federal law;
- (h) Execute certifications and agreements necessary to comply with state or federal law; and
- (i) Adopt operating rules and procedures.

ARTICLE 6

FUNDING; INVENTORY REPORT; RECORD-KEEPING

Section 6.01. Funding. The Department shall allocate to the MPO for performance of its transportation planning and programming duties, an appropriate amount of federal transportation planning funds consistent with the approved planning funds formula.

Section 6.02. Inventory report. The MPO agrees to inventory, to maintain records of and to insure proper use, control, and disposal of all nonexpendable tangible property acquired pursuant to funding under this Interlocal Agreement. This shall be done in accordance with the requirements of Title 23 CFR Part 420, Subpart A, Title 49 CFR Part 18, Subpart C, and all other applicable federal regulations.

Section 6.03. Record-keeping and document retention. The Department and the MPO shall prepare and retain all records in accordance with federal and state requirements, including but not limited to 23 CFR Part 420, Subpart A, 49 CFR Part 18, Subpart C, 49 CFR §18.42, and Chapter 119, F.S.

Section 6.04 Compliance with laws. All parties shall allow public access to all documents, papers, letters, or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the parties in conjunction with this Agreement. Specifically, if a party is acting on behalf of a public agency the party shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the Department in order to perform the services being performed by the party.
- (b) Provide the public with access to public records on the same terms and conditions that the Department would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

- (d) Meet all requirements for retaining public records and transfer, at no cost, to the Department all public records in possession of the party upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the Department in a format that is compatible with the information technology systems of the Department.

ARTICLE 7 MISCELLANEOUS PROVISIONS

Section 7.01. Constitutional or statutory duties and responsibilities of parties. This Interlocal Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the parties. In addition, this Interlocal Agreement does not relieve any of the parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or more of the parties to this Interlocal Agreement or any legal or administrative entity created or authorized by this Interlocal Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

Section 7.02. Amendment of Interlocal Agreement. Amendments or modifications of this Interlocal Agreement may only be made by written agreement signed by all parties here to with the same formalities as the original Interlocal Agreement. No amendment may alter the apportionment or jurisdictional boundaries of the MPO without approval by the Governor.

Section 7.03. Duration; withdrawal procedure.

- (a) Duration. This Interlocal Agreement shall remain in effect until terminated by the parties to this Interlocal Agreement. The Interlocal Agreement shall be reviewed by the parties at least every five years, concurrent with the decennial census, and/or concurrent with a new Federal Reauthorization bill, and updated as necessary.
- (b) Withdrawal procedure. Any party, except the Martin MPO and the United States Bureau of the Census designated largest incorporated city, may withdraw from this Interlocal Agreement after presenting in written form a notice of intent to withdraw to the other parties to this Interlocal Agreement and the MPO, at least 90 days prior to the intended date of withdrawal. Upon receipt of the intended notice of withdrawal:
 - (1) The withdrawing member and the MPO shall execute a memorandum reflecting the withdrawal of the member and alteration of the list of member governments that are signatories to this Interlocal Agreement. The memorandum shall be filed in the Office of the Clerk of the Circuit Court of each county in which a party hereto is located; and
 - (2) The MPO shall contact The Office of the Governor and the Governor, with the agreement of the remaining members of the MPO, shall determine whether any reapportionment of the membership is appropriate. The Governor and the MPO shall review the previous MPO designation, applicable federal, state and local law, and MPO rules for appropriate revision. In the event that another entity is to be afforded membership in the place of the member withdrawing

from the MPO, the parties acknowledge that pursuant to Title 23 CFR §450.310(l)(2), adding membership to the MPO does not automatically require redesignation of the MPO. In the event that a party who is not a signatory to this Interlocal Agreement is afforded membership in the MPO, membership shall not become effective until this Interlocal Agreement is amended to reflect that the new member has joined the MPO.

Section 7.04. Notices. All notices, demands and correspondence required or provided for under this Interlocal Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested. Notice required to be given shall be addressed as follows:

Martin County

Martin County Administrator
2401 SE Monterey Road
Stuart, FL 34996

With Copy To:

Martin County Attorney
2401 SE Monterey Road
Stuart, FL 34996

City of Stuart

City of Stuart City Manager
121 SW Flagler Avenue
Stuart, FL 34994

With Copy To:

City of Stuart City Attorney
121 SW Flagler Avenue
Stuart, FL 34994

Town of Sewall's Point

Sewall's Point Town Mayor
1 South Sewall's Point Road
Sewall's Point, FL 34996

With Copy To:

Sewall's Point Town Attorney
1 South Sewall's Point Road
Sewall's Point, FL 34996

Florida Department of Transportation

Florida Department of Transportation
Secretary, District Four
3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

With Copy To:

Florida Department of Transportation
General Counsel, District Four
3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

Section 7.05. Interpretation.

- (a) Drafters of the Interlocal Agreement. The Department and the members of the MPO were each represented by or afforded the opportunity for representation by legal counsel and participated in the drafting of this Interlocal Agreement and in choice of wording. Consequently, no provision should be more strongly construed against any party as drafter of this Interlocal Agreement.
- (b) Severability. Invalidation of any one of the provisions of this Interlocal Agreement or any part, clause or word, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall not affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.

(c) Rules of construction. In interpreting this Interlocal Agreement, the following rules of construction shall apply unless the context indicates otherwise:

- (1) The singular of any word or term includes the plural;
- (2) The masculine gender includes the feminine gender; and
- (3) The word "shall" is mandatory, and "may" is permissive.

Section 7.06. Enforcement by parties hereto. In the event of any judicial or administrative action to enforce or interpret this Interlocal Agreement by any party hereto, each party shall bear its own costs and attorney's fees in connection with such proceeding.

Section 7.07. Interlocal Agreement execution; Use of counterpart signature pages. This Interlocal Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.

Section 7.08. Effective date; Cost of recordation.

- (a) Effective date. This Interlocal Agreement shall become effective upon its filing in the Office of the Clerk of the Circuit Court of each county in which a party hereto is located. Any amendment hereto shall become effective only upon its filing in the Office of the Clerk of the Circuit Court for each county in which a party hereto is located.
- (b) Recordation. The MPO hereby agrees to pay for any costs of recordation or filing of this Interlocal Agreement in the Office of the Circuit Court for each county in which a party is hereto located. The recorded or filed original, or any amendment, shall be returned to the MPO for filing in its records.

IN WITNESS WHEREOF, the undersigned parties have executed this Interlocal Agreement on behalf of the referenced legal entities and hereby establish the above designated MPO.

Signed, Sealed and Delivered in the presence of:

ATTEST:


CHERYL WHITE, CITY CLERK

CITY OF STUART, FLORIDA


KELLI GLASS LEIGHTON, MAYOR

APPROVED AS TO FORM AND CORRECTNESS:


MICHAEL J. MORTELL, CITY ATTORNEY



ATTEST:


LAKISHA Q. BURCH, TOWN CLERK

TOWN OF SEWALL'S POINT


PAUL LUGER, MAYOR

APPROVED AS TO FORM:

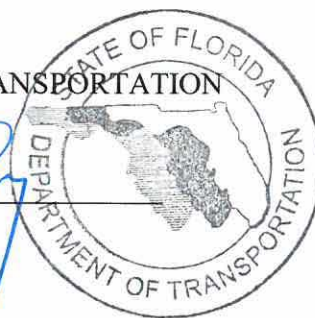

GLEN J. TORCIVIA TOWN ATTORNEY

ATTEST:


WITNESS

FLORIDA DEPARTMENT OF TRANSPORTATION


SECRETARY, DISTRICT 4



APPROVED AS TO FORM:


DISTRICT 4 GENERAL COUNSEL

ATTEST:


CAROLYN TIMMANN, CLERK OF THE
CIRCUIT COURT AND COMPTROLLER

BOARD OF COUNTY COMMISSIONERS

MARTIN COUNTY, FLORIDA


ED FIELDING, CHAIRMAN

APPROVED AS TO FORM & SUFFICIENCY:


MICHAEL D. DURHAM, COUNTY ATTORNEY

FIRST AMENDMENT TO
INTERLOCAL AGREEMENT FOR CREATION
OF THE MARTIN COUNTY
METROPOLITAN PLANNING ORGANIZATION

This is a First Amendment to the Interlocal Agreement for Creation of the Martin County Metropolitan Planning Organization entered into by and among the **Florida Department of Transportation** [a non-voting member]; **Martin County**; the **City of Stuart**; the **Town of Sewall's Point**; and the **Village of Indiantown** [as Voting Members]; collectively known as the "Parties."

RECITALS

WHEREAS, the current applicable Interlocal Agreement for the Creation of the Martin County Metropolitan Planning Organization was recorded on May 6, 2015, at Official Records Book 2781, page 2738, of the public records of Martin County (the "Interlocal Agreement"); and

WHEREAS, the Interlocal Agreement provided for seven (7) voting members on the Metropolitan Planning Organization (MPO), consisting of four (4) County Commissioners; two (2) City of Stuart Commissioners; one (1) Town of Sewall's Point Commissioner and two (2) non-voting members consisting of a representative from Florida Department of Transportation and Indiantown; and

WHEREAS, The Village of Indiantown was created by Chap. 195-2017, Laws of Florida, and duly approved by public referendum on November 8, 2017, for incorporation beginning December 31, 2017; and

WHEREAS, the Parties want to amend the composition of the MPO to provide the Village of Indiantown with voting membership and remove the non-voting Indiantown membership.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations herein, the Parties agree as follows:

1. Section 4.01, Composition and membership of governing board subsection (a) of the Interlocal Agreement is hereby amended in its entirety and shall be replaced with the following:

ARTICLE 4

COMPOSITION; MEMBERSHIP; TERMS OF OFFICE

Section 4.01. Composition and membership of governing board.

(a) The membership of the MPO shall consist of eight (8) voting members and one (1) non-voting advisor(s). The names of the member local governmental entities and the voting apportionment of the governing board as approved by the Governor shall be as follows:

<u>Voting</u>		<u>Non-Voting</u>	
Village of Indiantown	1	Florida Department of Transportation	1
Town of Sewall's Point	1		
City of Stuart	2		
Martin County	4		

2. Except as amended above, all other terms and conditions of the Interlocal Agreement shall remain in full force and effect. In the event of any conflict or ambiguity by and between the terms and provisions of this First Amendment and the Interlocal Agreement the terms and provisions of this First Amendment shall control.

3. Execution; Effective Date. This First Amendment may be simultaneously executed in counterparts, each of which so executed shall be deemed to be an original, as such counterparts together shall constitute one and the same instrument and shall become effective upon execution by the Parties hereto on or before _____, 2019.

6. Recording. This First Amendment shall be recorded in the public records of Martin County, Florida, in accordance with the Florida Interlocal Cooperation Act of 1969, at the expense of the MPO. The recorded original shall be returned to the MPO for filing in its records.

[Remainder of page intentionally left blank]

IN WITNESS WHEREOF, the undersigned parties, duly authorized to execute same, have executed this First Amendment to Interlocal Agreement for Creation of the Martin County Metropolitan Planning Organization on the respective dates under each signature.

ATTEST:

CITY OF STUART, FLORIDA


Mary R. Kindel, City Clerk


Rebecca S. Bruner, Mayor



APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:


Michael J. Mortell, City Attorney

ATTEST:

TOWN OF SEWALL'S POINT

Town Clerk

Paul Luger, Mayor

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

Glen J. Torcivia, Town Attorney

ATTEST:

FLORIDA DEPARTMENT OF
TRANSPORTATION

Witness

Secretary, District 4

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

District 4 General Counsel

ATTEST:

BOARD OF COUNTY COMMISSIONERS
MARTIN COUNTY, FLORIDA

Carolyn Timmann, Clerk of the
Circuit Court and Comptroller

Edward V. Ciampi, Chair

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

Sarah W. Woods, County Attorney

ATTEST:

VILLAGE OF INDIANTOWN

Cheryl White, Clerk

Susan Gibbs Thomas, Mayor

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

Wade Vose, Village Attorney

VILLAGE OF INDIANTOWN, FLORIDA AGENDA MEMORANDUM

MEETINGDATE: January 10, 2019

MEETING TYPE: Regular Council Meeting

AGENDA ITEM TITLE: Recommend (4) Indiantown Community Trust Fund Selection Committee Grant awards:

Kindoo Family Center, requested Martin County 4-H Foundation, Inc. Boys and Girls Club of Martin County YMCA of the Treasure Coast-Indiantown Branch

SUMMARY OF ITEM: In July of 1991 Martin County Board of County Commissioners entered into a planned unit development (PUD) agreement for the development of the Indiantown Cogeneration Project. A condition of the PUD agreement required the establishment of the Indiantown Community Trust Fund with the interest from the trust fund used for projects which benefit the Indiantown community and have a general synergy with the Indiantown Cogeneration Project. Martin County and Indiantown Cogeneration, L.P. then entered into a separate agreement that further defined the County as the trustee of the trust fund, and detailed the operating parameters of the trust.

According to the PUD condition and the trust fund agreement, the trust was established at the time of preliminary development plan approval. At the issuance of the first building permit the Indiantown Cogeneration L.P. presented Martin County with the check for one million dollars for deposit into the trust fund account. The trust fund has been accruing interest since October 21, 1992.

On August 23rd, 2018 the Village Council adopted the application and description for the ICTF program.

The committee consists of two members from Indiantown Cogeneration, L.P., one Council Member, and four members from the Indiantown community. At least one of the four community members must be from Booker Park and one of the four must be from Indianwood.

Indiantown Cogeneration has confirmed they have two members able to participate. The Village Council provide appointed the following members to the ICTF Committee:

Linda Nycum (Indianwood)
Vernestine Palmer (Booker Park)
Olga Avellaneda
Cerissa Thompson
Council Member Anthony Dowling
Gary Willer, Indiantown Cogeneration
Christ Fitzpatrick, Indiantown Cogeneration

The ICTF Committee met on two occasions; on October 15th and December 7th, 2018. The ICTF Committee reviewed applications from the following organizations the met the application criteria:

Kindoo Family Center, requested \$2,000
Martin County 4-H Foundation, Inc., requested \$2,500
Boys and Girls Club of Martin County, requested \$1,500
YMCA of the Treasure Coast-Indiantown Branch, requested \$5,000
Martin County School District Warfield Extended Day, requested \$2,500

The total amount available in the trust fund for FY 2019 is \$21,356.

Through a unanimous vote on December 7th, the ICTF Committee recommended that all grant requests be awarded the applicants total requested amount for FY 2019, for an estimated amount of \$13,500.

RECOMMENDATION: Award Indiantown Community Trust Fund Grant applicants the requested amount per application as proposed:

Kindoo Family Center, requested \$2,000
Martin County 4-H Foundation, Inc., requested \$2,500
Boys and Girls Club of Martin County, requested \$1,500
YMCA of the Treasure Coast-Indiantown Branch, requested \$5,000

With the remaining funds to rollover to Fiscal Year 2020 for grant distribution.

PREPARED BY: Teresa Lamar-Sarno, Village Manager **DATE:** 1/3/2019

REVIEWED BY: Wade Vose, Village Attorney **DATE:** 1/4/2019

APPROVED BY: Teresa Lamar-Sarno, Village Manager **DATE:** 1/3/2019

ATTACHMENTS:

Description

ICTF Description

ICTF Application

KinDoo Family Center

4H

Boys and Girls Club of MC

YMCA of Treasure Coast

INDIANTOWN COMMUNITY TRUST FUND
ASSISTANCE PROGRAM FUNDING INFORMATION

October 2018

INDIANTOWN COMMUNITY TRUST FUND FUNDING INFORMATION ASSISTANCE PROGRAM

I. Introduction.

In July of 1991 Martin County Board of County Commissioners entered into a planned unit development (PUD) agreement for the development of the Indiantown Cogeneration Project. A condition of the PUD agreement required the establishment of the Indiantown Community Trust Fund with the interest from the trust fund used for projects which benefit the Indiantown community and have a general synergy with the Indiantown Cogeneration Project. Martin County and Indiantown Cogeneration, L.P. then entered into a separate agreement that further defined the County as the trustee of the trust fund and detailed the operating parameters of the trust.

According to the PUD condition and the trust fund agreement, the trust was established at the time of preliminary development plan approval. At the issuance of the first building permit the Indiantown Cogeneration L.P. presented Martin County with the check for one million dollars for deposit into the trust fund account. The trust fund has been accruing interest since October 21, 1992.

On May 24, 2018 with the Village Council adopt Resolution 23-2018 accepting the transfer of, the Indiantown Community Trust Fund to the Village to administer and distribute funds.

The PUD condition and the separate Indiantown Community Trust agreement specified the creation of a Special Advisory committee. The committee reviews applications for proposed projects and makes recommendations for funding for the projects from the accrued interest of the trust fund subject to final approval by the Village Council. The committee must annually prepare a prioritized list of proposed projects to be funded by the income of the trust fund.

The committee consists of two members from Indiantown Cogeneration, L.P., one Council Member, and four members from the Indiantown community. At least one of the four community members must be from Booker Park and one of the four must be from Indianwood.

II. Procedures for Applying for Assistance from the Indiantown Community Trust Fund.

A. Eligibility.

Applicants may be private non-profits, for profit entities, community associations or governmental entities.

B. Amount of Funding Available.

Projects may be funded from the interest. Approximately \$10,000 will be available for the 2019 fiscal year but will be limited for this round of applications.

C. Availability of Applications.

Application for funding must be made on the attached application form. Applications are available at the following locations:

Elisabeth Lahti Library, 15200 SW Adams Avenue and Indiantown Chamber of Commerce, 15935 SW Warfield Blvd. in Indiantown, Florida; at the Village Offices locate at 65550 SW Warfield Blvd. open Thursdays and Fridays 9:00 AM-5:00 PM. The application and instructions can also be found on the web site under “Documents” at www.indiantown.org

Applications will be taken once per year.

D. Submittal of Applications.

All applications are due on Friday, October 26th. Applications must be received by 4:30 PM on the due date.

Three copies of the application must be submitted. One must contain original signatures.

Applications must be submitted to the Village Office located at 65550 SW Warfield Blvd., Indiantown, FL open Thursdays and Fridays 9:00 AM-5:00 PM.

Applications can be emailed to the Village Clerk at cwhite@indiantown.org.

Proposals received after the deadline will be ineligible for funding.

III. General Provisions.

A. Criteria for Awards.

The trust income shall be used solely for projects benefiting Indiantown. Trust funds may not be used for capital facilities projects ordinarily funded by Village of Indiantown or for any contribution to the Florida Power and Light Company Educational/Vocational Training Program. The availability of funding is dependent upon the amount of interest that has accrued to the trust fund during the previous County fiscal year.

B. Public Notice and Advertisement of Availability of Funds.

The availability of the Trust Fund Assistance Program will be advertised in a newspaper of general circulation. The advertisement will state the nature of the program and solicit proposals.

C. Selection of Fund Recipients.

The Indiantown Community Trust Fund Special Advisory Committee will review all applications received by the application deadline. The Committee will rank all proposed projects and prepare a prioritized list of projects for funding from the accrued interest of the trust fund. The committee may include on its list of prioritized projects a recommendation to set aside funds to accumulate funds over several years for a project that will require an expenditure of funds greater than one year's interest amount. The committee shall submit the list to the Village Council (trustee).

The Village Council will review the prioritized list and choose project(s) to receive funding. Any project(s) selected by the Village Council must be on the prioritized list. No later than ninety (90) days from the receipt of the prioritized list, the Council must notify the Committee of the project(s) to be funded. The Village Council may reject all the proposed projects on the list submitted by the committee. If the Village Council does not utilize all the available funding in one year, the Village shall make its best effort to use the accumulated funds the following year.

Applicants who do not receive an award will be notified regarding the reasons for the denial and will be allowed an opportunity to reapply during the next funding cycle.

D. Non-discrimination Policy.

Village of Indiantown, its agents, contractors, and subgrantees, whether municipality, non-profit organization or for-profit entity shall not deny assistance to or exclude from participation any person or entity based on race, creed, religion, color, age, sex, family status, national origin or handicap.

E. Contractual Requirements for Recipients.

Applicants who receive an award (subgrantees) will be notified regarding the contractual procedures to be followed. The Village and the subgrantee will enter into a grant agreement for the proposed funding. The individual agreement will be subject to Council approval.

All agents, contractors and subgrantees of the Village Council receiving interest from the Indiantown Community Trust Fund must comply with the Indiantown Community Trust Fund agreement between the Indiantown Cogeneration, L.P. and Martin County. The Village Council will include language in each contract and subcontract to contractually commit each agent, contractor and subgrantee to compliance.

F. Provision for Revenues Interest.

Revenues accruing from the funds must be retained in the Trust Fund for further use according to stated purposes of fund, unless Village Council grants use of the funds in accordance with the requirements of this program.

G. Administrative Provisions.

If, at any time, the applicant (contractor or subgrantee) is unable to comply with any provision of this program, the Village Council shall be notified immediately for guidance, direction and assistance, if necessary.

**APPLICATION FOR PROJECT FUNDING
FROM
THE INDIANTOWN COMMUNITY TRUST FUND
2018**

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION I**

ADMINISTRATIVE INFORMATION

1. APPLICANT:

Organization: _____

Name
(Executive Director or President): _____

Address: _____

E-mail: _____

Telephone: _____

Fax No.: _____

Tax Exempt No.: _____
(if applicable)

2. CONTACT (if different from above)

Name _____

Title: _____

Telephone: _____

E-mail: _____

3. CHIEF FINANCIAL OFFICER (if different from above)

Name: _____

Address: _____

E-mail _____

Telephone: _____

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION II**

PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown community.

Start below (use continuation pages if necessary).

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION III**

BUDGET SUMMARY

Requested Village Funding

\$ _____

Other Funding (if any)

\$ _____

In-kind (if any)

\$ _____

Total Project

\$ _____

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION IV**

**PROJECT BUDGET SCHEDULE
(LINE ITEM BUDGET)**

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.). Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available? Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

NOTE: Funding is in the form of reimbursement for funds spent during the term of the contract and for costs directly related to the project described in your application.

Start below (use continuation pages if necessary).

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION V**

ORGANIZATIONAL

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant applicant and receipt of grant funds if awarded.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION VI
STATEMENT OF ASSURANCES**

As a part of the application and as a part of acceptance and use of Village funds, the applicant shall:

1. Possess legal authority to apply for the assistance, that the application has been approved by the applicant's governing body, including all assurance contained herein.
2. Utilize Indiantown Community Trust funds, to benefit the Indiantown community.
3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the Village and provides copies of each amendment to grant agreements.
4. Agrees it possesses the sound fiscal control and fund accounting procedures necessary to assure the proper disbursement of an accounting for Village funds.
5. Permit and cooperate with Village, County, State and Federal investigations designed to evaluate compliance with the law.
6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which Village funds are being requested are not reimbursed by any other source.
10. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.
11. The application will become an Exhibit to the Agreement between the Council and the applicant.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

AGENCY AUTHORIZED OFFICIAL:

NAME: _____
(Type Name)

TITLE: _____
(Type Title)

SIGNATURE: _____

DATE: _____

STATE OF FLORIDA
VILLAGE OF INDIANTOWN

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by _____ on behalf of the corporation. He or she is personally known to me or has produced _____.

NOTARY PUBLIC

Name:
State of Florida at Large

My Commission Expires:



**KinDoo Family Center
14557 SW 174th Ct.
Indiantown, FL 34956**

October 5, 2018

**Indiantown Trust Fund
c/o Village Council
Indiantown, FL 34956**

Dear Members of the Indiantown Trust Fund,

Today marks the 3rd Anniversary of the opening of KinDoo Family Center here in Booker Park, Indiantown. As we begin our 4th year of operation, we are in awe of what has been accomplished in such a short period of time.

In our sewing class, 50 women know how to use a sewing machine, 20 of these women have advanced to using sergers and making clothes for themselves and their families. Many of our women in the literacy classes are now comfortable filling out forms and meeting with teachers regarding their children's progress.

Looking over the results of our Cooking/Nutrition Program, we see weight loss goals achieved but the most important change we have seen is lifestyle change, especially regarding the increase in fruit and vegetable consumption and increasing exercise. These habits have led to improved health outcomes- decreasing blood pressure and an improved sense of well-being and self-esteem.

This lifestyle change has been shared with family, friends, and the community. Our KinDoo Health Ambassadors are foot soldiers in the fight to improve community health. This program plays a major part in breaking the cycle of unhealthy eating and providing preventive programs that will help to build a healthy, life-giving family environment.

The Computer students have authored two colorful, delightful books, integrating their skills from English class, and with input from their teacher, composed short stories or poems from their own life experiences. After learning the computer tricks of cut, paste, insert, and delete, each student printed out their completed project. The finished products are a testimony to the students' perseverance and their teacher's determination.

Various books, materials, and software programs are being utilized by the literacy groups for lessons in ESL, GED, Citizenship, Nutrition and Exercise. As needs and requests arise and volunteers are found, programs in Word, Excel, E-mail and Social Media will be offered.

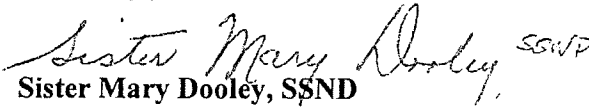
Recognizing the strengths of families, KinDoo Family Center continues to assist the parents through offering programs that will enable them to realize their full potential. We are excited about the future and all the possibilities that it holds. The work we are doing with the parents at KinDoo Family Center is not only transformative for them but also for their young children. The goal of the Center is to get to the root causes of their poverty and break that cycle so that the families can become self-sufficient and independent.

The programs are offered free of charge and we welcome all who come through the doors seeking to improve their lives. Our web page will give you a better understanding of the programs and the mission here at Kin Doo Family Center - www.kindoofamilycenter.org.

KinDoo Family Center has a 501 (c)(3) status as a non-profit organization. The EIN # is 47-3683120. The Center is staffed mainly with volunteers and is dependent upon individuals and foundations for its Operating and Program expenses.

On behalf of all of us at the KinDoo Family Center, thank you to the Indiantown Trust Fund for any consideration you can give to the support of books and materials for our Literacy Program.

Gratefully yours,


Sister Mary Dooley, SSND
Director

Enclosures:

Application

Board Members 2018-2019

Phone 772-597-5551 E-mail kindoo@itspeed.net Web: kindoofamilycenter.org

**KinDoo Board Members
2018-2019**

Mrs. Claire Siefker, Pres.
15860 Famil Road
Indiantown, FL 34956
e-mail: cpsiefker@yahoo.com
Home 772-597-2020
Cell 772-486-8146

Mrs. Margaret Clifford, VP
16314 SW Four Wood Way
Indiantown, FL 34956
e-mail: mcjackpeg@gmail.com
Home 772-597-2688

Mrs. Mary Beth Batchelor, Sec./Treas.
15300 SW Myrtle Drive
Indiantown, FL 34956
e-mail: marybethbatch@gmail.com
Cell 772-260-6814

Mrs. Rosie Nunez,
5072 SE Lisbon Circle
Stuart, FL 34995
e-mail pielcanela.7006@yahoo.com
Home 772-214-4995

Mrs. Lori Orthen
5844 SE Glen Eagle Way
Stuart, FL 34997
e-mail: pray2dayjohn316@yahoo.com
Cell: 724-301-4073

Mrs. Maribel Vargas
15796 SW 151st Street
Indiantown, FL 34956
e-mail: lilrico1971@gmail.com
Cell 772-260-1571

Ex-Officio

Sister Mary Dooley, SSND Administrator
16248 SW Two Wood Way
Indiantown, FL 34956
e-mail kindoo@itspeed.net
Home 772-597-0631
Cell 772-285-0608

Sister Kate Kinnally, SSND Administrator
16273 SW Four Wood Way
Indiantown, FL 34956
e-mail srkatherine@netscape.net
Home 772-597-0255
Cell 617-922-1349

APPLICATION FOR PROJECT FUNDING
FROM
THE INDIANTOWN COMMUNITY TRUST FUND
2018

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

SECTION I

ADMINISTRATIVE INFORMATION

1. APPLICANT

Organization: KinDoo Family Center

Name: Sister Mary Dooley, SSND
Director

Address: 14557 SW 174th Ct.
Indiantown, FL 34956

E-mail: kindoo@itspeed.net

Telephone: 772-597-5551

Fax No.: 772-597-5551

Tax Exempt No.: [REDACTED]

1. CONTACT (if different from above)

Name

Title:

Telephone:

E-mail:

3. CHIEF FINANCIAL OFFICER (if different from above)

Name:

Address:

E-mail

Telephone:

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

SECTION II

PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown community.

Start below (use continuation pages if necessary).

Aware of the many needs of the parents and families in the community, Sister Mary Dooley and Sister Kate Kinnally felt compelled to start-up a center where the parents could receive life skills to enable them to sustain their families and create a better future for themselves and their children. KinDoo Family Center, located at 14557 SW 147th Court opened its doors to the community in October of 2015. One of the critical programs offered is a significant literacy program.

The KinDoo Family Center Literacy program, now in its fourth year of operation, focuses primarily on adults. Research has shown that changes in the attitudes and behaviors of parents will affect changes in their children.

Based on that research, the goals of the Adult Literacy Program offered at Kin Doo Family Center include the following:

- to enhance the educational level of parents or provide English language instruction
- to help parents gain the motivation, skills, and knowledge needed to become employed or pursue further education or training
- to enhance the parenting skills of adult participants
- to enable parents to become familiar with and comfortable in school settings
- to enhance the interaction between parents and children through planned, regular joint activities
- to encourage parents to work independently on reading and writing and to become less dependent upon their children

The life-skills we are providing to the parents at KinDoo Family Center is transformative and preventative. We are trying to get to the root causes of their poverty and break that cycle so that they can become self-sufficient and independent. Better educated parents send children to school better prepared to learn, with higher levels of language skills, and knowledge about books, pencils and other tools needed for school and life.

KinDoo Family Center seeks a grant of \$2,000 from the Indiantown Community Trust Fund to purchase books, materials and software for the literacy classes. These materials are costly and any support from outside sources will enhance the program.

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

Section III

BUDGET SUMMARY

Requested Village Funding

\$ 2,000

Other Funding (if any)

\$ 13,000

In-kind (if any)

\$ (completely staffed by volunteer teachers)

Total Project

\$ 15,000

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

SECTION IV

PROJECT BUDGET SCHEDULE (LINE ITEM BUDGET)

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.). Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available? Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

NOTE: Funding is in the form of reimbursement for funds spent during the term of the contract and for costs directly related to the project described in your application.

Start below (use continuation pages if necessary).

Estimated Cost – Literacy Program \$15,000

Facility

Electricity/Water	4,000
Insurance/Fire	1,000
Phone/Internet	1,000
Maintenance	1,000

Programs

Equipment	2,500
Program Supplies	3,000 * (Indiantown Trust Fund - support of books, materials)
Office Supplies	500
Computer	1,500
Snacks/Misc	500

SECTION V

ORGANIZATIONAL

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant application and receipt of grant funds if awarded.

The KinDoo Family Center, Inc. seeks to support, strengthen, and empower individuals and families through offering broad-based services that meet the needs and values of the community.

Thanks to support from community partners such as Indiantown Non-Profit Housing, ITS Telecom, FPL, and Florida Health Department, the KinDoo Family Center, located in the New Hope I section of Indiantown, was able to open its doors to the community in October of 2015.

This particular area of Indiantown has a large population of immigrants from Guatemala, Mexico, and Haiti. They are low income, hard working parents who speak very little or no English.

Aware of the many needs of the parents and families in the community, Sister Mary Dooley and Sister Kate Kinnally felt compelled to start-up a center where the parents could receive life skills to enable them to sustain their families and create a better future for themselves and their children.

Recognizing the strengths of families, the Center seek to assist them through offering programs that will enable them to realize their full potential. To do this, the Center's mission is committed to providing the life skills necessary to increase the families' ability to care for themselves:

- Basic English Skills/Advanced English Classes
- Beginning Computer Classes
- Beginning and Advanced Sewing Skills
- Health and Nutrition Programs
- Quilting, Knitting, and Crocheting Classes
- Arts and Crafts
- Job Interview Skills
- Parenting Workshops
- Financial Management Workshops
- Teen Sewing
- Toddler Storytime

For the Fall and Spring Semester of the 2018-2019 school year, the following classes are being offered:

- * Beginning and Advanced Sewing

- * Quilting Class
- * Beginning English
- * Level I English
- * Level 11 English
- * Cooking and Nutrition
- * Art
- * Child-Care

All classes are taught by volunteers. Presently, we have 20 volunteers, who teach, mentor or assist in the various programs.

Approximately 50 women take advantage of the various classes, some taking 2 and 3 classes a semester. Not only do these classes advance the skills of the individuals, but also raise their pride and self-esteem in their ability to accomplish so much in such a short time.

KinDoo Family Center has a 501 (c)(3) status as a non-profit organization. The EIN # is [REDACTED]. Receiving no federal, state or church funds, the Center is dependent upon grants and donations to support operating expenses.

The Indiantown Community is fortunate to have a center that focuses on its needs and values. KinDoo Family Center seeks the financial backing of the Indiantown Community Trust to help support its efforts to improve the lives of the Indiantown Community.

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

SECTION VI STATEMENT OF ASSURANCES

As a part of the application and as a part of acceptance and use of County funds, the applicant shall:

1. Possess legal authority to apply for the assistance, that the application has been approved by the applicant's governing body, including all assurance contained herein.
2. Utilize Indiantown Community Trust funds, to benefit the Indiantown community.
3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the County and provides copies of each amendment to grant agreements.
4. Agrees it possesses the sound fiscal control and fund accounting procedures necessary to assure the proper disbursement of an accounting for County funds.
5. Permit and cooperate with County, State and Federal investigations designed to evaluate compliance with the law.
6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which County funds are being requested are not reimbursed by any other source.
10. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.
11. The application will become an Exhibit to the Agreement between the Board and the applicant.

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

AGENCY AUTHORIZED OFFICIAL:

NAME: Sister Mary Dooley, SSND
(Type Name)

TITLE: Director
(Type Title)

SIGNATURE:

Sister Mary Dooley

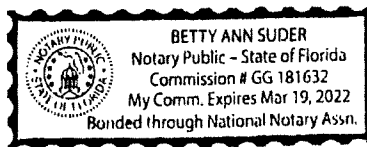
DATE: 10/5/18

STATE OF FLORIDA
COUNTY OF MARTIN

The foregoing instrument was acknowledged before me this 5th day of October,
2018, by Sister Mary Dooley on behalf of the corporation.
He or she is personally known to me or has produced

Betty Ann Suder

NOTARY PUBLIC



Name: BETTY ANN SUDER
State of Florida at Large
My Commission Expires: Mar. 19, 2022



Consumer's Certificate of Exemption

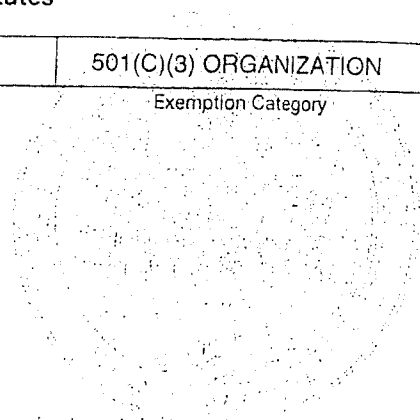
Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 04/11

[REDACTED]	09/22/2015	09/30/2020	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

KIN DOO FAMILY CENTER
14557 SW 174TH CT
INDIANTOWN FL 34956



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION I

ADMINISTRATIVE INFORMATION

1. APPLICANT:

Organization: Martin County 4-H Foundation, Inc.

Name (Executive Director or President): Natalie Parkell, Agent I


(Support Staff): Kim Bentz, Extension Program Assistant

Address: 2614 S.E. Dixie Highway, Stuart, Florida 34996

E-mail: natalie.parkell@ufl.edu
bentzk@ufl.edu

Telephone: 772-288-5654

Fax No.: 772-288-4354

Florida Non Profit Corporation, FEI Number – 

2. CONTACT (if different from above)

Name: Kathleen A. Massey

Title: Leader, Excellerators 4-H Group

Telephone: 772-260-8142

E-mail: scottm@itspeed.net

3. CHIEF FINANCIAL OFFICER (if different from above)

Name:

Address:

E-mail:

Telephone:

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION II

PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown community.

Start below (use continuation pages if necessary).

I am Kathy Massey of Indiantown, Florida and one of Martin County's current 4-H Leaders. I am the Leader of the Indiantown based Excellerators 4-H Group. All of the children in my Club are living and participating in the Indiantown community with the exception of two that live in Palm City. The 4H program enables youth to have fun, meet new people, learn new life-skills, build self-confidence, learn responsibility, and set and achieve goals.

4-H programs and events are offered on an age-appropriate basis to youth, ages 5-18. Age requirements are designed to give youth involved the optimum experience in their respective programs. Generally, age classifications for most 4-H programs and events are below. Age requirements can vary for each of the 4-H events and activities held within the state. It is important for one to be aware of the various age requirements for participation.

The 4-H program then empowers the children to help others in their community and experience the satisfaction and good feelings that come with helping a neighbor or becoming involved with a group—skills that help build stronger communities.

Our children participate in many community events within Martin County. We try to base most of our community service work in Indiantown.

Costs for our Club are covered by various fundraisers we do throughout the year and support from businesses and individuals.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION III

BUDGET SUMMARY

Requested County Funding

\$ 2,500.00

Other Funding (if any)

Our members will raise additional funds to cover the costs to run the program.

\$ 2,500.00

In-kind (if any)

\$0.00

Total Project

\$5,000.00

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION IV

**PROJECT BUDGET SCHEDULE
(LINE ITEM BUDGET)**

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.). Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available? Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

NOTE: Funding is in the form of reimbursement for funds spent during the term of the contract and for costs directly related to the project described in your application.

Start below (use continuation pages if necessary).

Entry fees into the Martin County Fair for 4-H Livestock Projects (3 Swine @ \$50, 6 Dairy Heifers @ \$40, 5 Steers @ \$50, 6 Beef Heifers @ \$40)	\$ 880.00
Club t-shirts and uniforms (Fair) for members	\$ 500.00
Miscellaneous Craft and Club fees	\$ 210.00
Educational Trip to University of Florida, a local dairy and another farm to be determined	\$ 500.00
Send two (2) participants to 4HU	\$ 500.00

All of our kids show animals at the Martin County Fair and entry fees for the animals are required. Since the fees have not been set for the February 2019 fair, this is just an estimate. We are asking the Grant to fund the estimated entry fees and the Club will pay and difference. We are required to have Club t-shirts for the week of the fair. We try to make three (3) shirts available to the kids each year. We also require each child to participate in the craft contest at the fair and the club buys all of the supplies needed. We try to have each child enter at least 5 crafts each. We have several Educational trips planned for this next year which will require admission fees. This year we would like to send two (2) of our Senior youth to 4H University which is a week long program led by University of Florida faculty, where the children explore career opportunities, lead community service activities, interact with youth from all over the state, and have fun while developing critical life skills that will help them become productive and engaged citizens in their communities, their country, and their world

Our program will be able to continue if these funds or a portion of the funds are not available to us. We will depend on our fundraising and supporters contributions.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION V

ORGANIZATIONAL

Describe the organization and attach a copy of pertinent documents.

Martin County 4-H Foundation, Inc. is a Florida non-profit corporation in the State of Florida. The Excellerators is a Club within this Foundation. Copy of the Annual Report for Martin County 4-H Foundation, Inc. is attached.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

**SECTION VI
STATEMENT OF ASSURANCES**

As a part of the application and as a part of acceptance and use of County funds, the applicant shall:

1. Possess legal authority to apply for the assistance, that the application has been approved by the applicant's governing body, including all assurance contained herein.
2. Utilize Indiantown Community Trust funds, to benefit the Indiantown community.
3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the County and provides copies of each amendment to grant agreements.
4. Agrees it possesses the sound fiscal control and fund accounting procedures necessary to assure the proper disbursement of an accounting for County funds.
5. Permit and cooperate with County, State and Federal investigations designed to evaluate compliance with the law.
6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which County funds are being requested are not reimbursed by any other source.
10. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.
11. The application will become an Exhibit to the Agreement between the Board and the applicant.

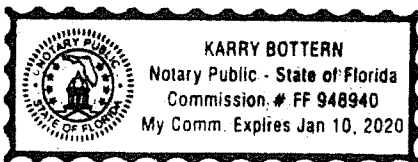
APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

AGENCY AUTHORIZED OFFICIAL:

NAME: NATALIE B PARKELL TITLE: EXTENSION AGENT
(Type Name) (Type Title)
SIGNATURE: [Signature] DATE: 9/25/18

STATE OF FLORIDA
COUNTY OF MARTIN

The foregoing instrument was acknowledged before me this 25 day of September,
2018, by Natalie B. Parkell as _____ on behalf of the
corporation. She is personally known to me or has produced Driver License.



NOTARY PUBLIC

Karry Bottern
Name: Karry Bottern
State of Florida at Large

My Commission Expires: 1/10/20

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION I**

ADMINISTRATIVE INFORMATION

1. APPLICANT:

Organization: Boys & Girls Clubs of Martin County

Name
(Executive Director or President): Keith Fletcher

Address: PO Box 910 Hobe Sound, FL 33455

E-mail: Kfletcher@bgcmartin.org

Telephone: (772) 545-1255

Fax No.: (772) 545-1204

Tax Exempt No.: 65-0253002
(if applicable)

2. CONTACT (if different from above)

Name Jackie Price

Title: Grants Director

Telephone: (772) 545-1255

E-mail: Jprice@bgcmartin.org

3. CHIEF FINANCIAL OFFICER (if different from above)

Name: Heidi Soares

Address: PO Box 910 Hobe Sound, FL 33455

E-mail Hsoares@bgcmartin.org

Telephone: (772) 545-1255

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION II**

PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown community.

Start below (use continuation pages if necessary).

As the premier youth development organization in Martin County, the Boys & Girls Clubs has over 25 years of experience facilitating comprehensive youth programs designed to prepare young people in our community for the next stage in their lives. Annually, we partner with schools and a network of over 100 volunteers and 40 community partners to serve nearly 2,900 youth ages 6-18 in 5 Clubs after school, during the summer and through community outreach. This includes nearly 400 registered Club members in Indiantown who benefit from our afterschool and summer programs.

Inside our Indiantown Club we provide youth ages 6-18 with a world-class Club Experience by creating: (1) a safe, positive environment; (2) fun & a sense of belonging; (3) supportive relationships; (4) opportunities & expectations; and (5) recognition. Research shows that together, our programs and Club experience transform lives. Older teens who have a high-quality Club Experience are more likely to graduate high school on time; more likely to engage in community service; less likely to skip school; and more likely to attend college than their peers (Arbreton et al., 2009).

With continued community support, our programs remain affordable so that low-income youth have the same opportunities and life-changing benefits of the Club Experience as their peers. Fees in our stand-alone Clubs are just \$35 per member for the school year and teens attend for free. Scholarships are available to families with financial need.

The Indiantown Club is open five days per week, Monday through Friday, from 2:30 p.m. to 6:30 p.m. during the school year and from 7:30 a.m. to 5:30 p.m. over the summer and on non-school days. Extended hours are also offered for teens.

Our organization maintains a vehicle fleet, providing transportation from school to the Indiantown Club and allowing members to take fun, educational field trips; complete community service projects; attend college and career fairs; and take college tours. Teens also receive transportation home from the Club every day after school.

Professional youth development staff and certified teachers facilitate all Club programs and activities, maintaining a student to adult ratio of 20:1 which is considered a best practice in the youth services field. Club staff are trained to administer positive behavioral supports and mentoring, ensuring that our members are physically and emotionally safe at all times.

Club programs encompass 3 outcome areas for positive youth development: Academic Success, Good Character & Citizenship, and Healthy Lifestyles.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION III**

1. **Academic Success:** Programs are designed to complement the school curriculum and include early literacy and math instruction, STEM programming, homework help, tutoring, robotics, money management, chess club, experiential field trips, college & career-prep, GREAT Futures (an individualized education plan) and Summer Brain Gain (summer enrichment).
2. **Good Character and Citizenship:** Programs teach members about the elements of good character, civics, and community service. The HERO Challenge and Teen Leadership Academy case management and mentoring programs help youth accomplish college, career, academic and personal goals. Other programs include Keystone and Torch Clubs (leadership & community service); SMART Girls and Passport to Manhood (guide adolescents in the path to adulthood); mentoring programs; and Youth of the Year, a program designed to build character, personal growth, public speaking skills and leadership qualities.
3. **Healthy Lifestyles:** Members learn the importance of a nutritious and balanced diet and practice healthy lifestyle choices; making a lifelong commitment to fitness. Programs include: healthy cooking classes, after school meal programs, organic gardening, physical activity programs, flag football, soccer, tennis, basketball, golf, fine arts, performing arts, and evidence-based prevention programs that educate youth about the dangers and consequences of drug and alcohol use.

During the 2017-18 fiscal year, the Indiantown Club had 374 registered Club members, 95% of whom are from low-income households, receiving free/reduced priced lunch at their school through the National School Lunch Program. 58% of Club members are Hispanic, 34% are Black/African American, 6% are Other, and 2% are White. Club members' age ranges were as follows: 36% age 6-9, 34% age 10-12, and 30% age 13-18.

During the 2018-19 fiscal year, approximately 400 local youth ages 6-18 and their families will directly benefit from our Indiantown Club programs and community outreach initiatives.

An investment from the Indiantown Community Trust Fund will help local youth achieve the following goals and measurable outcomes:

Goal 1: Regularly attending Club members will improve academic performance in core subjects.

Objective 1: 75% of participants who complete at least twenty (20) hours of literacy programming will show that they have maintained or improved their academic performance in Reading/Language Arts as measured by the difference in scores from pre to post assessments.

Objective 2: 75% of participants who complete at least twenty (20) hours of mathematics programming will show that they have maintained or improved their academic performance in math as measured by the difference in scores from pre to post assessments.

Goal 2: Regularly attending Club members will strengthen prevention skills.

Objective 1: 75% of Club members who complete BGCMC prevention programming will improve or maintain their knowledge of the effects and consequences of alcohol, tobacco, and other drug use as measured by comparing pre-test results to post-test results.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION IV**

Goal 3: Regularly attending Club members will become engaged citizens who are involved in the community.

Objective 1: 85% of teen participants who regularly attend the program (defined as 5 or more days per month) will complete 10 or more hours of civic engagement or community service projects during the program year.

Last year, our Clubs produced the following impact:

1. Character & Citizenship: 91% of parents agree that their kid(s) have a stronger sense of community service and doing things for others; 84% of males in our Passport to Manhood program learned positive behaviors needed to transition into manhood; 91% of members have established a positive, trusting connection with an adult staff member or volunteer at their Club; and 88% of teen participants who regularly attend the program completed 10 or more hours of civic engagement or community service projects during the program year.
2. Healthy Lifestyles: 91% of parents agree that their kid(s) have developed a better understanding of positive lifestyles and healthy behaviors; 77% of members maintained or improved their knowledge of how to avoid negative behaviors like drugs and alcohol; 98% of middle and high school-age members abstained from smoking; and 1,241 youth enjoyed 45 minutes of daily, physical activity to keep them active and healthy.
3. Academic Success: 94% of Club members say they expect to attend college; 100% of Club members in our early literacy program maintained or improved their reading proficiency; 95% of Club members in our math program maintained or improved their math proficiency; 914 members benefitted from homework help, receiving additional support in math and reading; and 734 kids participated in Summer Brain Gain to prevent summer learning loss.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION III**

BUDGET SUMMARY

Requested Village Funding

\$1,500

Other Funding (if any)

\$337,644 (secured so far)

In-kind (if any)

\$0

Total Project

\$692,144

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION IV**

**PROJECT BUDGET SCHEDULE
(LINE ITEM BUDGET)**

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.). Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available? Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

NOTE: Funding is in the form of reimbursement for funds spent during the term of the contract and for costs directly related to the project described in your application.

Start below (use continuation pages if necessary).

	Indiantown Budget	Funder Specific
2017 - 2018 Expenses		
1 Personnel		
a. Salary & Wages	\$281,265	\$0
b. Payroll Taxes	\$21,517	\$0
c. Workers' Comp. Insurance	\$4,121	\$0
d. Unemployment Tax	\$3,780	\$0
e. Employee Pension	\$14,063	\$0
f. Employee Insurance Benefits	\$46,964	\$0
g. Other Staff Expense	\$4,000	\$0
h. Meetings/Conferences/Training	\$5,200	\$0
1 Total Personnel	\$380,910	\$0
2 Program Services		
a. Character & Leadership Development	\$13,000	\$0
b. Education & Career Development	\$32,000	\$0
c. Health & Life Skills	\$15,000	\$0
d. Sports, Fitness & Recreation	\$9,000	\$0
e. The Arts	\$10,500	\$0
f. After School Meal Program	\$75,000	\$0
g. Club Discretionary Fund	\$10,000	\$0
h. Other Program Services	\$3,500	\$0
2 Total Program Services	\$168,000	\$0
3 Occupancy	\$94,850	\$0
4 Transportation	\$15,938	\$1,500
5 Marketing	\$15,921	\$0
6 Miscellaneous		
a. Alumni Program	\$1,800	0
b. Audit Expense	\$2,125	0
c. Bank Service Fees	\$600	0
d. Other Expenses	\$12,000	0
6 Total Miscellaneous	\$16,525	\$0
Total 2017 - 2018 Expenses	<u>\$692,144</u>	<u>\$1,500</u>

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION V**

At the Indiantown Club we deploy multiple buses to transport Club members from school to the Club each day afterschool. In addition, we provide transportation home at the end of the program and to and from home during the summer. We request ICTF funds to help us offset those costs.

Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available?

The program could proceed without ICTF funding but not at the full level.

Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

The program could proceed with a reduced scope but we would need to modify the program model to do so.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION VI**

ORGANIZATIONAL

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant applicant and receipt of grant funds if awarded.

Since 1991, the Boys & Girls Clubs of Martin County has strived to fulfill its mission of enabling all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Our vision is to provide a world-class Club experience that assures success is within reach of every young person who enters through our doors, with all members on track to graduate from high school with a plan for the future, demonstrating good character and citizenship, and living a healthy lifestyle.

We currently operate 5 stand-alone Club in Martin County – Indiantown, Hobe Sound, Port Salerno, Stuart and Palm City that serve youth after school, on non-school days, and through community outreach. In addition, we operate 5 school-based sites at all area middle schools that provide full-day dropout prevention, intervention, and mentoring services utilizing 25 AmeriCorps members through a grant from Volunteer Florida and the Corporation for National Community Service.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION VI
STATEMENT OF ASSURANCES**

As a part of the application and as a part of acceptance and use of Village funds, the applicant shall:

1. Possess legal authority to apply for the assistance, that the application has been approved by the applicant's governing body, including all assurance contained herein.
2. Utilize Indiantown Community Trust funds, to benefit the Indiantown community.
3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the Village and provides copies of each amendment to grant agreements.
4. Agrees it possesses the sound fiscal control and fund accounting procedures necessary to assure the proper disbursement of an accounting for Village funds.
5. Permit and cooperate with Village, County, State and Federal investigations designed to evaluate compliance with the law.
6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which Village funds are being requested are not reimbursed by any other source.
10. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.
11. The application will become an Exhibit to the Agreement between the Council and the applicant.

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

AGENCY AUTHORIZED OFFICIAL:

NAME: William Whitman, Jr
(Type Name)

TITLE: Board President
(Type Title)

SIGNATURE: Wm J Whitman Jr

DATE: 10/24/18

STATE OF FLORIDA
VILLAGE OF INDIANTOWN

The foregoing instrument was acknowledged before me this 24th day of October, 2018, by William Whitman Jr. on behalf of the corporation. He or she is personally known to me or has produced Personally known to me

NOTARY PUBLIC



Teresita Cruz
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF918085
Expires 9/14/2019

Teresita Cruz
Name: Teresita Cruz
State of Florida at Large

My Commission Expires: 9/14/2019

Resolution of the Board of Trustees of the Boys & Girls Clubs of Martin County

The Boys & Girls Clubs of Martin County is a corporation organized and existing under and by virtue of the laws of the State of Florida.

Be it resolved that the Board of Trustees of the Boys & Girls Clubs of Martin County authorizes Jackie Price, Grants Director, to sign and submit on behalf of the Boys & Girls Clubs of Martin County to the Indiantown Community Trust Fund for funding during the 2018-19 fiscal year. Be it further resolved that for the purpose of consummating said transaction, the Grants Director, Jackie Price, is authorized, directed, and empowered to issue, sign, and deliver as the act and deed of this Corporation.

I, William F. Whitman, Jr., Board President of the Boys & Girls Clubs of Martin County, do certify that the foregoing is a resolution.

In witness whereof, I have signed the line below.

A handwritten signature in black ink, reading "Wm F. Whitman, Jr.", written over a horizontal line.

William F. Whitman, Jr. Board President

A handwritten date "10/24/18" written over a horizontal line.

Date

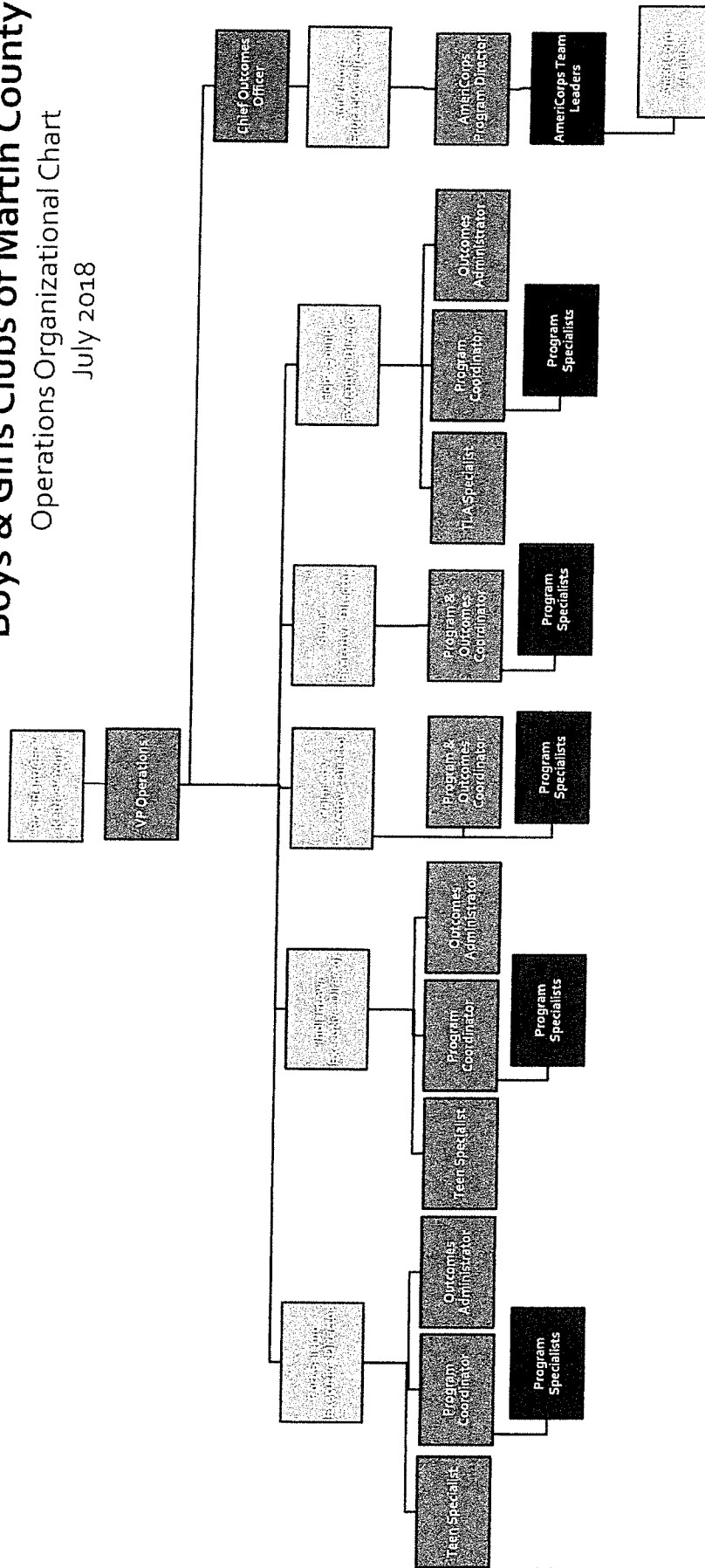
**Boys & Girls Clubs of Martin County
2018 Corporate Board of Directors**

Boys & Girls Clubs of Martin County 2018 Corporate Board of Directors			
Executive Committee		Affiliation	City, State
Chair	William F. Whitman	Investment banker and entrepreneur - Retired	Hobe Sound, Florida
Immediate Past Chair	Eleanor R. Seaman	Philanthropist	Hobe Sound, Florida
Secretary	Maria T. Bayazid	Hermes, Retail Manager - Retired	Hobe Sound, Florida
Vice Chair	John R. Reese	Lazard, Partner - Retired	Hobe Sound, Florida
Treasurer	James Riepe	T. Rowe Price, Managing Director	Hobe Sound, Florida
Vice Chair	Erling Speer	Real Estate Developer	Stuart, Florida
Vice Chair	Diana D. Brooks	Sotheby's, CEO - Retired	Hobe Sound, Florida
			Hobe Sound, Florida
Board of Directors			
	Edmund M. Carpenter	Barnes Group, CEO - Retired	Hobe Sound, Florida
	Audrey H. Charlson	Philanthropist	Hobe Sound, Florida
	Susan H. Colby	Susan Colby Assoc., College & Career Counseling	Hobe Sound, Florida
	Heidi Cox	Freedom from Chemical Dependency - Retired	Hobe Sound, Florida
	John E. Davison	Financial Services - Retired	Hobe Sound, Florida
	Denise Ehrich	U.S. Trust Bank of America, Senior V.P.	Palm City, Florida
	Charles Eppinger	Philanthropist	Palm City, Florida
	Robert Garry	Philanthropist	Palm City, Florida
	Robert S. Kramer Esq.	Kramer, Sopko, and Levenstein	Stuart, Florida
	Patrick E. Mangan	Caler, Donten & Levine et. al.	Jupiter, FL
	Valerie McNeely	Board of Governors, BGCA	Hobe Sound, Florida
	Susan Melians	FPL, Vice President Operations Services	Palm City, Florida
	John W. Mettler	Founder, Seminole Asset Management - Retired	Hobe Sound, Florida
	Charles V. Moore	First Republic Investment Manag., Portfolio Man.	Hobe Sounds, Florida
	William Morton	Jack Morton Worldwide/Branding Agency	Hobe Sound, Florida
	Kathryn Parsons	Fishers Island Development Company, President - Retired	Hobe Sound, Florida
	Mark E. Robitaille	Aqua Adventure	Jensen Beach, FL
	Philip Schein M.D.	The Schein Group, Oncologist/Researcher	Stuart, Florida
	Douglas Sherman	Bank of America, Market President	Hobe Sound, Florida
	Tricia Trimble	Morgan Stanley, Wealth Advisor	Palm Beach Gardens, Florida
	Patrica Warner	Philanthropist	Hobe Sound, Florida
	Carol Webb	Johnson & Johnson, Executive - Retired	Stuart, Florida
President's Circle	Jane Krebs	Innocenti & Webel, Landscape Architect	Hobe Sound, Florida
	Elizabeth H. Marsh	Elementary School Teacher - Retired	Hobe Sound, Florida
	Peter S. Pauley	Aon Risk Services of Connecticut, Chairman	Hobe Sound, Florida
	Leonard S. Platt	Managing Director, Caltex Petroleum - Retired	Hobe Sound, Florida
	Bob Weissman	Philanthropist	Palm City, FL
	Frederick C. Witsell	J.P. Morgan, Retired	Hobe Sound, Florida
	Rick Sands	Sands Construction Company	Hobe Sound, Florida


Boys & Girls Clubs of Martin County

Operations Organizational Chart

July 2018



10/25/2018

 **IRS** Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248162362
July 29, 2011 LTR 4168C E0
65-0253002 000000 00

00015377
BODC: TE

BOYS & GIRLS CLUB OF MARTIN COUNTY
INC
PO BOX 910
HOBE SOUND FL 33475-0910



003191

Employer Identification Number: [REDACTED]
Person to Contact: Mr. McQueen
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 20, 2011, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in February 1990.

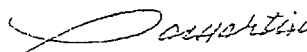
Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



S. A. Martin, Operations Manager
Accounts Management Operations

Boys & Girls Clubs of Martin County, Inc.

FINANCIAL STATEMENTS

June 30, 2017

Boys & Girls Clubs of Martin County, Inc.

FINANCIAL STATEMENTS

For the Year Ended June 30, 2017

TABLE OF CONTENTS

	<u>Page Number</u>
REPORT OF INDEPENDENT AUDITORS	1-2
Statement of Financial Position	3
Statement of Activities and Changes in Net Assets	4
Statement of Functional Expenses	5
Statement of Cash Flows	6
Notes to Financial Statements	7-19



**Berger, Toombs, Elam,
Gaines & Frank**

Certified Public Accountants PL

Royal Palm Financial Center
Building III, Suite 321
759 South Federal Highway
Stuart, Florida 34994

772/219-0220
FAX: 772/219-0260

Report of Independent Auditors

The Board of Directors
Boys & Girls Clubs of Martin County, Inc.
Hobe Sound, Florida

We have audited the accompanying statement of financial position of the Boys & Girls Clubs of Martin County, Inc. (the "Club") as of June 30, 2017 and the related statements of activities, cash flows and functional expenses for the year then ended.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Fort Pierce / Stuart

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Member AICPA Division for CPA Firms
Private Companies practice Section

Member FICPA



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

To the Board of Directors
Boys & Girls Clubs of Martin County, Inc.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Boys and Girls Clubs of Martin County, Inc. as of June 30, 2017 and the activities, cash flows and functional expenses for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Boys and Girls Clubs of Martin County, Inc.'s financial statements for the year ended June 30, 2016, and we expressed an unmodified audit opinion on those audited financial statements in our report dated January 5, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

*Berger Toombs Elam
Gaines & Frank*

Berger, Toombs, Elam, Gaines & Frank
Certified Public Accountants PL
Stuart, Florida

January 11, 2018

Boys & Girls Clubs of Martin County, Inc.
STATEMENT OF FINANCIAL POSITION
June 30, 2017
(With Comparative Totals for 2016)

	Unrestricted	Temporarily Restricted	Permanently Restricted	Totals 2017	2016
ASSETS					
Current Assets					
Cash and cash equivalents	\$ 1,066,369	321,958	\$ -	\$ 1,388,327	\$ 296,216
Cash reserve	-	145,000	-	145,000	145,000
Grants and program receivables	199,406	-	-	199,406	284,198
Pledges receivable, net	13,629	37,269	908,690	959,588	947,872
Prepaid expenses	38,014	-	-	38,014	75,315
Other receivables	11,746	-	-	11,746	25,000
Total Current Assets	<u>1,329,164</u>	<u>504,227</u>	<u>908,690</u>	<u>2,742,081</u>	<u>1,773,601</u>
Noncurrent Assets					
Investments	498,352	-	4,343,837	4,842,189	3,909,540
Pledges receivable, net	-	55,390	1,636,240	1,691,630	2,745,289
Deposits	11,663	-	-	11,663	11,370
Fixed assets, net of accumulated depreciation of \$2,897,015	<u>5,016,008</u>	<u>-</u>	<u>22,500</u>	<u>5,038,508</u>	<u>5,240,692</u>
Total Assets	<u>\$ 6,855,187</u>	<u>\$ 559,617</u>	<u>\$ 6,911,267</u>	<u>\$ 14,326,071</u>	<u>\$ 13,680,492</u>
LIABILITIES					
Current Liabilities					
Accounts payable	\$ 78,886	\$ -	\$ -	\$ 78,886	\$ 56,200
Accrued payroll	54,809	-	-	54,809	62,001
Compensated absences	119,970	-	-	119,970	99,701
Other liabilities	109,463	-	-	109,463	68,502
Capital leases, current portion	8,437	-	-	8,437	8,814
Total Current Liabilities	<u>371,565</u>	<u>-</u>	<u>-</u>	<u>371,565</u>	<u>295,218</u>
Noncurrent Liabilities					
Capital leases	<u>3,949</u>	<u>-</u>	<u>-</u>	<u>3,949</u>	<u>12,009</u>
Total Liabilities	<u>375,514</u>	<u>-</u>	<u>-</u>	<u>375,514</u>	<u>307,227</u>
NET ASSETS					
Temporarily restricted	-	559,617	-	559,617	991,784
Permanently restricted	-	-	6,911,267	6,911,267	6,817,713
Unrestricted	<u>6,479,673</u>	<u>-</u>	<u>-</u>	<u>6,479,673</u>	<u>5,563,768</u>
Total Net Assets	<u>6,479,673</u>	<u>559,617</u>	<u>6,911,267</u>	<u>13,950,557</u>	<u>13,373,265</u>
Total Liabilities and Net Assets	<u>\$ 6,855,187</u>	<u>\$ 559,617</u>	<u>\$ 6,911,267</u>	<u>\$ 14,326,071</u>	<u>\$ 13,680,492</u>

See accompanying notes to financial statements.

Boys & Girls Club of Martin County, Inc.
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
For the Year Ended June 30, 2017
(With Comparative Totals for 2016)

	Unrestricted	Temporarily Restricted	Permanently Restricted	2017	2016
Support and Revenues					
Program Services	\$ 418,687	\$ -	\$ -	\$ 418,687	\$ 339,572
Special Events, net cost of direct benefits of \$159,287	780,602	-	-	780,602	1,184,202
Government and other grants	836,648	245,822	-	1,082,470	1,060,402
Contracts	190,957	-	-	190,957	111,067
Contributions	1,816,756	211,369	44,299	2,072,424	2,166,169
Other Income	12,962	-	-	12,962	13,700
Interest and dividends	123,385	-	-	123,385	85,319
Unrealized/realized gain on investments	279,974	-	-	279,974	3,173
	<u>4,459,971</u>	<u>457,191</u>	<u>44,299</u>	<u>4,961,461</u>	<u>4,963,604</u>
Net assets released from restrictions	<u>889,358</u>	<u>(889,358)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Support and Revenues	<u>5,349,329</u>	<u>(432,167)</u>	<u>44,299</u>	<u>4,961,461</u>	<u>4,963,604</u>
Expenses					
Program Services:					
Branches:					
Hobe Sound	785,557	-	-	785,557	827,722
Port Salerno	639,963	-	-	639,963	598,211
Indiantown	974,497	-	-	974,497	945,691
Stuart	603,817	-	-	603,817	620,900
Palm City	511,559	-	-	511,559	594,695
Teen Program	306,128	-	-	306,128	284,536
Total Program Services	<u>3,821,521</u>	<u>-</u>	<u>-</u>	<u>3,821,521</u>	<u>3,871,755</u>
Support Services:					
Management and general	277,413	-	-	277,413	248,758
Fundraising	285,235	-	-	285,235	273,719
Total Support Services	<u>562,648</u>	<u>-</u>	<u>-</u>	<u>562,648</u>	<u>522,477</u>
Total Expenses	<u>4,384,169</u>	<u>-</u>	<u>-</u>	<u>4,384,169</u>	<u>4,394,232</u>
Change in Net Assets	965,160	(432,167)	44,299	577,292	569,372
Net Assets - beginning of year	<u>5,514,513</u>	<u>991,784</u>	<u>6,866,968</u>	<u>13,373,265</u>	<u>12,803,893</u>
Net Assets - end of year	<u>\$ 6,479,673</u>	<u>\$ 559,617</u>	<u>\$ 6,911,267</u>	<u>\$ 13,950,557</u>	<u>\$ 13,373,265</u>

See accompanying notes to financial statements.

Boys Girls Clubs of Martin County, Inc.
STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended June 30, 2017
(With Comparative Totals for 2016)

	Branches					Program Services				Supporting Services			2017 Total Expenses	2016 Total Expenses
	Hobe Sound	Port Salerno	Indianatown	Stuart	Palm City	Teen Program	Total Program Services	Management General	Fundraising					
Salaries and wages	\$ 326,936	\$ 311,336	\$ 395,509	\$ 263,989	\$ 243,986	\$ 177,889	\$ 1,719,645	\$ 123,556	\$ 202,971	\$ 2,046,182	\$ 2,140,807			
Staff benefits and payroll taxes	64,028	64,503	91,760	52,775	46,953	36,100	356,119	36,265	42,517	434,901	416,355			
Staff related expenses	4,296	3,602	5,690	3,316	4,552	842	22,300	15,511	953	38,764	48,330			
Total payroll and related expenses	395,260	379,441	492,959	320,082	295,491	214,831	2,098,064	175,342	246,441	\$ 2,519,847	\$ 2,605,496			
Professional fees	6,218	6,218	6,218	2,693	6,218	2,692	30,257	8,144	-	38,401	17,620			
Printing, advertising, and marketing	4,656	4,742	5,477	5,794	4,617	4,231	29,517	11,546	4,847	45,910	46,729			
Supplies and materials	1,379	1,135	1,133	824	1,482	48	6,001	4,331	6,896	17,228	20,714			
Postage	393	393	400	413	406	373	2,378	431	764	3,573	5,408			
Licenses, dues, and subscriptions	4,438	4,308	6,990	4,310	4,188	1,274	25,508	2,722	375	27,605	30,607			
Occupancy	56,974	35,374	45,593	120,595	38,740	54	297,330	2,712	-	300,042	355,917			
Insurance	26,350	21,334	25,144	15,388	18,085	15,158	121,459	10,430	-	131,889	145,015			
Equipment	6,474	6,101	7,667	7,923	8,615	4,596	41,376	6,577	60	48,013	56,892			
Snack/M meal Program	28,770	28,674	60,149	26,343	5,455	661	150,052	-	-	150,052	70,102			
Program activities	120,925	95,427	153,941	91,164	77,072	56,153	594,682	-	-	594,682	584,916			
Travel	11,497	7,000	15,968	5,572	8,937	1,345	50,319	-	-	54,149	91,216			
Other	148	444	100	4	24	4	724	3,830	-	43,016	17,679			
Board and volunteer	2,251	1,342	1,185	1,422	1,464	16	7,880	34,344	7,948	43,016	17,679			
Great Futures campaign	28,265	-	-	-	-	-	28,265	2,024	19	9,723	13,643			
Depreciation	91,430	47,901	151,444	-	-	-	337,264	334	17,865	46,484	6,000			
Interest	129	129	129	129	129	4,692	337,264	15,517	-	352,781	345,107			
Total Expenses	\$ 785,557	\$ 639,963	\$ 974,497	\$ 603,817	\$ 511,559	\$ 306,128	\$ 3,821,521	\$ 277,413	\$ 285,235	\$ 4,384,169	\$4,394,232			

See accompanying notes to financial statements.

Boys and Girls Clubs of Martin County, Inc.
STATEMENT OF CASH FLOWS
Year ended June 30, 2017
(With Comparative Totals for 2016)

	<u>2017</u>	<u>2016</u>
Cash Flows From Operating Activities		
Changes in Net Assets	\$ 577,292	\$ 569,372
Adjustments to reconcile changes in net assets to net cash provided by operating activities		
Depreciation and amortization	352,781	345,107
Unrealized/realized gain on investments	(279,974)	(3,173)
Changes in Assets and Liabilities:		
Grants receivable	84,792	(39,559)
Loans receivable	13,254	(25,000)
Pledges receivable	1,041,943	(64,876)
Prepaid expenses	37,301	(30,288)
Deposits	(293)	(7,912)
Accounts payable	22,686	(50,242)
Accrued liabilities	13,077	57,682
Deferred revenues	40,961	36,402
Net Cash Provided by Operating Activities	<u>1,903,820</u>	<u>787,513</u>
Cash flows from financing activities:		
Principal payments on capital leases	(8,437)	(9,081)
Net Cash Used in Financing Activities	<u>(8,437)</u>	<u>(9,081)</u>
Cash flows from investing activities:		
Purchases of investments	(2,016,309)	(2,972,131)
Proceeds from sales of investments	1,364,096	1,322,834
Building and equipment purchases	(151,059)	(231,413)
Net Cash Used in Investing Activities	<u>(803,272)</u>	<u>(1,880,710)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	1,092,111	(1,102,278)
Cash and Cash Equivalents - beginning of year	<u>441,216</u>	<u>1,543,494</u>
Cash and Cash Equivalents - end of year	<u>\$ 1,533,327</u>	<u>\$ 441,216</u>
Supplemental Disclosures of Cash Flow Information:		
Cash paid for interest during the year	<u>\$ 774</u>	<u>\$ 1,171</u>

See accompanying notes to financial statements.

Boys & Girls Clubs Of Martin County, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

The Boys & Girls Club of Martin County, Inc. (the "Club") was formed as a not-for-profit Florida Corporation in March 1991. It is affiliated with other organizations and the Boys & Girls Club of America in a shared goal to help youth of all backgrounds in Martin County, with special concern for those from disadvantaged circumstances, develop the qualities needed to become responsible citizens and leaders. The first branch was opened in Hobe Sound, Florida, in September 1991, and the Club has since opened additional branches in Port Salerno, Indiantown, Stuart, and Palm City. The Club's support comes primarily from individual donors' contributions, program service fees, and various agency grants.

Financial Statement Presentation

Under the FASB Accounting Standards Codification, the Boys & Girls Clubs of Martin County, Inc. is required to report information regarding its financial position and activities according to three classes of net assets (unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets) based upon the existence or absence of donor-imposed restrictions.

Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, cash in bank, and money market deposits. For cash flow purposes the Club considers all highly liquid investments with original maturities of three months or less to be cash equivalents.

Investments

Investments are reported in accordance with the FASB ASC Topic for Investments in Debt and Equity Securities. Under this topic, investments are recorded at the fair market value in the Statement of Financial Position. Realized and unrealized gains and losses are reflected in the Statement of Activity. Donated investments are recorded as contributions equal to their market value at the date of receipt.

Custodial Funds

Custodial funds consist primarily of funds generated by Club members through activities such as the Torch Club, Keystone Club and Chess Club. Excess receipts over expenses are carried over for the members' use in the following year; excess expenses are written off to program activities at year-end.

Boys & Girls Clubs Of Martin County, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes

The Club is a nonprofit organization exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and is not classified as a private foundation. No provision for income tax has been made in these financial statements.

Property and Equipment

The Club follows the practice of capitalizing, at cost, all expenditures for fixed assets in excess of \$1,000 with an estimated useful life of 1 year or more. Donations of property and equipment are recorded as contributions at their estimated fair value. Such donations are reported as unrestricted contributions unless the donor has restricted the donated asset to a specific purpose. Depreciation is provided using the straight-line method over estimated useful lives ranging from 3 to 10 years for furnishings and equipment and 25 to 30 years for buildings. Leasehold improvements are amortized over the lesser of the remaining lease term or their estimated useful life.

Accrued Compensated Absences

Employees of the Club are entitled to paid time off. Paid time off is accrued based upon completed years of service with the Club. Upon proper notification in accordance with policies and procedures at the time of resignation, termination, or retirement, employees are paid for accrued paid time off through the last day of employment.

Promises to Give

The Club recognizes contributions at their estimated fair values when a donor makes a promise to give that is, in substance, unconditional. Unconditional promises to give cash over a period of time exceeding one year are recorded at present value of estimated future cash flows using a discount rate appropriate for the level of risk involved. Any related interest income is recorded as contribution revenue over the duration of the pledge. The Club uses the allowance method in determining uncollectible promises to give.

Net Assets

Grant income and contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any grantor and donor restrictions. Support that is restricted by the grantor and donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Boys & Girls Clubs Of Martin County, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenue Recognition

Contributions are recognized when the donor makes a promise to give to the Club that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increased in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Comparative Data

The financial statements include certain prior year summarized comparative information in total but not in the level of detail required for a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the Club's financial statements for the year ended June 30, 2016, from which the summarized information was derived.

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated between the programs and supporting services that are benefited by them.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Donated Materials and Facilities

Donated materials and facilities received during the year are reflected as contributions in the accompanying statements at their estimated values on the date of receipt.

Donated Services

In accordance with the Revenue Recognition Topic of the FASB Accounting Standards Codification, the Club does not record donated services for any volunteers working in a nonprofessional capacity. During the year ended June 30, 2017 no donated services were recorded. Although not recorded in the accompanying financial statements as a result of not meeting the above definition, the Club's volunteers contribute a substantial number of hours and provide significant assistance to fund raising events and program services.

Boys & Girls Clubs Of Martin County, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2017

NOTE B – CONCENTRATIONS OF RISK

The Club maintains cash deposits at financial institutions located in Martin County, Florida. Deposits located at the financial institutions are insured by the Federal Deposit Insurance Corporation (FDIC) and during the year balances may fluctuate above and below the insured amount. At June 30, 2017 the Club had \$984,516 in uninsured cash.

The Club received revenue from one source totaling approximately \$1,000,000 that comprised over twenty percent of the total revenue and support for the year ending June 30, 2017. In addition, approximately \$2,450,000 of the total unconditional promises to give at June 30, 2017 is due from five donors.

NOTE C – INVESTMENTS

Securities held by brokerage institutions are insured by the Securities Investor Protection Corporation (SIPC) up to \$500,000 which includes a \$250,000 limit for cash equivalents. The asset protection provided by SIPC is not against losses from fluctuations in the value of the securities, but rather only if the brokerage firm ceases doing business.

Investments subject to market risk of fluctuations in value at June 30, 2017 are as follows:

Money market funds awaiting investment	\$ 1,255,377
U.S. government mutual fund	1,717,376
S&P 500 mutual fund	2,821,218
Commodities	47,569
Real estate fund	256,026
	<u>\$ 6,097,566</u>

Investments as of June 30, 2017 consisted of the following:

	<u>Market Value</u>	<u>Cost</u>
Real estate fund	\$ 256,026	\$ 249,373
U.S. government mutual fund	1,717,376	1,714,731
Commodities	47,569	45,564
S&P 500 mutual fund	2,821,218	2,447,309
	<u>\$ 4,842,189</u>	<u>\$ 4,456,977</u>

Investments consist primarily of securities traded on national exchanges and are stated at fair value.

Boys & Girls Clubs Of Martin County, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2017

NOTE D – PLEDGES RECEIVABLE

Unconditional promises to give are summarized as follows at June 30, 2017:

	<u>2017</u>
Due within one year	\$ 975,223
Due within one to five years	<u>1,711,786</u>
	2,687,009
Less - discounts to net present value (.45% to 3.0%)	<u>35,791</u>
	<u><u>\$ 2,651,218</u></u>

NOTE E – FIXED ASSETS

A summary of Capital Assets at June 30, 2017 is as follows:

Buildings	\$ 5,965,767
Leasehold improvements	446,655
Land improvements	37,097
Equipment and furnishings	543,407
Vehicles	<u>287,289</u>
	\$ 7,280,215
Less - accumulated depreciation	<u>(2,897,015)</u>
	\$ 4,383,200
Land	<u>655,308</u>
	<u><u>\$ 5,038,508</u></u>

Depreciation expense for the year ended June 30, 2017 was \$352,781.

The Club received a donation of land and building in March 2003 from Port Salerno Youth Organization, Inc. The property was recorded at the estimated fair market value on the date of the donation. It was determined that the estimated fair value of the land was \$22,500 and the estimated fair value of the building was \$158,440. The Club has also invested an additional \$863,189 of building improvements into this property. The donor provided specific legal limitations that the property be used by the Club. In the event the facility is no longer utilized by the Club, there is a reversionary interest that will transfer the property back to the donor. Management has determined that the land represents a permanently restricted net asset. Furthermore, they have recorded the building as an unrestricted net asset since they have determined that the likelihood of a reversionary event taking place is remote. In addition, they expect to fully depreciate the building over its estimated useful life which would result in no value being transferred from the Club to the reversionary interest.

Boys & Girls Clubs Of Martin County, Inc.
NOTES TO FINANCIAL STATEMENTS
June 30, 2017

NOTE E – FIXED ASSETS (continued)

Within the equipment and furnishings above as of June 30, 2017, \$44,758 of these assets are from a capital lease obligation. Depreciation on these assets is expensed on a straight-line basis over the five year estimated useful lives.

NOTE F – RESTRICTIONS ON ASSETS

Restrictions on assets result from contributions, grants or bequests that have been restricted by the donors.

Temporarily restricted net assets generally are contributions, grants or bequests that the donor has restricted by purpose or by promising to pay in a subsequent fiscal year. Promises to give receivable in the amount of \$92,659 at June 30, 2017 are so restricted. Temporarily restricted net assets also include contribution or grant income that has been restricted by the donor or grantor for a specific purpose. These restrictions are considered to expire when expenditures are recognized. For the year ended June 30, 2017, \$889,358 in net assets were released from restrictions due to the passage of time and the use for the restricted purpose.

Permanently Restricted net assets generally is the component of Net Assets resulting from contributions and other inflows of assets whose use by the Club is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the organization. Promises to give receivable in the amount of \$2,544,930 at June 30, 2017 are so restricted. For the year ended June 30, 2017, \$6,911,267 in net assets were classified as permanently restricted.

NOTE G – LINE OF CREDIT

The Club has a line of credit agreement up to \$250,000. As of June 30, 2017, the Club did not have any outstanding amounts due on the line of credit agreement. Interest on the line of credit is due monthly at 4.5%. The line of credit is secured by various business assets and the scheduled maturity date is December 2017.


NOTE H – EMPLOYEE BENEFIT PLAN

The Club participates in the Boys & Girls Clubs of America 401(k) Safe Harbor Master Plan and Trust under the name of Boys & Girls Club of Martin County 401(k) Plan, a defined contribution plan. Each employee is eligible to participate when they reach 21 years of age and have completed one year of service to the Club. Under the plan, the Club contributes a 3% Safe Harbor Contribution in which the employees are immediately vested.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION I**

ADMINISTRATIVE INFORMATION

1. APPLICANT

Organization: YMCA of the Treasure Coast – Indiantown branch
Name: John Lass, President & CEO
Address: 1700 SE Monterey Rd, Stuart, FL 34996
E-mail: N/A
Telephone: N/A
Fax No.: 772-403-7800
Tax Exempt No.: 

2. CONTACT

Name: Charlene Lyons
Title: Senior Vice President, Chief Operating Officer
E-mail: clyons@ymcatreasurecoast.org
Telephone: 772-263-6974

3. CHIEF FINANCIAL OFFICER

Name: Bob Mancuso - Finance Director
Address: 1700 SE Monterey Rd, Stuart, FL 34996
E-mail: bmancuso@ymcatreasurecoast.org
Telephone: 772-286-444

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION II

PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown Community.

The YMCA of the Treasure Coast requests \$5,000 in funding to add a new feature to the Indiantown after-school and summer camp programs, which will promote S.T.E.A.M. activities for children and youth in Indiantown and other areas of western Martin County. S.T.E.A.M. is an educational approach to learning that introduces concepts of science, technology, engineering, the arts, and mathematics to guide student inquiry, dialogue, and critical thinking. The requested funding will pay for supplies and curriculum.

The goal of S.T.E.A.M. at the Y is to keep school-age children in the Indiantown community involved in S.T.E.A.M. activities even when school is not in session. The Y will expose these youth to new concepts and opportunities unimagined in their usual school setting. They will participate in new learning opportunities; learn various S.T.E.A.M.-related skills, such as robotics, coding, science processes, etc.; increase their ability to apply S.T.E.A.M. processes of inquiry and investigation to other aspects of both formal and informal education; develop a deep understanding of the value of S.T.E.A.M. in society; and build an awareness of S.T.E.A.M. professions. This program will help create new, unimaginable dreams for not only professional ambitions, but also for life. The reasoning and critical thinking skills learned through this program can be applied throughout life, building successful students, future workers, and citizens for the future generation.

According to the STEM Education Coalition (SEC), "STEM education is closely linked with our nation's **economic prosperity** in the modern global economy; strong STEM skills are a central element of a well-rounded education and essential to effective citizenship." While SEC is a national coalition that focuses on our public education system, these correlations to the global economy can be applied similarly to the micro-level. When the education level in a community increases, the economic prosperity of that community can increase too. By bringing this education to Indiantown, we can help not only the children of Indiantown, but the future economic health of the Village of Indiantown as a whole! Moreover, the After School Alliance conducted research that shows that after-school programs are crucial components of the larger learning ecosystem for science, technology, engineering and math (S.T.E.M.). Evidence shows that afterschool programs that provide high-quality S.T.E.M. (or in the case of the Y's program – S.T.E.A.M.) learning experiences are making an impact on participating youth. Participants not only become interested and engaged in STEM, but also develop tangible S.T.E.M. skills and proficiencies, come to value

these fields and their contributions to society, and begin to see themselves as potential contributors to the STEM enterprise.

YMCA school-age programming serves children from low-income families in the Indiantown community both after school and throughout the summer, while parents work. These programs have proven essential for working families in every Treasure Coast county, but has been particularly successful in Indiantown, where there is a greater need. This community is predominately poor with the majority of the community being African American or of Spanish descent. 85% of the children in the Indiantown after-school and summer camp programs receive financial assistance from the YMCA (via private foundations and individual donors) because of financial need. With this grant funding, we can provide a S.T.E.A.M. program to an underserved youth population without any additional costs to these families.

With the funds from this grant, we plan to serve 30 children via the Y's after-school program and 40 children through the summer camps. Our after-school program runs Monday through Friday, after school from 2:15 PM to 5:30 PM. In the summer, our 11-week camps run Monday through Friday, from 7:15 AM to 5:30 PM. All of the children in these programs would benefit from the S.T.E.A.M. activities, daily, for no less than 30 minutes. Two times each week, we the kids will participate in large, interactive experiments with supplies funded through this grant.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION III**

BUDGET SUMMARY

Requested Village Funding
\$ 5,000
Other Funding (if any)
\$ 0
In-Kind (if any)
\$ 0
Total Project
\$ 5,000

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION IV**

**PROJECT BUDGET SCHEDULE
(LINE ITEM BUDGET)**

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.). Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available? Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

Note: Funding is in the form of reimbursement for funds spent during the term of the contract and for costs directly related to the project described in your application.

Funds will be used to purchase program supplies to implement a S.T.E.A.M. program in summer camp and afterschool, only if the entire requested amount is awarded. If the full amount of funding requested from the Indiantown Community Trust Fund is not available, the Y will be unable to provide S.T.E.A.M. programing to our Indiantown youth.

The program can proceed with a reduced scope if only partial funding of the amount requested form the ICTF is available. The scope may be reduced to be offered at only the after-school program or only summer camp, depending on the reduced amount.

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION V

ORGANIZATION

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant applicant and receipt of grant funds if awarded.

The Y is a cause-driven charitable organization committed to strengthening community through youth development, healthy living, and social responsibility. We put Judeo-Christian principles into practice through programs to build healthy spirit, mind, and body for all. The Y nurtures the potential of every child and teen, improves the nation's health and well-being, and provides opportunities to give back and support neighbors. We change lives! We make sure that everyone, no matter their age, gender, race, or ability, is welcomed as part of the YCA family. We never turn anyone away for the inability to pay. The Y is a positive force in this community. Together, we take on the challenges that shape the future of the Treasure Coast. From teaching healthy habits, to closing the reading gap, or giving residents the chance to strengthen our community by volunteering – everything the Y does is in service to building a better community – a better you – a better us.

Originally founded in 1844 as the “Young Men’s Christian Association”, the Y was first created as a refuge for young men seeking escape from the hazards of life on the streets. While its services and activities have since expanded, the Y's Judeo-Christian principles continue to guide the organization in providing lasting personal and social change. The YMCA of Martin County was incorporated in 1977 and expanded to St. Lucie, Indian River and Okeechobee counties in 2000. In recognition of this expansion of service, we changed our name to the YMCA of the Treasure Coast. For over 40 years in our community, the Y has continued to work towards our mission to nurture the potential of every child and teen, improve health and well-being for all, and provide opportunities to support neighbors. By focusing on these three pillars, the Y offers programs, services, and initiatives to enable youth, adults, families and communities to be healthy, confident, connected and secure. At the Y, we measure our success by how well we engage communities in our three areas of focus: youth development, healthy living, and social responsibility.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION VI**

STATEMENT OF ASSURANCES

As part of the application and as part of acceptance and use of Village funds, the applicant shall:

1. Possess legal authority to apply for the assistance, that the application has been approved by the applicant's governing body, including all assurance contained herein.
2. Utilize Indiantown Community Trust funds, to benefit Indiantown community.
3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the Village and provides copies of each amendment to grant agreements.
4. Agrees it possesses the sound fiscal control and fun accounting procedures necessary to assure the proper disbursal of an accounting for Village funds.
5. Permit and cooperate with Village, County, State and Federal investigations designed to evaluate compliance with the law.
6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which Village funds are being requested are not reimbursed by any other source.
7. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.
8. The application will become and Exhibit to the Agreement between the Council and the applicant.

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND

AGENCY AUTHORIZED OFFICIAL:

NAME: Charlene Lyons (Type Name) TITLE: SVP/COO (Type Title)
SIGNATURE: Charlene Lyons DATE: 10/25/18

STATE OF FLORIDA
VILLAGE OF INDIANTOWN

The foregoing instrument was acknowledged before me this 25th day of October
2018, by Charlene Lyons on behalf of the corporation. He or she is
personally known to me or has produced personally known.

NOTARY PUBLIC

Alison J. Earnest
Name:

State of Florida at Large

My Commission Expires:



Alison J. Earnest
NOTARY PUBLIC
STATE OF FLORIDA
Comm# FF958368
Expires 2/1/2020

VOI ICTF APPLICATION

Please accept these relevant organization-related documents as part of our 2018 application for funding from the Indiantown Community Trust Fund:

1. Agency Board-Approved Budget
2. Board of Directors
3. 2017 Form 990 – included in the submission e-mail as an additional attachment

Annual Budget Comparison Report

YMCA of the Treasure Coast, Florida, Inc.

Account Group	Account Group	2018 Budget
01	Fundraising	613,181
03	Easter House	570,000
08	United Way	18,500
09	Miscellaneous Grants	84,745
10	Fees and Grants from Govt	766,817
11	Membership	965,076
13	Program Fees-General	1,627,982
14	Sales of Supplies and Services	8,756
16	Other Income	18,300
	Total Revenue	4,673,357
21	Salaries & Wages	2,104,044
22	Employee Benefits	205,613
23	Payroll and Unemploymt Taxes	164,466
24	Purchases & Contract Services	408,597
25	Supplies	259,272
26	Telephone	47,573
27	Postage & Shipping	51,596
28	Occupancy	280,411
29	Equipment	133,763
31	Advertising,Printing,Promotion	95,614
32	Travel & Employee Expenses	78,124
33	Conferences,Trainings,Meetings	7,919
34	Specific Assistance-Individual	180,700
35	Dues	116,734
37	Bank Service Charges	47,927
38	Insurance	198,746
39	Misc. Exps & Deferred Exps	100,000
40	Depreciation & Amortization	300,000
50	Annual Campaign	25,257
52	Easter House-Design and Build	167,000
	Total Expense	4,973,357
	Change in Net Assets	-300,000



2018 YMCA of the Treasure Coast BOARD of DIRECTORS



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AGENDA

Indiantown Community Trust Fund Grant Committee Meeting

11/15/2018

1:00-2:00

Meeting called by Teresa-Lamar Sarno

Attendees: Ciressa Thompson, Linda Nycum, Gary Willer, Vernestine Palmer, Olga Avellaneda and Anthony D. Dowling

Please read: Reading List

1:00 – 1:10	Introduction	Village Office
	Introduce yourself	

1:10 - 1:20	Overview of Objective and Program	Village Office
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1:20 – 1:40	Discuss Applicants	Village Office
	Review the applications and discuss which applicants will be selected	

1:40 – 2:00	Follow- Up Meeting	Village Office
	Discuss the process to finalize applicants who will receive the grant	
	Discuss how the grant will be divided	

VILLAGE OF INDIANTOWN, FLORIDA AGENDA MEMORANDUM

MEETINGDATE: January 10, 2019

MEETING TYPE: Regular Council Meeting

AGENDA ITEM TITLE: Recommend (1) Indiantown Community Trust Fund Selection
Committee Grant award.
Martin County School District Warfield Extended Day

SUMMARY OF ITEM: In July of 1991 Martin County Board of County Commissioners entered into a planned unit development (PUD) agreement for the development of the Indiantown Cogeneration Project. A condition of the PUD agreement required the establishment of the Indiantown Community Trust Fund with the interest from the trust fund used for projects which benefit the Indiantown community and have a general synergy with the Indiantown Cogeneration Project. Martin County and Indiantown Cogeneration, L.P. then entered into a separate agreement that further defined the County as the trustee of the trust fund, and detailed the operating parameters of the trust.

According to the PUD condition and the trust fund agreement, the trust was established at the time of preliminary development plan approval. At the issuance of the first building permit the Indiantown Cogeneration L.P. presented Martin County with the check for one million dollars for deposit into the trust fund account. The trust fund has been accruing interest since October 21, 1992.

On August 23rd, 2018 the Village Council adopted the application and description for the ICTF program.

The committee consists of two members from Indiantown Cogeneration, L.P., one Council Member, and four members from the Indiantown community. At least one of the four community members must be from Booker Park and one of the four must be from Indianwood.

Indiantown Cogeneration has confirmed they have two members able to participate. The Village Council provide appointed the following members to the ICTF Committee:

Linda Nycum (Indianwood)
Vernestine Palmer (Booker Park)
Olga Avellaneda
Cerissa Thompson
Council Member Anthony Dowling
Gary Willer, Indiantown Cogeneration
Christ Fitzpatrick, Indiantown Cogeneration

The ICTF Committee met on two occasions; on October 15th and December 7th, 2018. The ICTF Committee reviewed applications from the following organizations the met the application criteria:

Kindoo Family Center, requested \$2,000
Martin County 4-H Foundation, Inc., requested \$2,500
Boys and Girls Club of Martin County, requested \$1,500
YMCA of the Treasure Coast-Indiantown Branch, requested \$5,000
Martin County School District Warfield Extended Day, requested \$2,500

The total amount available in the trust fund for FY 2019 is \$21,356.

Through a unanimous vote on December 7th, the ICTF Committee recommended that all grant requests be awarded the applicants total requested amount for FY 2019, for an estimated amount of \$13,500.

RECOMMENDATION: Award Indiantown Community Trust Fund Grant applicants the requested amount per application as proposed:

Martin County School District Warfield Extended Day, requested \$2,500

With the remaining funds to rollover to Fiscal Year 2020 for grant distribution.

PREPARED BY: Teresa Lamar-Sarno, Village Manager DATE: 1/3/2019

REVIEWED BY: Wade Vose, Village Attorney DATE: 1/4/2019

APPROVED BY: Teresa Lamar-Sarno, Village Manager DATE: 1/3/2019

ATTACHMENTS:

Description

ICTF Description

ICTF Application

Martin County School Board Aftercare Program

INDIANTOWN COMMUNITY TRUST FUND
ASSISTANCE PROGRAM FUNDING INFORMATION

October 2018

INDIANTOWN COMMUNITY TRUST FUND FUNDING INFORMATION ASSISTANCE PROGRAM

I. Introduction.

In July of 1991 Martin County Board of County Commissioners entered into a planned unit development (PUD) agreement for the development of the Indiantown Cogeneration Project. A condition of the PUD agreement required the establishment of the Indiantown Community Trust Fund with the interest from the trust fund used for projects which benefit the Indiantown community and have a general synergy with the Indiantown Cogeneration Project. Martin County and Indiantown Cogeneration, L.P. then entered into a separate agreement that further defined the County as the trustee of the trust fund and detailed the operating parameters of the trust.

According to the PUD condition and the trust fund agreement, the trust was established at the time of preliminary development plan approval. At the issuance of the first building permit the Indiantown Cogeneration L.P. presented Martin County with the check for one million dollars for deposit into the trust fund account. The trust fund has been accruing interest since October 21, 1992.

On May 24, 2018 with the Village Council adopt Resolution 23-2018 accepting the transfer of, the Indiantown Community Trust Fund to the Village to administer and distribute funds.

The PUD condition and the separate Indiantown Community Trust agreement specified the creation of a Special Advisory committee. The committee reviews applications for proposed projects and makes recommendations for funding for the projects from the accrued interest of the trust fund subject to final approval by the Village Council. The committee must annually prepare a prioritized list of proposed projects to be funded by the income of the trust fund.

The committee consists of two members from Indiantown Cogeneration, L.P., one Council Member, and four members from the Indiantown community. At least one of the four community members must be from Booker Park and one of the four must be from Indianwood.

II. Procedures for Applying for Assistance from the Indiantown Community Trust Fund.

A. Eligibility.

Applicants may be private non-profits, for profit entities, community associations or governmental entities.

B. Amount of Funding Available.

Projects may be funded from the interest. Approximately \$10,000 will be available for the 2019 fiscal year but will be limited for this round of applications.

C. Availability of Applications.

Application for funding must be made on the attached application form. Applications are available at the following locations:

Elisabeth Lahti Library, 15200 SW Adams Avenue and Indiantown Chamber of Commerce, 15935 SW Warfield Blvd. in Indiantown, Florida; at the Village Offices locate at 65550 SW Warfield Blvd. open Thursdays and Fridays 9:00 AM-5:00 PM. The application and instructions can also be found on the web site under “Documents” at www.indiantown.org

Applications will be taken once per year.

D. Submittal of Applications.

All applications are due on Friday, October 26th. Applications must be received by 4:30 PM on the due date.

Three copies of the application must be submitted. One must contain original signatures.

Applications must be submitted to the Village Office located at 65550 SW Warfield Blvd., Indiantown, FL open Thursdays and Fridays 9:00 AM-5:00 PM.

Applications can be emailed to the Village Clerk at cwhite@indiantown.org.

Proposals received after the deadline will be ineligible for funding.

III. General Provisions.

A. Criteria for Awards.

The trust income shall be used solely for projects benefiting Indiantown. Trust funds may not be used for capital facilities projects ordinarily funded by Village of Indiantown or for any contribution to the Florida Power and Light Company Educational/Vocational Training Program. The availability of funding is dependent upon the amount of interest that has accrued to the trust fund during the previous County fiscal year.

B. Public Notice and Advertisement of Availability of Funds.

The availability of the Trust Fund Assistance Program will be advertised in a newspaper of general circulation. The advertisement will state the nature of the program and solicit proposals.

C. Selection of Fund Recipients.

The Indiantown Community Trust Fund Special Advisory Committee will review all applications received by the application deadline. The Committee will rank all proposed projects and prepare a prioritized list of projects for funding from the accrued interest of the trust fund. The committee may include on its list of prioritized projects a recommendation to set aside funds to accumulate funds over several years for a project that will require an expenditure of funds greater than one year's interest amount. The committee shall submit the list to the Village Council (trustee).

The Village Council will review the prioritized list and choose project(s) to receive funding. Any project(s) selected by the Village Council must be on the prioritized list. No later than ninety (90) days from the receipt of the prioritized list, the Council must notify the Committee of the project(s) to be funded. The Village Council may reject all the proposed projects on the list submitted by the committee. If the Village Council does not utilize all the available funding in one year, the Village shall make its best effort to use the accumulated funds the following year.

Applicants who do not receive an award will be notified regarding the reasons for the denial and will be allowed an opportunity to reapply during the next funding cycle.

D. Non-discrimination Policy.

Village of Indiantown, its agents, contractors, and subgrantees, whether municipality, non-profit organization or for-profit entity shall not deny assistance to or exclude from participation any person or entity based on race, creed, religion, color, age, sex, family status, national origin or handicap.

E. Contractual Requirements for Recipients.

Applicants who receive an award (subgrantees) will be notified regarding the contractual procedures to be followed. The Village and the subgrantee will enter into a grant agreement for the proposed funding. The individual agreement will be subject to Council approval.

All agents, contractors and subgrantees of the Village Council receiving interest from the Indiantown Community Trust Fund must comply with the Indiantown Community Trust Fund agreement between the Indiantown Cogeneration, L.P. and Martin County. The Village Council will include language in each contract and subcontract to contractually commit each agent, contractor and subgrantee to compliance.

F. Provision for Revenues Interest.

Revenues accruing from the funds must be retained in the Trust Fund for further use according to stated purposes of fund, unless Village Council grants use of the funds in accordance with the requirements of this program.

G. Administrative Provisions.

If, at any time, the applicant (contractor or subgrantee) is unable to comply with any provision of this program, the Village Council shall be notified immediately for guidance, direction and assistance, if necessary.

**APPLICATION FOR PROJECT FUNDING
FROM
THE INDIANTOWN COMMUNITY TRUST FUND
2018**

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION I**

ADMINISTRATIVE INFORMATION

1. APPLICANT:

Organization: _____

Name
(Executive Director or President): _____

Address: _____

E-mail: _____

Telephone: _____

Fax No.: _____

Tax Exempt No.: _____
(if applicable)

2. CONTACT (if different from above)

Name _____

Title: _____

Telephone: _____

E-mail: _____

3. CHIEF FINANCIAL OFFICER (if different from above)

Name: _____

Address: _____

E-mail _____

Telephone: _____

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION II**

PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown community.

Start below (use continuation pages if necessary).

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION III**

BUDGET SUMMARY

Requested Village Funding

\$ _____

Other Funding (if any)

\$ _____

In-kind (if any)

\$ _____

Total Project

\$ _____

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION IV**

**PROJECT BUDGET SCHEDULE
(LINE ITEM BUDGET)**

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.). Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available? Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

NOTE: Funding is in the form of reimbursement for funds spent during the term of the contract and for costs directly related to the project described in your application.

Start below (use continuation pages if necessary).

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION V**

ORGANIZATIONAL

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant applicant and receipt of grant funds if awarded.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION VI
STATEMENT OF ASSURANCES**

As a part of the application and as a part of acceptance and use of Village funds, the applicant shall:

1. Possess legal authority to apply for the assistance, that the application has been approved by the applicant's governing body, including all assurance contained herein.
2. Utilize Indiantown Community Trust funds, to benefit the Indiantown community.
3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the Village and provides copies of each amendment to grant agreements.
4. Agrees it possesses the sound fiscal control and fund accounting procedures necessary to assure the proper disbursement of an accounting for Village funds.
5. Permit and cooperate with Village, County, State and Federal investigations designed to evaluate compliance with the law.
6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which Village funds are being requested are not reimbursed by any other source.
10. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.
11. The application will become an Exhibit to the Agreement between the Council and the applicant.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

AGENCY AUTHORIZED OFFICIAL:

NAME: _____
(Type Name)

TITLE: _____
(Type Title)

SIGNATURE: _____

DATE: _____

STATE OF FLORIDA
VILLAGE OF INDIANTOWN

The foregoing instrument was acknowledged before me this _____ day of _____, 2018, by _____ on behalf of the corporation. He or she is personally known to me or has produced _____.

NOTARY PUBLIC

Name:

State of Florida at Large

My Commission Expires:

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION I

ADMINISTRATIVE INFORMATION

1. APPLICANT:

Organization: School Board of Martin County Warfield Extended Day


Name
(Executive Director or President): Laurie Gaylord, Superintendent

Address: 500 E. Ocean Blvd.
Stuart, Fl 34994

E-mail: gaylorl@martin.k12.fl.us

Telephone: 772-219-1200 Ext. 30200

Fax No.: 772-219-1231

Tax Exempt No.: 
(if applicable)

2. CONTACT (if different from above)

Name Patrick Murray

Title: Lead Coordinator, Extended Day

Telephone: 772-219-1200 Ext. 30339

E-mail: murrayp@martin.k12.fl.us

3. CHIEF FINANCIAL OFFICER (if different from above)

Name: Audra Curts-Whann

Address: 500 E. Ocean Blvd
Stuart, Fl 34994

E-mail curtsa@martin.k12.fl.us

Telephone: 772-219-1200 Ext. 30273

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION II

PROJECT IDENTIFICATION

This section must describe the specific project proposed for funding. Describe how the proposed project will benefit the Indiantown community.

Start below (use continuation pages if necessary).

We are re-applying for \$2500.00 to help parents in desperate need of child care, but cannot afford the enrollment fees. Parents of 1 child are required to pay a \$102.00 fee to start. Breakdown of the \$102 fee: (\$25 for material & program supplies for the year/ \$7 pays for liability insurance / \$35 one week deposit / \$35 for one week tuition. \$2500.00 would provide enrollment fees for approximately 27 + children. Funds would be applied to the 2018 – 2019 school year. We believe having funds for Indiantown students to enroll will also help parents who can afford the weekly fee, but cannot afford the initial enrollment fees.

The reimbursements from the grant for the enrollment fees have helped the Warfield Extended Day serve working families' child care needs. We believe the grant funds have had incredible impact assisting families with entering their children into childcare after school.

The Martin County School District will award scholarships for at least 10 children. A total of \$15,280 will be given as a match for the scholarship fund that will meet the needs of up to 37 children.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION III

BUDGET SUMMARY

Requested County Funding

\$ 2500.00

Other Funding (if any)

\$ 15,280.00 (MCSD value match)

In-kind (if any)

\$ (Use of MCSB facilities)

Total Project

\$ 17,780.00

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION IV

**PROJECT BUDGET SCHEDULE
(LINE ITEM BUDGET)**

This section must specifically identify how funds will be allocated (i.e., benefits, rent, utilities, office supplies, etc.). Can this project proceed as designed if the full amount of funding requested from the Indiantown Community Trust Fund (ICTF) is not available? Can the project proceed with a reduced scope if only partial funding of the amount requested from the ICTF is available?

NOTE: Funding is in the form of reimbursement for funds spent during the term of the contract and for costs directly related to the project described in your application.

Start below (use continuation pages if necessary).

Salaries – None

Benefits – None

Rent, utilities – None

Ext. Day Enrollment Fees for 27 + children
\$2500.00

Other Funding – Martin County School District
\$15,280.00

Total Project Budget:
\$17,780.00

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

SECTION V

ORGANIZATIONAL

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant applicant and receipt of grant funds if awarded.

- The Warfield Extended Day program has been serving the children and families of Indiantown since 1987. The program provides childcare for grades pre-k to fifth grades after school and on days that school is not in session. Extended Day provides recreational and educational programs with academic and enrichment experiences. The program is a fee support program, meaning it operates from the funds it generates.

The student population at Warfield consists of:

- Over 94 % on free or reduced lunches
- Over 50 % are from single parent families
- Over 95% of school population are minority

These demographics for our Warfield student population would place them in the at-risk category.

The proposed project would provide enrichment experiences that have not been available for these at-risk students. It would be to the students' advantage to experience these educational and cultural experiences so that they will grow up to become productive members of our community.

**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

**SECTION VI
STATEMENT OF ASSURANCES**

As a part of the application and as a part of acceptance and use of County funds, the applicant shall:

1. Possess legal authority to apply for the assistance, that the application has been approved by the applicant's governing body, including all assurance contained herein.
2. Utilize Indiantown Community Trust funds, to benefit the Indiantown community.
3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the County and provides copies of each amendment to grant agreements.
4. Agrees it possesses the sound fiscal control and fund accounting procedures necessary to assure the proper disbursement of an accounting for County funds.
5. Permit and cooperate with County, State and Federal investigations designed to evaluate compliance with the law.
6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which County funds are being requested are not reimbursed by any other source.
10. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.
11. The application will become an Exhibit to the Agreement between the Board and the applicant.



**APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND**

AGENCY AUTHORIZED OFFICIAL:

NAME: Laurie J. Gaylord
(Type Name)

TITLE: Superintendent
(Type Title)

SIGNATURE: Laurie J. Gaylord

DATE: 10/17/18

STATE OF FLORIDA
COUNTY OF MARTIN

The foregoing instrument was acknowledged before me this 17 day of October, 2018, by Laurie J. Gaylord on behalf of the corporation. He or she is personally known to me or has produced _____.

NOTARY PUBLIC

Dianne M. Falls

Name:

State of Florida at Large

My Commission Expires:



VILLAGE OF INDIANTOWN, FLORIDA AGENDA MEMORANDUM

MEETINGDATE: January 10, 2019

MEETING TYPE:

AGENDA ITEM TITLE: Update to the Comprehensive Plan Timeline

SUMMARY OF ITEM: At the December 20, 2018 joint meeting of the Village Council and the Comprehensive Plan Review Committee directed staff to prepare an agenda item with an updated schedule for the drafting of the Village of Indiantown's (VOI) first Comprehensive Plan. The updated timeline includes opportunities for the Comprehensive Plan Review Committee (CPR) to review the technical memorandums for each of the chapters and the supporting data as it is completed. This new draft timeline represents an extension of two (2) months but provides adequate buffer with a draft document completed May 31, 2019. The adoption is anticipated to be completed by January 2020, 11 months ahead of the state-mandated deadline of December 31, 2020. In consideration of this update, I am providing a timeline of how the committee was formed and what it has approved thus far. This historical overview is important in understanding where the process began and what is on horizon.

RECOMMENDATION: (1) Approve proposed Comprehensive Plan timeline as presented.
(2) Direct staff to draft a new resolution that reflects the current charge of the Comprehensive Plan Review (CPR) Committee.
(3) Approve proposed Public Workshop locations and staff recommendation to limit the attendance to only one designated Comprehensive Plan Review Committee member to attend the Public Workshops.

PREPARED BY: Bonnie C. Landry, AICP DATE: 1/4/2019

REVIEWED BY: Wade Vose, Village Attorney DATE: 1/5/2019

APPROVED BY: Teresa Lamar-Sarno, Village Manager DATE: 1/6/2019

ATTACHMENTS:

Description

Comprehensive Plan Process Background Cover Memo

Updated Timeline

Resolution for CPR Charge

March Draft of Comp Plan

CPR agenda and minutes

Data Baseline Presentation on December 20, 2018

Comprehensive Plan Update Memo 1

Comprehensive Plan Update Memo 2
Comprehensive Plan Update Memo 3
Comprehensive Plan Update Memo 4

History of the Comprehensive Plan Review Committee

The drafting of the Comprehensive Plan began in February 2018, prior the election of the Village Council. Immediately following incorporation (December 31, 2017), a volunteer three (3) member “Transition Team”, with one alternate, began to organize the Village prior to the election. The Transition Team members included Scott Watson, Tom Kenny and Kevin Powers. Marsha Powers was the alternate member. Martin County provided a loan to the Village of Indiantown with the intent to have basic infrastructure in place prior to the election for a smooth transition from unincorporated Martin County to the Village of Indiantown. To do this, the Transition Team hired Attorney Paul Nicoletti, Teresa Lamar-Sarno Consulting, Inc., and Bonnie C. Landry and Associates, P.A to administer the initial day to day operations and necessary documents in preparation for the siting Council. The Clerk of the Circuit Court and Comptroller provided staff support to the transition, acting as Village Clerk until the position was filled. The Transition Team created a seven (7) member Comprehensive Plan Review Committee (CPR). The CPR members at that time and the Planning Consultant were directed to create a comprehensive plan based upon the 1982 Martin County Comprehensive Plan. The process began with a strike through and underline of this version of the Comprehensive Plan by the Transition Team, specifically Chapter 4 the Future Land Use Chapter. At that time, the Planning Consultant expressed concerns about this method and advised the CPR, at that time, of the State requirements for specific data to support the plan along with deliberate public involvement.

The election was held March 13, 2018 with the Inaugural Council meeting held on March 21, 2018. Paul Nicoletti was selected as the Interim Village Attorney, and Teresa Lamar-Sarno was selected as the Interim Village Manager. Bonnie C. Landry and Associates, P.A. was selected to provide planning consultative services. The Village Council was provided with training on their roles and responsibilities along with the requirements for the Comprehensive Plan; all which took place at public meetings. The information included the requirements under State Statute that allows a new government up to three years from the date of incorporation to adopt its own comprehensive plan. The VOI Charter dictates that the Martin County Growth Management Plan and Land Development Regulations, as they were on December 31, 2017, serve as transitional regulating documents. It is important to note that any alterations to both the Growth Management Plan and the Land Development Regulations adopted by Martin County do not affect the VOI documents. In a sense, the Growth Management Plan, Land Development Regulations and Code of Ordinances are “frozen in time.” That said, the Village and/or a property owner/developer may propose changes; such as Comprehensive Plan Amendments or a rezoning (both policy decisions made by Village Council), to these transitional documents at any time prior to the adoption of a permanent plan. The Village of Indiantown can process these today; and our Planning Consultant is able to assist anyone interested in initiating an alteration to either the Comprehensive Plan or the Land Development Regulations.

The CPR Committee appointed by the Transition Team held their last meeting on March 21, 2018; at that time Village staff cancelled the last meeting until further guidance from the Village Council. Following the election, the Council desired a different approach for the adoption of the first VOI Comprehensive Plan. Gathering the appropriate and relevant data and significant public input; where priorities of the Council. The goal was to develop a Comprehensive Plan that was unique to the VOI and not necessarily based upon the existing transitional Comprehensive Plan.

On May 24, 2018, the Council adopted Resolution No. 025-2018 which established rules of procedure for the Comprehensive Plan Review Committee which outlined their charge. Per the bylaws, their mission was to “review and recommend a comprehensive land use plan for the Village of Indiantown, with the assistance of a professional planning consultant, using the Martin County Growth Management Plan as a base.” Since the adoption of this resolution, the decision of the Council and the CPR was to create a document unique and singular to the Village and one that reflects community and council visions. Due to the evolution of the committee; staff is recommending that Council considers clarifying the rules and procedures in this Resolution with language that reflects the current vision of the role of the CPR Committee.

In addition, the resolution states that CPR meetings are held “as necessary”; which is current practice. Although there have been some concerns expressed that this committee does not meet often enough, it is the professional recommendation of the Director of Planning that the CPR continue to meet “as necessary” rather than having a prescribed schedule.

On June 1st, the proposed Comprehensive Plan timeline was approved by the CPR and the Village of Indiantown Council. The CPR Committee has met 6 times since June 1st; not including two recommended training opportunities; The Florida Housing Coalition’s “Affordable Housing Consulting Services” on October 3rd and the 1000 Friends of Florida “Martin 2070” Plan on October 12th. At least one member of the CPR attended both trainings.

On December 20th, 2018, a joint CPR and Council meeting was held to discuss Data Baselines related to the Comprehensive Plan. Until this meeting, the CPR had not raised any concerns related to the schedule, timeline or input. At this meeting, CPR members questioned whether the adoption schedule could be condensed. Additionally, the Village Council directed staff to return with an updated Comprehensive Plan schedule that include additional input from the CPR committee to be considered at the January 10th, 2019 Council meeting. With this Council directive, staff can not condense the Comprehensive Plan schedule. In order to meet Statutory Requirements, the schedule proposed with this agenda item can be supported by staff.

Comprehensive Plan Milestones

Here is what has been accomplished thus far:

June 1st, the Comprehensive Plan timeline was approved

June 15th, the Public Involvement Plan (PIP) was first discussed and approved at the CPR meeting

September 28th, Web Page was published

November 16th, Population Estimates

December 6th, Data Analysis (Technical Memos #1 and #2) and recommended locations for Workshops

December 20th, Buildout Potential Presented to Council and CPR*

*CPR Member Kevin Powers had comments related to the calculation of residential units. He has provided Mr. David Farmer with the parcel information, and Metrodata Forecasting is scrutinizing each parcel to review the original report and answer the questions posed by Mr. Powers.

Comprehensive Plan Upcoming Events

The next meeting of the CPR will be scheduled for 10 a.m. January 17th, for the presentation of the public workshop schedule and provide a questionnaire CPR member that would allow for additional input about their vision for the Village. This questionnaire will also be given to the Council to complete. A reduced version of this questionnaire will be made available for the general public to provide input on the Comprehensive Plan. Once the questionnaires have been collected, staff analyze the results and provide a report on the results.

The CPR provided locations and recommended designating a CPR member for the Public Workshops at the December 6th meeting. Staff maintains that only one CPR member attend each of the workshops to avoid any perceived violation of the Sunshine Law. Staff has reviewed and discussed the best geographic locations with the Village Manager and recommends the following public workshop locations:

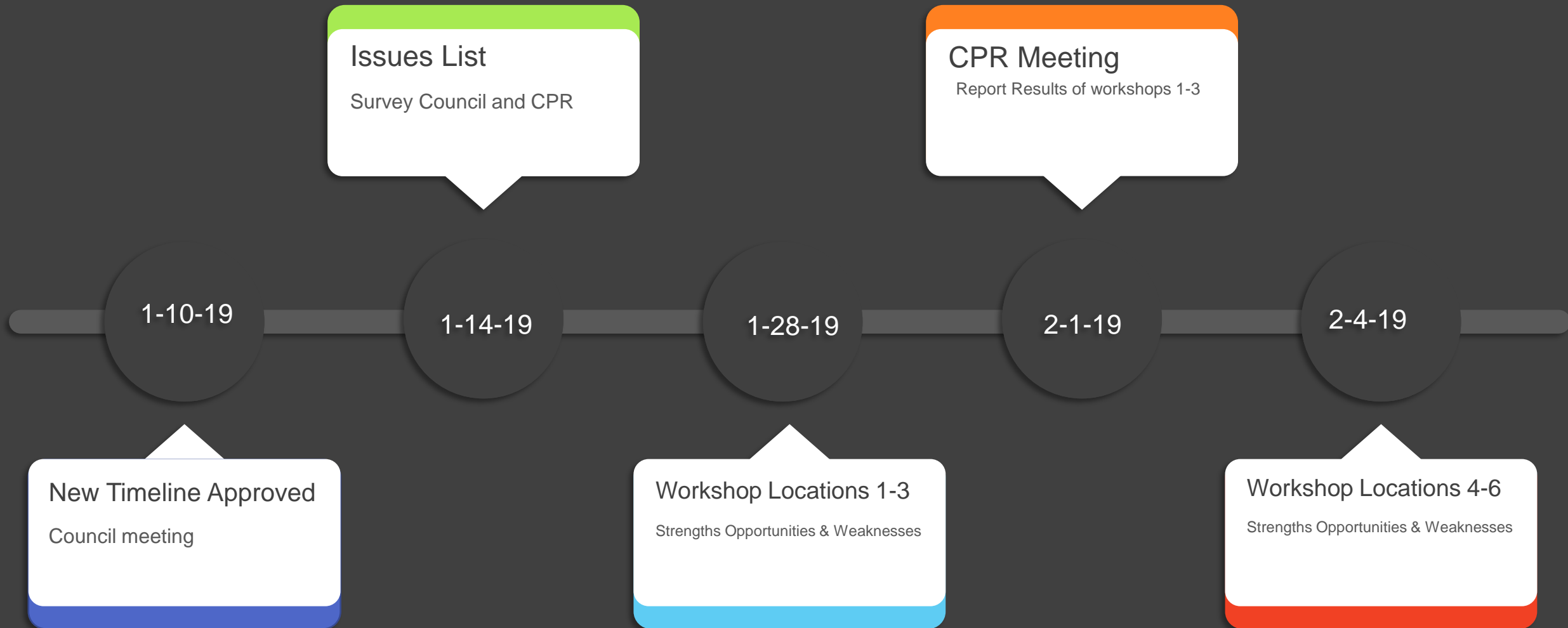
1. Holy Cross Catholic Church
2. Indianwood
3. Family Workshop Center
4. Mt. Zion Baptist Church
5. Boys and Girls Club
6. Indiantown Civic Center

The updated timeline recommends these be held during a two- week period from January 28 through February 8th (3 per week).

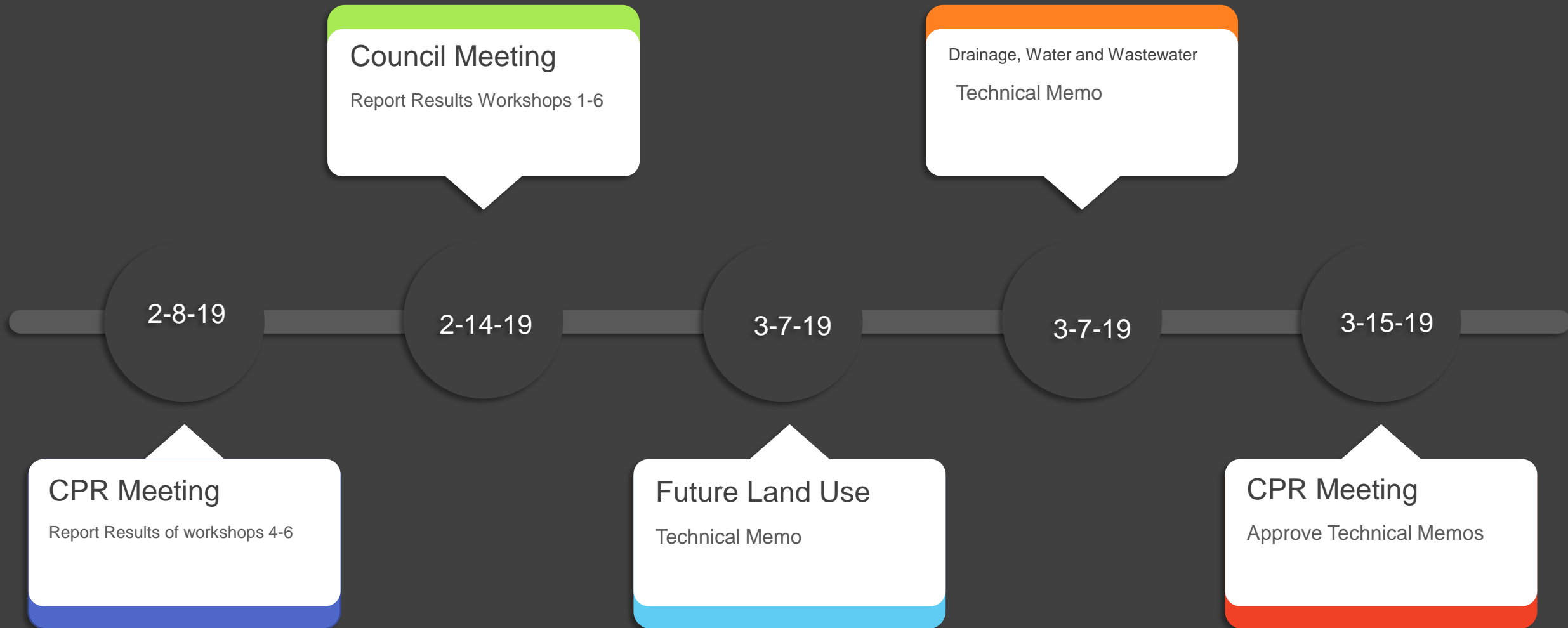
These meetings will be held in key neighborhoods throughout the Village to bring the meeting to the public rather than the public going to one centralized location. The hope is that this method will result in more attendance better participation. The aim of the meeting will be to learn the public's vision for Indiantown, and the format will include small group discussions and the use of the polling software. The Planning Consultant will summarize the data from each of these meetings and report this to the Council and the CPR. Translation services will be provided.

The Village of Indiantown has hired Bonnie C. Landry & Associates, P.A. The principal of the firm is a certified planner with the American Institute of Certified Planners. She has more than 20 years of direct planning experience. The Council should rest assured that the professional staff, with the support of the Village Manager and Village Attorney are working solely in the best interest of the Indiantown community at large.

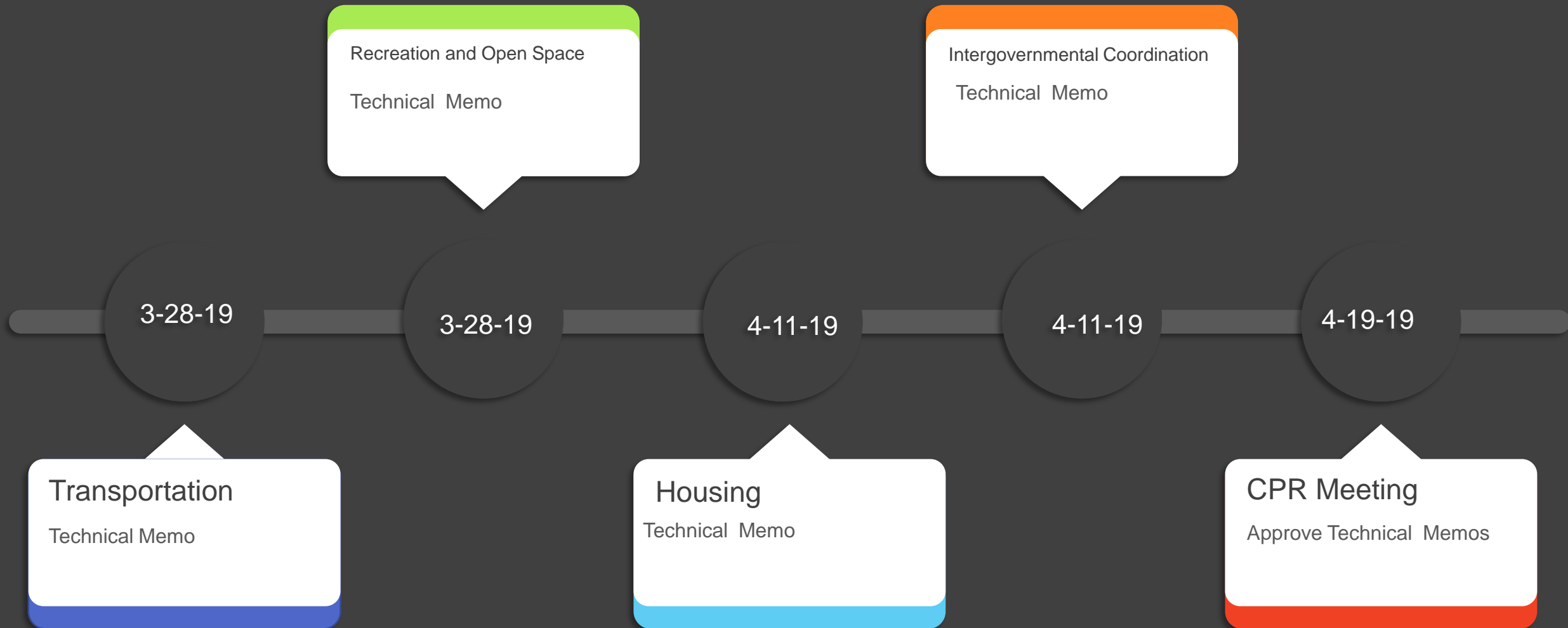
Draft timeline - 1



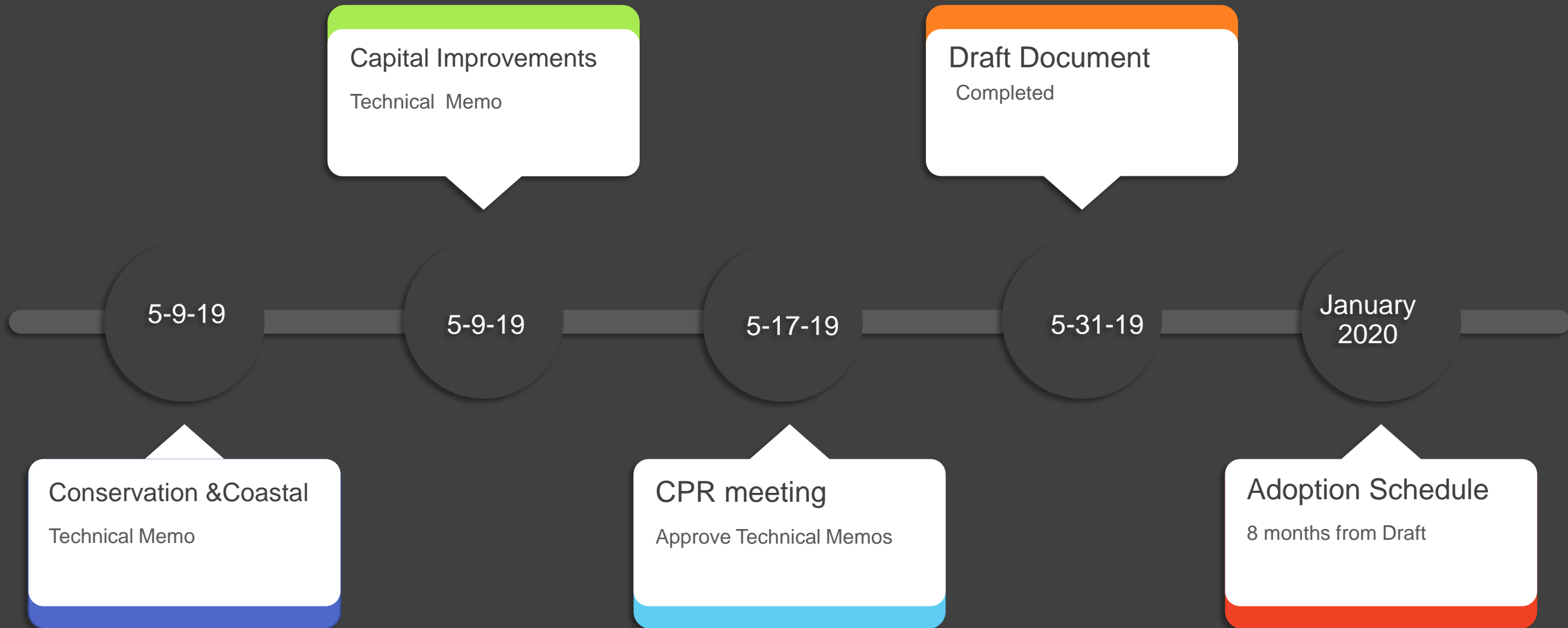
Draft timeline - 2



Draft timeline - 3



Draft timeline - 4





RESOLUTION No. 025-2018

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA, ESTABLISHING A RULES OF PROCEDURE FOR THE COMPREHENSIVE PLAN REVIEW COMMITTEE; PROVIDING FOR A CHARGE TO THE COMMITTEE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

* * * * *

WHEREAS, the Village Council of the Village of Indiantown, Florida deems it useful and necessary to create certain rules of procedure for the newly created Comprehensive Plan Review Committee; and

NOW, THEREFORE BE IT RESOLVED, by the Village Council of the Village of Indiantown, Florida, as follows:

SECTION 1. COMPREHENSIVE PLAN REVIEW COMMITTEE; ESTABLISHED. The Village Council has established a committee to review and recommend a comprehensive land use plan for the Village of Indiantown, with the assistance of a professional planning consultant, using the Martin County Growth Management Plan as a base. Said committee consists of 7 members who are real property owners, or who reside in the Village, with 5 members nominated by each individual council member, and 2 appointed at-large by the Village Council. Said Committee shall be responsible for providing recommendations to the Village Council, as follows:

- A. The Committee shall be an ad hoc advisory board of the Village, and shall follow the provisions of any later adopted ordinances or regulations for advisory boards, promulgated by the Village Council.
- B. The Committee shall organize itself, and elect a chair and vice-chair from among its members by affirmative vote of the Committee, by simple majority of the members. It shall conduct meetings using general (but not strict) principles of Robert's Rules of Order. Before adoption of any substantive motion or other substantive action, the public shall have an opportunity to be heard.
- C. The general purpose of the committee is to review drafts of a proposed Comprehensive Growth Management Plan (the "Comp Plan") submitted to them by the Village's professional planning consultant. In addition, they may consider other plans, or documents relating to the comprehensive planning process for the Village, and make recommendations to the Village Council, if any, pertaining to same. Ultimately, the goal of the village council is to have a usable and workable Comprehensive Plan for the Village of Indiantown.

RES. 025-2018 ESTABLISHING RULES OF PROCEDURE FOR COMPREHENSIVE PLAN
REVIEW COMMITTEE

- D. The Village Manager shall provide Village staff members or contractors to support the Committee during its review process which shall include providing supporting materials, publish public notices, record and take minutes, take attendance, and generally participate from time to time at meetings held by the Committee.
- E. The Committee shall hold meetings as necessary, and provide its conclusions to the Village Council, no later than JUNE 30, 2020. The First meeting shall be held at the Indiantown Civic Center within 14 days of the adoption of this Resolution.
- F. The Committee members shall be required to attend all regularly called Committee Meetings, and any member who is absent from three or more meetings shall be automatically removed from the Committee, subject to reinstatement by the Village Council for good cause shown.
- G. The meetings shall be held from time to time as may be necessary to perform the foregoing responsibilities. Such meetings shall be open to the public and shall be in public forum, and shall received due public notice, and the minutes shall be available for public inspection and copying.

SECTION 2. EFFECTIVE DATE. This Resolution shall take effect upon its adoption by the Village Council.

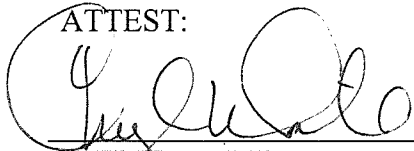
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RES. 025-2018 ESTABLISHING RULES OF PROCEDURE FOR COMPREHENSIVE PLAN
REVIEW COMMITTEE

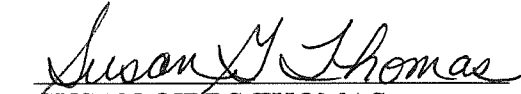
Council Member DOWLING offered the foregoing resolution and moved its adoption. The motion was seconded by Council Member STONE, and upon being put to a vote, the vote was as follows:

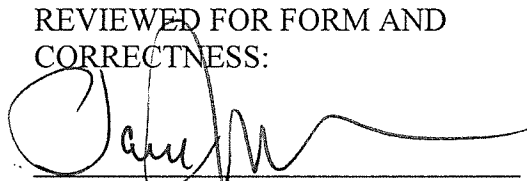
VILLAGE COUNCIL	YES	NO	ABSENT	ABSTAIN
SUSAN GIBBS THOMAS, MAYOR	X			
GUYTON STONE, VICE MAYOR	X			
JACKIE GARY CLARKE, COUNCIL MEMBER	X			
ANTHONY J. DOWLING, COUNCIL MEMBER	X			
JANET HERNANDEZ, COUNCIL MEMBER	X			

ADOPTED this 24th day of May, 2018.

ATTEST:

CHERIE WHITE
VILLAGE CLERK

VILLAGE OF INDIANTOWN, FLORIDA


SUSAN GIBBS THOMAS
MAYOR

REVIEWED FOR FORM AND
CORRECTNESS:

PAUL J. NICOLETTI
VILLAGE ATTORNEY



VILLAGE OF INDIANTOWN, FLORIDA
COMPREHENSIVE GROWTH MANAGEMENT PLAN

Chapter 1 PREAMBLE

Section 1.1. Purpose.

The Indiantown Comprehensive Growth Management Plan has been prepared pursuant to F.S. ch. 163, "Local Government Comprehensive Growth Management Planning and Land Development Regulation Act" and Fla. Const. art. VIII. The purpose of the Comprehensive Growth Management Plan is to use and strengthen the Village of Indiantown's role in establishing and implementing the Comprehensive Growth Management Planning process in order to protect natural and manmade resources and to maintain, through orderly growth and development, the character, stability and quality of life of the present and future community residents.

Section 1.2. Scope.

Accordingly, ~~t~~The Comprehensive Growth Management Plan is intended to permit Indiantown to preserve and enhance present resource advantages; encourage the most appropriate use of land, air, water, and other resources, consistent with the public interest; overcome existing developmental~~present~~ handicaps; and deal effectively with future issues~~problems~~ that may result from the use and development of land within the Village of Indiantown's jurisdiction or immediately adjacent to the Village. It is further intended that, through the Comprehensive Growth Management Planning process, Indiantown ~~will~~can preserve, promote, protect and improve the public health, public safety, comfort, good order, appearance, convenience, ~~law-enforcement and fire prevention~~, and general welfare of the community; facilitate the adequate and efficient provision of transportation, potable water processing and distribution, wastewater collection, and treatment and reuse, ~~schools, libraries~~, parks and recreational facilities, housing and other community services; and conserve, develop, utilize and protect all natural and manmade resources within Indiantown. The planning process will be effectively used to encourage and assist with the provision of services by other units of government, including but not limited to public schools, colleges, and universities, public libraries, public buildings, public information technology resources, regional parks and recreation, and other services provided by special and general units of county, state, and federal government. The Comprehensive Growth Management Plan is intended to encourage and assure cooperation and coordination in all forms of planning and development activities between and among Indiantown, its citizens, property owners, other local governments, regional agencies, and state and federal government.

Section 1.3. Legal status.

This plan shall have the legal status ~~as~~ provided for in the Local Government Comprehensive Growth Management Planning and Land Development Regulation Act, Chapter 163, Florida Statutes, as amended, and all land development shall be consistent with this Comprehensive Growth Management Plan. Nothing in this Comprehensive Growth Management Plan is intended to deny any person due process of law, or to take private property without just

compensation. If any person believes that the regulations of this plan, when applied to his property, result in a taking of his property for public use without just compensation, then he may appeal in writing for relief to the Village Council, as provided by law~~Board of Town~~Village-Commissioners.

The adoption of this plan is not intended to change the powers of the Village's Board of~~Zoning Adjustment Board~~, which powers shall remain as defined by the Land Development regulations of the Village of Indiantown, Florida.

Any references to laws, ordinances, zoning codes~~s~~, and other regulations includes any future amendments to such laws and regulations, zoning code and other regulations.

Section 1.4. Comprehensive basis.

The scope of the Comprehensive Growth Management Plan includes the following elements:
TABLE INSET:

--	Chapter 1, Preamble (includes amendment procedures);
--	Chapter 2, Overall Goals;
--	Chapter 3, Intergovernmental Coordination;
--	Chapter 4, Future Land Use;
	Chapter 5, Economic
--	Chapter 6, Transportation;
--	Chapter 7, Housing;
--	Chapter 8, Recreation;
--	Chapter 9, Conservation and Open Space;
--	Chapter 10, Sanitary Sewer Services;
--	Chapter 11, Potable Water Services;
--	Chapter 12, Solid and Hazardous Waste;
--	Chapter 13, Drainage and Natural Groundwater Aquifer Recharge;
--	Chapter 14, Capital Improvements;

The scope of the Comprehensive Growth Management Plan may be expanded pursuant to F.S. ch. 163, "Local Government Comprehensive Growth Management Planning and Land Development Regulation Act" as exists or as hereafter amended, pursuant to the Village's~~County's~~ authority under F.S. ch. 166~~125~~, Fla. Const. art. VIII, and General Law and any other applicable authority.

Section 1.5. Economic assumptions and limitations.

Preparation of the Comprehensive Growth Management Plan is predicated on the following statement of economic assumptions and limitations. This statement is based on analysis of past and projected future economic development trends. This analysis also presents a general economic perspective of the continuing role which Indiantown serves in the region's economy and identifies the major advantages and opportunities characterizing the local economy. The

principal goal of Indiantown is to promote balanced, orderly, sustainable economic growth by creating and promoting an economic environment that will enhance prosperity for all Village communities and citizens ~~of Indiantown~~.

1.5.A. *Indiantown area-wide economic role.*

Indiantown is anticipated to continue to diversify its economic base and expand the labor market. The resulting Ppopulation expansiongrowth will also require an and ~~the~~ increased availability of transportation opportunities within the region. Together, these will greatly enhance the economic potential of Indiantown. At the same time, Therefore, manufacturing will become an increasingly more significant portion of the economic base, as that sector expands across the nation. Finally, based on actual population growth and Indiantown's ability to attract certain ~~"tTargeted bBusinesses" (defined later);~~ the construction industry will sustain a positive increase and should become an important aspect of theincrease its share of ~~the~~ economic base. It is anticipated that, though employment in theis construction industry will nonethelesscontinue to fluctuate with changes in ~~our the~~ local, regional and national economies.

1.5.B. *Employment activities.*

It is the intention of this Comprehensive Growth Management Plan that the Indiantown 's employment base will expand and thereafter continue to reflect a positiveits role in the area-wide economy.

1.5.C. *Local fiscal capacity.*

Indiantown is beset with significant fiscal limitations. The Comprehensive Growth Management Plan and the planning processes will be are to be used as a policy tool for managing short and long term developmentgrowth pressures and resource conservation needs. Indiantown shall formulate and carry out necessary fiscal management policies and practices to assure such fiscal conservancy, while enacting policies which promote the practical protection and use of resources.

Section 1.6. Consistency of elements and policies.

All elements of the Comprehensive Growth Management Plan shall be consistent and coordinated with policies of other local governments, including the Martin County School Board, the Treasure Coast Regional Planning Council, the South Florida Water Management District, State and Federal governments and other public agencies charged with significant land management and resource conservation responsibilities. Indiantown may adopt provisions which are more restrictive than those of regional, state, and federal agencies.

Section 1.7. Supportive data.

The Comprehensive Growth Management Plan is predicated on analysis of past trends, existing characteristics, and future projections of Indiantown's population, housing, land use, economic and natural resources.

- 1.7.A. ~~F.A.C. ch. 9J-5 F.S. § 163.3177 contains the elements needed within the Comprehensive Growth Management Plan. a minimum criteria for review of local Comprehensive Growth Management Plans. This rule directs that the Comprehensive Growth Management Plan be based on resident and seasonal population estimates and projections. Various elements of the Comprehensive Growth Management Plan, such as future land use, housing and capital improvements are directly based on population data. The appropriate resident and seasonal population figures are critical to the local government in assessing future needs for services and facilities.~~

All mandatory and optional elements of the Comprehensive Growth Management Plan and plan amendments shall be based upon relevant and appropriate data and an analysis by the Village that may include, but not be limited to, surveys, studies, community goals and vision, and other data available at the time of adoption of the Comprehensive Growth Management Plan or later plan amendment.

Section 1.8. Continuing evaluation.

Pursuant to F.S. § 163.3191 of the Local Government Comprehensive Growth Management Planning and Land Development Regulation Act, the Village of Indiantown shall prepare periodic reports on the Comprehensive Growth Management Plan.

- 1.8.A. *Criteria for continuing evaluation of each Comprehensive Growth Management Plan element.* The following criteria shall be used in evaluating the effectiveness of each element of the Comprehensive Growth Management Plan:

1. *Review impact of change indicators on each plan element.* Major shifts in the magnitude, distribution and/or characteristics of population, housing, land use, natural resources, public facilities, consumer demand and supply, and capital and infrastructure pressures shall serve as major indicators of change in public needs as defined in the Comprehensive Growth Management Plan. The policy implications of major changes in demand and supply indicators shall be evaluated on a continuing basis. Appropriate public policies and strategies shall be established and/or refined as needed in order to remain responsive to evolving problems and issues reflected by such significant shifts in economic, social and physical change indicators.
2. *Schedule, budget and implement programmed activities.* The timely scheduling, programming, budgeting and implementation of activities identified in the individual elements shall be evidence of the County's effectiveness in executing a systematic program for implementing the adopted goals, objectives and policies which comprise each element of the Comprehensive Growth Management Plan.
3. *Coordinate with public and private sectors.* While continually implementing and evaluating the Comprehensive Growth Management Plan's policies and programs, Indiantown shall maintain a system of intergovernmental coordination and resource conservation. The effectiveness of this approach shall be evaluated by the success of coordination and communication processes in resolving growth management and resource conservation problems and issues. The ~~Town~~Village Manager shall devise and publish

organized procedures and plans for the flow of information, lines of authority and the responsibility of all ~~County~~ departments, ~~commissioners~~, committees and advisory bodies. Such procedures and plans shall be updated pursuant to this section of the Comprehensive Growth Management Plan.

4. *Achieve effective resolution of growth management and resource conservation problems and issues.* The effectiveness of the Comprehensive Growth Management Plan elements shall be measured by the County's success in accomplishing the goals, objectives and programs identified in the Comprehensive Growth Management Plan. The Comprehensive Growth Management Plan incorporates a systematic planning process for identifying evolving growth management and resource conservation problems and issues, generating alternative policy solutions, implementing preferred corrective program activity and creating numerous opportunities for continued communication.

1.8.B. *Content of evaluation and appraisal reports.* The evaluation and appraisal report shall present an assessment and evaluation of the success or failure of the Comprehensive Growth Management Plan, or element or portion thereof, and shall contain appropriate statements (using words, maps, illustrations or other forms) related to:

1. *Major planning and development problems.* The evaluation report shall identify major planning and development problems, including the location and distribution of land uses and related physical, economic, social or environmental impacts.
2. *Major shifts in trends and conditions.* The evaluation report shall describe the condition of each element of the Comprehensive Growth Management Plan, particularly with regard to evolving trends in population magnitude and distribution, housing, land use, economic base, fiscal management or the condition of natural resources.
3. *Progress in achieving Comprehensive Growth Management Plan objectives.* The evaluation report shall describe progress in achieving Comprehensive Growth Management Plan objectives.
4. *Unanticipated problems and opportunities.* The evaluation report shall describe the nature and extent of unanticipated and previously unforeseen problems and opportunities occurring since the Comprehensive Growth Management Plan adoption or since the latest report.
5. *Recommended amendments.* The evaluation report shall present any recommended amendments to the Comprehensive Growth Management Plan elements, including reformulated objectives, policies and standards. Said amendments shall be processed in accordance with procedures established in section 1.11 of the Comprehensive Growth Management Plan.

Section 1.9. Public participation.

The ~~Village Council~~~~Town~~~~Village Commissioners~~ shall continue to provide for public participation in the continuing Comprehensive Growth Management Planning process. The

~~Village~~~~Town~~~~Village~~ shall provide for broad dissemination of proposals and alternatives, opportunity for written comments, public hearings with open discussion as provided in section 1.11, communications programs, information services and consideration of and response to public comment.

Section 1.10. Plan implementation.

After the adoption of this Comprehensive Growth Management Plan, all development and use of land shall be consistent with the goals, objectives, performance standards, policies and programs of this plan.

For purposes of this Comprehensive Growth Management Plan, the term "development" shall mean the carrying out of any building activity or mining operation, the making of any material change in the redevelopment or modification of an existing use or appearance of any structure or land which creates additional impacts, or the dividing of land into three or more lots, tracts or parcels, including planned unit development and ~~acknowledging~~ all exceptions to the subdivision regulations.

Remodeling, renovation, restoration of improve~~ment of~~ real estate to a former, better condition (as by cleaning, repairing or rebuilding), which does not increase or change the use of the property, shall be exempt from the requirements of this plan. Any other proposed manmade change to improved real estate shall meet the requirements of this plan, but only to the extent of such manmade change, unless the same is found to be de minimus.

Section 1.11. Amendment procedures.

1.11.A. *Scope of eligibility.* Any person or organization, including the Federal government, the State of Florida, Martin County, any municipality in Martin County and any of their agencies, authorities and departments may request the initiation of the amendatory process. Any amendments, modifications, additions or changes to the Comprehensive Growth Management Plan shall be consistent with F.S. §§ 163.3177, 163.3178 and 163.3191, the State Comprehensive Growth Management Plan, and the Regional Policy Plan ~~and F.A.C. 9J-5, where such rule is not consistent with Chapter 163, Part II.~~

Proof of ownership of the property subject to the request must be supplied by means of an opinion of title from an attorney licensed to practice in the State of Florida, or a title company report. If the applicant is not the owner of record, the applicant is required to report its interest in the subject property, and may furnish an original or certified copy of a contract for purchase, along with the written approval of the title owner(s) of the real property.

1.11.B. *Application.* Any request for amendments, modifications, additions or changes to the Comprehensive Growth Management Plan initiated by non-government entities shall be submitted to the ~~Village~~ ~~Town~~ Manager.

The ~~TownVillage Council~~Commission may, by resolution, at any time, initiate a request to amend, modify, add to or change the Comprehensive Growth Management Plan; and unless otherwise provided by resolution or motion, the time period herein provided, as quantified by number of days, shall be applicable to such a request from the date of adoption of the resolution.

Applications which are deemed by the ~~TownVillage~~ Manager to be unclear or incomplete may be supplemented within 60 days of the application. Applications not complete after this deadline will be returned to the applicant, without action.

Any applicant for change to a land use map must provide for notification of surrounding property owners and erect a sign or signs, as described by the Land Development Regulations at least 15 days prior to the first scheduled public hearing before the ~~TownVillage Council~~Commission. Zoning district amendments processed in conjunction with plan amendments shall be considered concurrently with the land use application.

1.11.C. *Procedure upon application.*

1. The ~~TownVillage~~ Manager shall prepare a listing of all applications received by Indiantown, including the nature of the application and the reasons stated for requesting the proposed amendment, modification, addition or change. Such listings shall be submitted to the ~~TownVillage~~ Commission and be available to the public at the same time.
2. For the purpose of preparing his recommendation, the ~~TownVillage~~ Manager shall consult, as may be appropriate, with other personnel, any persons, organizations (including the Federal government), the State of Florida, Martin County, any municipality in Martin County or any of their agencies, authorities or departments as may be appropriate. The ~~TownVillage~~ Manager shall also consider and evaluate any information that may have been presented by the public.

In evaluating each land use map amendment request, the ~~TownVillage~~ Manager begins with the assumption that the Land Use Map, as adopted, is generally an accurate representation of the ~~TownVillage~~ Commissioners and thus the community's intent for the future of Indiantown. Based on this assumption, staff can recommend approval of a requested change providing consistency is maintained with all other elements of this plan.

3. The ~~TownVillage~~ Manager shall submit recommendations to the ~~TownVillage Council~~Commission at least fifteen business days prior to the public hearing when the specific Comprehensive Growth

Management Plan amendment requests are scheduled. The recommendations of the Village Manager shall refer to each application specifically or as combined with other similar applications and shall consider all comments, information and recommendations received in accordance with subsection 1.11.C.2. of this section.

The recommendations of the Village Manager are not necessarily limited to specific applications but may deal with any aspect of the Comprehensive Growth Management Plan. The ~~TownVillage~~ CouncilCommission shall hold one or more public hearings on the applications. Notice for the first public hearing shall be made in accordance with the requirements of the Local Government Comprehensive Growth Management Planning and Land Development Regulation Act and subsection 1.11.B. of this section, and shall include letter notice to adjacent property owners. No additional public notice shall be required provided that the date and time are announced at a prior hearing.

1.11.D. ~~TownVillage~~ CouncilCommission action.

1. On or before 120 days from receiving a complete application, the ~~TownVillage~~ CouncilCommissioners shall hold one or more public hearings for the purpose of preliminary review of the applications for amendments to the Comprehensive Growth Management Plan prior to transmitting only the applications tentatively approved by a majority vote to the State of Florida for review. Notice for the public hearing or hearings shall be made in accordance with the requirements of the Local Government Comprehensive Growth Management Planning and Land Development Regulation Act and subsection 1.11.B. of this section, and shall include letter notice to adjacent property owners. No additional public notice shall be required for subsequent public hearings provided the date and time are announced at a prior hearing.
2. The ~~TownVillage~~ CouncilCommissioners shall take final action on applications for amendments to the Comprehensive Growth Management Plan or element or portion thereof within 60 days of the date that comments are received by staff from the State of Florida. The public hearing(s) to adopt amendments to the Comprehensive Growth Management Plan shall follow the notice requirements of the Local Government Comprehensive Growth Management Planning and Land Development Regulation Act (F.S. ch. 163.3184) as it may be amended from time to time, and subsection 1.11.B. of this section. This process may require one or more public hearings.

3. All amendments, modifications, additions or changes to the Comprehensive Growth Management Plan shall be, by ordinance, enacted ~~by only upon a vote of the majority of the total membership of the TownVillage CouncilCommission then in office.~~
4. The amendment of the future land use map is a legislative matter for the broad discretion of the ~~TownVillage CouncilCommission~~, and a decision whether or not to amend the future land use map must only be a fairly debatable decision--that is, a decision based on reasoning ~~which makes sense and~~ with which reasonable people could agree.
5. The time period to process and approve land use amendments shall be no more than ~~36~~ months from the date that the ~~TownVillage~~ Manager has determined the land use amendment application to be sufficient. Applications that have not received final action due to the action of the applicant shall be considered withdrawn unless extended or continued by the ~~TownVillage CouncilCommissioners~~.

1.11.E. *Amendment of the capital improvements element.*

According to F.S. § 163.3177(3)(b), the Capital Improvements Element shall be reviewed on an annual basis and modified as necessary in accordance with F.S. § 163.3187, except that corrections, updates and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction of any facility enumerated in the Capital Improvements Element may be accomplished by ordinance and shall not be deemed to be amendments to the Comprehensive Growth Management Plan.

1.11.F. *Transmittal of plan amendments.*

According to F.S. § 163.3184(4) portions of a plan or plan amendment cannot be transmitted to the State. Only the elements proposed to be amended along with the complete amendment shall be transmitted to the State. If an amendment is the result of an evaluation and appraisal report, a copy of the evaluation and appraisal report shall be transmitted with the amendment. All proposed plan amendments shall be consolidated into a single submission for each of the two plan amendment adoption times during the calendar year. A copy of the proposed Comprehensive Growth Management Plan Amendment shall also be transmitted to any other unit of local government or State-wide government which has filed a written request for such a plan element or plan amendment.

1.11.G. *Findings by the State.*

If the State finds the Comprehensive Growth Management Plan or plan amendment in compliance, the following actions are taken:

1. Issuance of a notice of intent by the State declaring compliance and requesting the filing of petitions by affected persons within 21 days of the publication of the notice.
2. Conducting a hearing and provide for the filing of exceptions pursuant to F.S. § 163.3184(9)(a)(b).

If the Comprehensive Growth Management Plan or plan amendment is not in compliance, the State Land Planning Agency shall take the following actions:

- a. Issuance of a notice of intent declaring noncompliance. Such notice of intent shall be forwarded to the Division of Administration for processing according to F.S. § 120.57.
- b. The Division of Administration Hearing Officer shall transmit a recommendation to the Administration Commission for final agency action.

1.11.H. *Consideration of economic reports, appraisals and other technical information.*

No economic reports or studies, real estate appraisals or reports and/or written reports of consultants or other experts shall be considered by the ~~TownVillage CouncilCommissioners~~ unless filed with the ~~TownVillage~~ Manager at least ~~514~~ days prior to the first public hearing. This provision may be waived by a vote of the ~~TownVillage CouncilCommissioners~~ upon a ~~determination by the Village Councilmonstration by any interested party~~ that such waiver shall not prejudice the Village in its analysisan injustice will occur.

1.11.I. *Schedule of fees.*

All fees charged for filing, processing and evaluating applications requesting amendments to the Comprehensive Growth Management Plan shall be established by resolution of the ~~TownVillage CouncilCommissioners~~, as may be amended from time to time. In approving the resolution, the ~~Village CouncilCommission~~ shall consider the actual costs to the ~~TownVillage~~ in processing amendments to the Comprehensive Growth Management Plan.

Fees will be returned to any applicant who requests an application withdrawal ~~prior~~ within ~~145~~ days of submission. No other fees shall be returned to any applicant without express approval by the ~~TownVillage ManagerCommissioners, for good cause shown.~~

1.11.J. *Exemption from fees.*

~~Any governmental agency The County School Board, Martin County, the State of Florida, the United States of America, and all municipalities situated wholly within the boundaries of Martin County,~~ shall be exempted from any fee for filing, processing and evaluating an application requesting an amendment to the Comprehensive Growth Management Plan.

1.11.K. *Implementation of amendments.*

To the extent necessary to implement a proposed amendment, modification, addition or change to the Comprehensive Growth Management Plan, changes in zoning districts or other changes in the land development regulations shall be processed concurrently with the proposed amendment, modification, addition or change to the Comprehensive Growth Management Plan.

Section 1.12. Vested rights.

1.12.A. *Intent.*

Nothing in this Comprehensive Growth Management Plan is intended to deny any person the due process of law or to take private property without just compensation, nor to limit or modify the rights of any person to complete any development that has been authorized as a development of regional impact pursuant to F.S. ch. 380, or who has been issued a final local development order and development has commenced and is continuing in good faith.

1.12.B. *Status of development orders concerned with nonconforming uses or nonconforming lots of record.*

Development orders issued pursuant to the provisions of the Indiantown Code of Ordinances, as may be amended from time to time, regarding nonconforming lots of record and nonconforming uses existing at the time of adoption of this plan, shall not be considered to be in conflict with this plan, or element or portion hereof, and shall be considered to be consistent with this plan, or any element or portion hereof, if the nonconformity was created in conformance with the Zoning Code and all applicable development regulations in effect at the time of creation of the nonconformity. When a nonconformity is determined to be vested pursuant to subsection 1.12.D. (Determinations) of this section, it shall vest in the same way as a conforming development.

1.12.C. *Status of development orders.*

Development orders, approved prior to the date of the adoption of the Comprehensive Growth Management Plan, shall not be considered to be in conflict with this plan, or element or portion hereof, and shall be considered to be consistent with this plan, or any element or portion hereof, provided that development is continuing in good faith pursuant to its approved timetable, or if no timetable exists, development is completed within one year of adoption of this plan. Any amendments to an existing development order, including timetable amendments, must, to the extent of the amendment, be consistent with all elements of the Comprehensive Growth Management Plan.

A "timetable for development" is the schedule for project phasing, construction and completion as required in the ordinance pursuant to which the development was

approved or by conditions of the original development approval, as amended prior to the date of adoption of this plan.

1.12.D. *Determinations.*

If any person desires to obtain a determination as to whether any rights are vested for a proposed development on property owned by that person, based on the action of Indiantown or any of its ~~commissions~~boards, agencies or departments, the property owner may request that determination from the ~~TownVillage Commissioners~~ by filing an application for such determination with the ~~TownVillage~~ Manager. The Village Council~~Commissioners~~ shall consider evidence presented by the applicant and recommendations of the Village Manager and shall issue, in a timely manner, a binding letter of determination with respect to the development. Binding letters of determination issued by the ~~TownVillage Council~~Commissioners shall bind the ~~TownVillage~~ and its ~~commissions~~boards, agencies and departments.

For purposes of this provision, the term "vested rights" shall be interpreted to include those rights obtained by a property owner who: (1) in good faith; (2) upon some act or omission of the government; (3) has made such substantial change in position or has incurred such extensive obligations and expenses that it would be highly inequitable and unjust to destroy the acquired right. In making its determination, the ~~TownVillage Council~~Commissioners shall assess each request for a binding letter of determination on the particular facts relating to that case. Although the Village Council~~board~~ may find that a project meets the requirements for vested rights in general, it may require that certain some aspects of the development comply with this Comprehensive Growth Management Plan, provided that reasonable, investment-backed expectations are not unreasonably impacted.

Projects may be vested from terms of this Comprehensive Growth Management Plan as to the design, density, ~~and/or~~ intensity of development. However, undeveloped subdivisions, platted and un-platted lots of record, multifamily site plans, residential developments and nonresidential developments which do not meet the vested rights criteria stated above, or do not have a current timetable of development approved by the ~~Village Board of County Commissioners~~, shall not be considered vested from the concurrency requirements of chapter 14 of this plan. This ~~would~~ generally include subdivisions and other developments, as specified in the preceding sentence, which have previous approval, but have not initiated substantial site development, for example road and/or drainage improvements, or do not have an approved and current timetable of development. Subdivisions, platted and un-platted lots of record, multifamily site plans, residential developments and nonresidential developments which are under construction on the adoption date of this plan and ~~or~~ are proceeding in good faith consistent with a timetable of development approved by the ~~Village Board of County Commissioners~~ are will be considered vested from the concurrency requirements of chapter 14 of this plan. Lots on open roads in completed subdivisions will be considered vested in the same manner.

Notwithstanding anything in this provision to the contrary, if ~~the Village~~Indiantown, or any other entity with legal standing under F.S. ch. 163, shows that a new peril to the health, safety or general welfare of the residents or property in the Village of Indiantown has arisen subsequent to the approval of any development order, the development order may be modified or revoked.

1. Development orders issued to comply with a final, non-reviewable court or stipulated settlement order resulting from litigation in which the ~~TownVillage~~ or any of its ~~commissions, boards,~~ agencies or departments was a party, shall not be considered to be in conflict with this plan or element, or portion hereof, and shall be considered to be consistent with this plan or any element, or portion hereof, to the extent necessary to comply with the court order.
2. For purposes of this section, the term "development order" means any order granting, denying or granting with conditions an application for a development permit which includes any building permit, zoning permit, subdivision approval, rezoning, certification, conditional use, special exception, variance, or any other official action of the ~~TownVillage~~ having the effect of permitting the development of land.
3. All existing land uses made nonconforming by this plan which have been established lawfully and which conform to those zoning regulations existing prior to the date of adoption of the plan shall be considered to be legal nonconforming uses.

Section 1.13. Authority.

The ~~TownVillage Council~~Commission of Indiantown is authorized to adopt and implement this plan by the Constitution of the State of Florida, the Florida Statutes and Special Acts and General Acts of Local Application of the Florida Legislature..

Chapter 2 ESTABLISHED GOALS

Section 2.1. Overall goals for Indiantown's Comprehensive Growth Management Plan.

"The goal of Indiantown is to promote balanced, orderly, sustainable economic growth by creating and promoting an economic environment that will enhance prosperity for all citizens of Indiantown."

Indiantown shall implement policies and Future Land Use Map designations resulting in the establishment of new neighborhoods and communities (and the redevelopment of existing ones) that contain a balanced, compatible mix of land uses with a range of housing types and affordabilities in proximity to employment and services.

Indiantown has endeavored to establish a Comprehensive Growth Management Plan which broadens, enhances and protects the quality of life for its residents. The overall goals for the Comprehensive Growth Management Plan are keyed to maintaining quality residential and nonresidential uses, natural resource conservation and preservation of beneficial and protective natural systems, and enhanced economic development and fiscal conservancy.

Section 2.2. Specific goals of the Comprehensive Growth Management Plan.

2.2.A. *Intergovernmental coordination.* Establish processes to accomplish coordination of the adopted Comprehensive Growth Management Plan with the comprehensive plans of the incorporated municipalities, adjacent counties, the regional planning council and the State; and with the plans of the Martin County School Board and other units of local government providing services but not having regulatory authority over the use of land.

2.2.B. *Future land use.*

1. *Sustainable, Livable Community Vision.*

Indiantown shall establish itself as a livable, sustainable community that is business, people, and environmentally friendly, and which seeks to provide a high quality of life for all those who live, work, and play in the Village.

2. *Fiscal efficiency and quality of life.*

Indiantown shall manage growth and development in a fiscally efficient manner which is consistent with the capabilities of the natural and manmade systems and maintains quality of life standards acceptable to its citizens

3. *Redevelopment and renewal.*

Indiantown shall reduce and alleviate the negative impacts of inadequate public facilities and services, and substandard structures for affected areas in the VillageTown.

4. *Traditional Community Development and neighborhoods.*

Indiantown shall establish Traditional Community Development (TCD) as the preferred form of development (and redevelopment) and promote it through Future Land Use goals, policies and objectives, and land development codeLDR provisions, and provide incentives and opportunities for these developments with a diversification and integration of residential, retail, light-industrial, institutional, professional and business office uses, and coordinated systems of recreation and conservation open spaces to be located in close proximity to each other in mixed arrangements to meet the needs of the population,

provide residents with a variety of choices in lifestyle arrangements and experiences, and reduce infrastructure impacts, that provide for a higher quality of life than single use developments. ~~These~~ mixed use TCD's shall incorporate and be connected to the rest of the ~~village~~county by an integrated local road network and ~~a~~ multi-modal transportation system.

5. *Eliminate inconsistent uses.*

Indiantown shall eliminate or reduce uses of land within the Town which are inconsistent with community character or desired future land uses, or which are detrimental to the sustainable, livable community vision.

6. *Pedestrian and Bicycle and Golf Cart Friendly.*

Indiantown shall establish itself as a pedestrian and bicycle and Golf Cart friendly Town.

7. *Natural resource protection, and recreation lands.*

Indiantown shall protect all natural resource systems ~~of the County~~ from the adverse impacts caused by development, unless full and proper mitigation is achieved. The significant role of preserve and conserve land and wetlands shall be to recharge aquifers, cleanse water, cleanse the air, provide habitat for wildlife, and make a sustainable environmental contribution to the Village. At the same time, Indiantown shall endeavor to provide enough recreation land so as to encourage active and passive sports, recreation, and enjoyment of the outdoor environment.

8. *Residential land use.*

Indiantown shall provide for appropriate and adequate lands for residential land uses to meet the housing needs of the existing and anticipated population and provide residents with a variety of choices in housing types and living arrangements throughout the ~~Village~~County.

9. *Commercial land use.*

Indiantown shall provide for adequate and appropriate lands for the location of commercial land uses to serve the needs of the existing and anticipated residents and visitors of the ~~Village~~Town.

10. *Industrial land use.*

Indiantown shall provide for adequate and appropriate lands for the location—— of industrial land uses to support the role of industry in the local, state, and nationalCounty's economy.

11. *Public and Civic buildings and spaces.*

Indiantown shall promote and provide public buildings and civic spaces that are carefully site selected to contribute and interact with ~~to~~ a mixed-use community plan, ~~not isolated.~~

2.2.C. *Economic.*

1. *Jobs and Economic Development.*

Indiantown shall encourage and support its workforce by and promoting balanced and orderly economic growth, by controlling the burden of local taxes ~~on the County's taxpayers,~~ and expanding the availability of educational and training opportunities.

2. *Sustainable local economy.*

Indiantown shall promote a sustainable local economy, by including promoting ~~local~~ business production and trade within the local area, including agriculture ~~and~~ manufacturing.

2.2.D. *Transportation.*

1. *Traffic Circulation.* Indiantown shall develop and implement a multi-modal traffic- circulation system that is coordinated and consistent with municipal, County, State, Federal and regional planning programs ~~and other jurisdictions.~~ It shall make use of various available means and methods of mobility, and take advantage of existing and future resources available to enhance those means and methods.

2. *Level of Service.*

Indiantown shall develop, operate and maintain an efficient and cost effective vehicular, and pedestrian roadway network that provides for ease of mobility and meets or exceeds the adopted level of service standards.

3. *Consistency.*

Indiantown shall establish an integrated transportation system consistent with future development plans which can be incrementally constructed, as the need arises.

4. *Road Network.*

Indiantown shall emphasize multiple connections from itself a local road network to Village and County with secondary emphasis on C-collector roads, while and minimizing multi-lane ~~a~~ Arterial roadways. All roads should be designed to allow for a safe pedestrian, and bicycle environment along its corridors, including the provision of on-street parking, wherever and whenever possible.

5. *Transportation; generally.*

Indiantown shall promote and provide incentives for neighborhoods and communities to be that are well-connected by an integrated and coordinated roadway network and multi-modal transportation system, which ~~includes~~ efficient and safe public transit ~~transportation~~ as well as pedestrian and bicycle friendly facilities accessible to all. The VillageCounty shall develop a safe bicycle and pedestrian transportation system which is accessible to all major public and private facilities. The Village shall seek to integrate its road network with bridal paths, golf cart paths, bike paths, and walking paths, some or all of which can be multi-modal, and to use other innovative means to achieve human mobility throughout the Village.

6. *Reduced Auto dependency-*

Indiantown shall promote, provide incentives for, or provide facilities or financial support, as applicable, to minimize travel time and distances between different land uses, reduce auto dependency, and reduce need for extensive parking facilities by supporting public transportation options. The VillageCounty shall ensure the coordination and continuation of

an efficient, safe, and economical system of public transportation to benefit all County residents and visitors.

7. *Airport Facilities.*

Indiantown shall consider the expansion of existing aviation facilities and the development of new facilities in order to accommodate and stimulate economic development within Indiantown. Indiantown shall encourage the provision of aviation facilities that efficiently and safely meet the needs of the citizens of Indiantown, Martin County and the gGeneral aAviation community.

2.2.E. *Housing.*

1. *Housing Stock.*

The Village will endeavor to provide provision of a safe, diverse and affordable housing stock which is adequate to serve the needs of the existing and future population of Indiantown, and which is consistent with the desired development character of the VillageTown as set forth in thise Comprehensive Growth Management Plan.

2. *Sustainable Neighborhoods.* Indiantown shall promote and provide incentives for housing mixed with other land uses allowing residents to live, learn, work, shop, and play in a walkable setting. Housing should include a full range of housing types and affordability's.

2.2.F. *Recreation.*

1. *Recreational Opportunity.*

Indiantown shall strive to provide diverse recreational opportunities for the citizens of and visitors to Indiantown in a cost efficient manner.

2.2.G. *Sanitary sewer service.*

1. *Wastewater Facilities.*

Indiantown supports the provision of needed wastewater facilities in a timely, cost-efficient manner, which provides for public health, safety and welfare, makesaximizes the use of existing facilities, when feasible, and promotes compact urban development. The Village also supports the development of water reclamation facilities, and the reuse of water.

2.2.H. *Potable water service.*

1. *Water Facilities.*

Indiantown recognizes the need to provide for needed potable water supply facilities in a timely, cost efficient manner, which protects the public health, safety and welfare, maximizes the use of existing facilities and promotes compact urban development. The Village also supports development of raw water recharge facilities.

2.2.I. *Solid and hazardous waste.*

1. *Solid Waste Collection and Disposal.*

~~It is a~~The goal of Indiantown is to ensure that adequate, cost-effective, convenient and healthful solid waste collection and disposal means are ~~is~~ available to its business community and residents.

2.2.J. *Drainage and natural groundwater.*

1. *Groundwater protection.*

It is the goal of Indiantown to protect and improve the quantity and quality of its ground and surface water resources, and to assure that all real property owners provide effective and efficient protection for their neighbors, and sufficient drainage facilities to filter storm water before it enters the aquifer or other water recharge systems.

2.2.K. *Capital improvements.*

1. *Public Facilities.*

Indiantown shall use sound fiscal policies to provide adequate public facilities concurrent with or prior to development in order to achieve and maintain adopted standards for levels of service, and to exceed the adopted standards, when feasible~~possible~~, and to promote policies ~~of the Comprehensive Growth Management Plan~~ which are cost-effective in terms of capital improvement needs and programming.

Chapter 3 INTERGOVERNMENTAL COORDINATION ELEMENT

Section 3.1. Background information.

3.1.A. *Introduction.* The purpose of the Intergovernmental Coordination Element is to formulate improved coordination ~~processes~~ among adjacent local governments and with local, regional and State agencies. The effective implementation of Federal, State, regional and local planning policies requires:

1. The identification of all agencies with which the local government must coordinate;
2. A thorough understanding of the roles of each agency; and
3. The creation of ~~workable~~adequate intergovernmental coordination mechanisms to implement policies.

This element seeks to accomplish these objectives through a systematic identification and analysis of current and anticipated intergovernmental coordination issues. Within each analysis, deficiencies are addressed and actions to improve coordination are proposed. The analysis is found in Part II, Data, Inventory and Analysis.

Through analyses and subsequent improvement of intergovernmental coordination, Indiantown will be able to identify and resolve incompatible goals, objectives and policies proposed in its Comprehensive Growth Management Plan which may be incompatible with the plans of other local, regional, State or Federal agencies. The analysis done in Part II is the foundation on which the Intergovernmental Coordination ~~Element~~Goal, Objectives and Policies is built. Ultimately, the refinement of this process should ~~allow help Indiantown~~Martin County to coordinate comprehensive planning with other entities, ensuring compatible development and adequate public services across jurisdictional boundaries. The coordination process is a continuous one, and should provide for effective monitoring systems.

3.1.B A listing of all public and quasi-public entities with which Martin County currently does and proposes to coordinate is on file with the ~~Village~~Town Manager.

Section 3.2. Goal, objectives and policies.

3.2.A. *Goal.* Establish processes to accomplish coordination of the adopted Comprehensive Growth Management Plan with the comprehensive plans of Martin County~~the incorporated municipalities, adjacent counties,~~ the Treasure Coast~~Regional~~ Planning Council and the State of Florida; and with the plans of the Martin County School Board and other units of local government, State agencies, and Federal agencies providing services, but not having regulatory authority over the use of land.

1. *Objective.* Indiantown shall formalize its process for intergovernmental coordination with Martin County~~its municipalities, adjacent counties and municipalities,~~ and with local, State and Federal agencies ~~which~~provide services and/or which have permitting and regulatory authority; and with ~~quasi~~public entities such as the Martin County School Board and other units of

local government, state and federal government which provide services, but lack regulatory authority in within IndiantownMartin County.

a. *Policy:* The VillageTown Manager shall be responsible for ensuring an effective intergovernmental coordination program for Indiantown is presented to the Village Council, which shall be responsible for adopting those measures it believes will foster effective intergovernmental coordination.

2. *Objective.-* Indiantown shall arrange for or participate in specific purpose, formal interlocal agreements to address specific services, facilities, and operations that are of mutual concern and interest to the relevant jurisdictions.

a. *Policy:* Indiantown shall formally requestapproach Martin County and Okeechobee County to with a plan and coordinate to implement routine scheduledregular communication on issues of common concern.

b. *Policy:* As an ongoing effort, Indiantown shall encourage the U.S. Army Corps of Engineers to stabilize bank erosion along the St. Lucie Canal in an environmentally acceptable manner that controls sedimentation into the St. Lucie estuary.

4. *Objective.* The impacts of all planning and development activities proposed in the IndiantownMartin County Comprehensive Growth Management Plan shall be coordinated with development activities in Martin Countythe municipalities, adjacent counties and other jurisdictions, as provided by law, the region and the State.

a. *Policy:* Indiantown shall first utilize the informal mediation process of the Treasure Coast Regional Planning Council for resolving conflicts with other local governments, before using the dispute resolution process in Chapter 164, Florida Statutes, or any other legal process or action, except in the case of a bona fide emergency.-

5. *Objective.*

Indiantown shall establish a concurrency management system that includes coordination procedures for establishing and maintaining levels of service standards for public facilities operated by Federal, State, regional or local entities, including-and Martin County.

a. *Policy:*

Indiantown shall coordinate the timing, location and capacity of public facilities to ensure that required services and infrastructure will be available when needed and that same are economically feasible.

b. *Policy:*

Indiantown shall participateinclude-with in the Martin County Metropolitan Planning Organization Work Program, and its a coordination process with local municipalities regarding transportation concurrency management.

c. *Policy:*

Indiantown shall coordinate with both privately owned and governmentally owned water, wastewater, water reclamation, and storm water utilities in and adjacent to Indiantown.

d. *Policy:*

Indiantown shall develop and adopt an interlocal agreement with the Martin County School Board that governs the joint use of recreational facilities in order to provide additional facilities to meet Indiantown level of service standards.

e. *Policy:*

Indiantown shall work with the Florida Department of Transportation in the maintenance and improvement of levels of service for State roads. Joint strategies to improve operational conditions on constrained or backlogged facilities shall be developed, and implemented to the extent feasible.

6. *Objective.*

Indiantown shall establish an intergovernmental coordination process to ensure full consideration is given to the impacts of developments proposed in Indiantown~~Martin County~~'s Comprehensive Growth Management Plan on other governmental entities.

7. *Objective.*

On an ongoing basis, Indiantown shall coordinate its Comprehensive Growth Management Plan with the plans of the Martin County School Board, and the Counties of Martin, Palm Beach, St. Lucie, and Okeechobee.

a. *Policy:*

Indiantown and the Martin County School Board shall coordinate a biennial review of the School Impact Fee Ordinance in order to ensure that fees are fair and reflect actual capital costs associated with new development within the Village.

b. *Policy:*

Indiantown and the Martin County School Board shall coordinate closely on issues of joint concern. These include educational programs regarding reduction and protection from hazardous wastes, training for skilled trades, adult education for economically and social disadvantaged persons, education for non-native English speakers, "walk to school" safety programs, multi-modal transportation coordination, joint use of recreational facilities, program planning for special project activities and other similar topics.

c. *Policy:*

Indiantown shall involve adjacent governments in the Martin County Metropolitan Planning Organization (MPO) in order to meet the long-range transportation needs of Indiantown, Martin County, Palm Beach, St. Lucie, and Okeechobee Counties and their adjacent areas. ~~The MPO shall participate and exchange information with the St. Lucie and Palm Beach County MPOs.~~

d. *Policy:*

Indiantown shall establish formal lines of communication with Okeechobee, Palm Beach, and St. Lucie Counties and shall develop priority projects to implement issues, as appropriate. Issues such as corridor enhancement, development projects, impacts of a major evacuation from Martin County and other parts of Florida, and the impacts from potential high-speed, long distance, or commuter passenger or freight rail, inter-modal maritime freight, and regional aviation facilities and systems. ~~need to be coordinated.~~

Chapter 4 FUTURE LAND USE ELEMENT

Section 4.1. Background information.

4.1.A. Land use profile.

Indiantown possesses a unique and valuable mix of physical and man-made resources centered on the Okeechobee Waterway (C-44 Canal), SR 710, the ~~CSX~~ Railroad, SR 76 and CR 609.

Section 4.2. Analysis of land use features.

Section 4.2.A. Land Use Issues.

Indiantown has experienced limited population growth ~~during the over the~~ past 100 years. With the redevelopment of its industrial, ~~commercial and residential~~ land uses, Indiantown ~~must have to~~ plan for ~~an~~ increased population ~~and commercial centers, and all of the impacts associated with reasonable~~ growth. Therefore, it is important that growth issues, and associated impacts, be a primary concern of the ~~Village Council~~ ~~Town Commissioners~~ and the citizens of Indiantown.

There are many considerations that need to be weighed in the development of a growth management strategy. For example, a balance should be struck between the needs of the population, and those of the natural systems so that the integrity of both is maintained. ~~In fact, the more these two issues (population and natural systems) can be harmonized, the better the community will appear, and function, and be sustainable.~~ Therefore land use policies must be implemented that result in the establishment of new neighborhoods, ~~and communities, along with and~~ the redevelopment of existing neighborhoods, ~~and perhaps consider new~~ communities that contain a balanced, compatible mix of land uses with a range of housing types and affordabilities, in proximity to employment, ~~education,~~ and services.

Properly located and adequately planned mixed use, ~~commercial, and industrial~~ developments are encouraged ~~to~~:

- a. ~~To provide public access to the St. Lucie Canal through boating, fishing, marine-related uses, restaurants, and private recreational uses water, and~~
- b. ~~To provide for diversity and protection of the existing stable residential neighborhoods which should be enhanced and benefited by the new nonresidential uses being proposed for neighboring land uses; and~~
- c. ~~To provide and e-Emphasis needs to be placed on~~ carefully selected commercial ~~and industrial~~ enterprises ~~designed to which~~ protect existing neighborhoods. ~~Large vacant tracts of land either already in the Village or later~~

annexed must be harmonized into the “village” atmosphere, and not detract from it.

This approach will provide ~~both the immediate~~ benefit of increased property and other tax dollars, ~~and but it~~ will also add to the long term economic ~~stability~~base of the ~~community~~Town.

2. Land Uses to Enhance the Economic Base.

See the Economic Element (chapter 5) for a more detailed assessment of the current and historical economic factors.

3. *Land Use Coordination with Abutting Jurisdictions.* Indiantown must identify mechanisms and programs to implement greater coordination with adjoining local jurisdictions and local municipalities. The Intergovernmental Coordination Element provides the specific means to assure that land use compatibility can be maintained.

1) Single-family residential developments must have natural area preserves (wetlands and native upland areas) set aside for common open space, controlled by a central homeowners association. The common open space generally assures that the net density of the entire tract is lower than density allowed by the Future Land Use Map. Lower density and/or clustered residential developments are generally better suited to environmentally sensitive areas because of the ability to preserve large, contiguous natural areas and the reduced need for impervious surfaces.

2) Multifamily residential projects are ~~encouraged~~able to cluster the density and recoup some of the density lost to open space by transfer of development potential to more suitable upland portions. The common open space, being in natural resource preserve areas, ~~must~~is similarly be preserved and maintained in its natural state.

3) Mixed office, neighborhood commercial, and residential land uses are similar to multifamily areas. The natural preserve areas ~~must be~~are incorporated in the development plan and maintained on a continuing basis. This category of uses should not ~~generally~~be located in areas of extensive environmental sensitivity due primarily to significant lot coverage requirements and potential for adverse runoff impacts.

4) Limited and general commercial areas are restricted both as to the intensity of site use by the natural area preserve requirements and by the type of use. Suited more for existing urban and commercial downtown areas, general commercial should seek to cluster in those traditional areas along Warfield Boulevard, and for a couple of blocks on either side.

5) Waterfront commercial uses ~~have been historically~~ are constrained ~~byas to the~~ limited ~~availability and~~ access to the water. ~~Expansion of these activities are encouraged, but not at the expense of environmental protection. The activities should~~ While the activity is encouraged to use sites which are not environmentally sensitive, ~~and which provide optimum access to the St. Lucie Canal and other water bodies, for all types of users.~~

6) Industrial uses are located most suitably in areas ~~which take advantage of according to the rail, aviation and road transportation assets, characteristics~~ and proximity to ~~producers, packers, markets, and /employees.~~ The industrial uses ~~should need to~~ be provided where support facilities, employees and markets are located. Industrial uses generally have the greatest potential for environmental damage and should not be located in areas of extensive environmental sensitivity due primarily to significant lot coverage requirements and potential for adverse runoff impacts.

7) Institutional development, whether for community related services or for park and recreation development is expected to preserve environmentally sensitive areas on-site.

The long term quality and livability of a residential neighborhood depends considerably upon access to ~~and availability of private and~~ public services and facilities. These include potable water and central sewer systems, adequate roads and drainage, street and sidewalk maintenance, recreational facilities, trash collection, fire and police protection, and schools. The Future Land Use Map and the provision of urban services are coordinated by ~~Village of~~ Indiantown. In an effort to assure the natural resources are maintained, natural systems are not degraded and that the fiscal health of the ~~VillageTown~~ is maintained by a planned, timed, and cost-effective capital improvement program.

4. *Future Residential Land Use Requirements.* Indiantown ~~anticipates and embraces a certain amount of expects~~ population growth. A broad mixture of land use designations within the residential land use category are needed to satisfy the varying demands of a growing population.

Indiantown ~~will providehas provided~~ a reasonable mix of opportunities for single-family, ~~and~~ multiple-family ~~dwelling including and~~ mobile home ~~and manufactured housingresidential~~ units to meet the demands of the various demographic groups and family characteristics. The Future Land Use Maps identified in section 4.3 and adopted with this Comprehensive Growth Management Plan reflect Indiantown's policy on the use of all lands under the ~~Village'sTown's~~ jurisdiction. The policies of the Land Use Element will ensure that Indiantown's residential needs are met.

Section 4.3. Future Land Use Map (Year 2030) and map series.

Indiantown will update the Future Land Use Map and the related map series to accommodate anticipated land use needs through the Year 2030. The Future Land Use Map shall be updated at least every five years. The Year 2030 Future Land Use Map and the related map series, identified and adopted as part of this Comprehensive Growth Management Plan, reflects Indiantown's policy for managing development and resource options and is based on goals, objectives and policies stipulated throughout CGMP together with analysis of population, housing and land resources; floodplain areas; natural resources, including wetlands, water recharge areas, fish and wildlife, and agricultural lands; capital improvement needs; and fiscal efficiency in the delivery of public facilities and services.

Future Land Use Maps reflect the ~~approximate maximum~~ gross residential density permitted on the land. The maximum density is not guaranteed by right, but it is also not an absolute. Under circumstances which reflect Best Environmental Management Practices, and a reduction in allowable intensity of use, as determined solely by the Village Council, a given development could exceed the gross residential density set forth in the CGMP.

Zoning and site plan review procedures are in place and are consistent with this plan to ensure that ~~specific~~ density and intensity assigned to new development is compatible and consistent with the community established development and provides equitable use of the land in conformance with the Capital Improvements Element.

The land use pattern and capacities indicated on the Future Land Use Map and related map series are consistent with the Levels of Service set forth in the Capital Improvements Element and adopted population projections. The land use pattern and capacities, along with estimated population growth, form the basis of 10-year capital improvement programs shown in the Capital Improvements Element.

Section 4.4. Goals, objectives and policies.

4.4.A. *Goal (fiscal efficiency and quality of life).* Indiantown shall manage growth and development in a fiscally efficient manner, ~~which is~~ consistent with the capabilities of the natural and manmade systems and which maintains quality of life standards acceptable to its citizens.

1. Objective. Within one year of the adoption of this Comprehensive Growth Management Plan, Indiantown, shall adopt Land Development Regulations that are consistent with and which implement all provisions of the adopted Growth Management Plan. Included within those Land Development Regulations shall be land use policies that result in the establishment of new neighborhoods and communities, and the redevelopment of existing neighborhoods and communities, that contain a balanced, compatible mix of land uses with a range of housing types and affordabilities in proximity to employment and services.

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- a. Policy: Indiantown's Land Development Regulations shall include guidelines and standards that:

- (1) Regulate the use of land and water consistent with this element and Future Land Use Map, while ensuring land use compatibility and providing open space.
- (2) Regulate the subdivision of land.
- (3) Protect environmentally sensitive lands, and incorporate minimum landscape standards.
- (4) Regulate areas subject to seasonal and periodic flooding and provide for drainage and stormwater management.
- (5) Regulate signage.
- (6) Ensure safe and convenient on-site traffic flow and parking needs.
- (7) Protect potable water wellfields and aquifer recharge areas.
- (8) Protect endangered and threatened species and species of special concern and their habitats as defined in the Florida Fish and Wildlife Conservation Commission's official list or as determined as regionally significant by the Treasure Coast Regional Planning Council.
- (9) Provide that development orders and permits shall not be issued which result in a reduction of the level of services for the affected public facilities below the base level of service standards adopted in this Growth Management Plan, Capital Improvement Element.
- (10) **Include provisions for the transfer of development rights to:**
 - (a) **Protect environmentally sensitive areas and/or historic resources; and**
 - (b) **Specify receiving zones where additional density can be accepted and where infill development allows for new development and redevelopment.**
- (11) Establish that Indiantown is a livable, Sustainable community that is business, people, and environmentally friendly
- (12) Establish that Indiantown is a pedestrian and bicycle and golf cart friendly village.
- (13) Establish Traditional Community Development (TCD) as the preferred form of development (and redevelopment) and promote it through Future Land Use goals, policies and objectives, and LDR regulations. Such regulations shall provide incentives and opportunities for those developments which

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contain a diversification and integration of uses such as: residential, retail, light industrial, institutional, professional and business offices uses, and include coordinated systems of recreation and conservation open spaces to be located in close proximity to each other in order to provide residents with a variety of choices in lifestyle arrangements and experiences, and to reduce infrastructure impacts thereby providing for a higher quality of life than single use developments. These mixed use TCD's shall incorporate and be connected to the rest of Indiantown by an integrated local road network and a multi-modal transportation system and shall be pedestrian friendly.

2. *Objective.* Indiantown shall maintain a "concurrency management system" to assure that no development orders or permits will be issued which result in a reduction of the adopted level of service (LOS) standards of this Growth Management Plan at the time that the impact of development occurs.

a. *Policy:* The concurrency requirement may be satisfied and approval of a development permit may be granted if potable water, wastewater, solid waste and drainage service is available to meet adopted level of service standards specified in the Capital Improvement Element as follows:

- (1) The necessary facilities and services are in place at the time a development permit is issued; or
- (2) A development permit is issued subject to the condition that the necessary facilities and services will be in place when the impacts of the development occur; or
- (3) The necessary facilities are under construction at the time a permit is issued; or
- (4) The necessary facilities and services are guaranteed in an enforceable development agreement. An enforceable development agreement may include, but is not limited to, development agreements pursuant to F.S. § 163.3220, or an agreement or development order issued pursuant to F.S. ch. 380. The agreement must guarantee that the necessary facilities and services will be in place when the impacts of the development occur.

b. *Policy:* For parks and recreation, concurrency for a development proposal may be met either by compliance with one of the four standards listed in **Policy 23.a.** above, or by meeting either of the following standards:

- (1) At the time the development permit is issued, the necessary facilities and services are the subject of a binding executed contract which provides for the commencement of the actual construction of the required facilities or the provision of services within one year of the issuance of the development

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permit. Completion of the required facilities must occur no later than two years following permit issuance; or

(2) The necessary facilities and services are guaranteed in an enforceable development agreement which requires the commencement of the actual construction of the facilities or the provision of services within one year of the issuance of the applicable development permit. Completion of the required facilities must occur no later than two years following permit issuance. An enforceable development agreement may include, but is not limited to, development agreements pursuant to F.S. § 163.3220, or an agreement or development order issued pursuant to F.S. ch. 380.

c. *Policy:* For roads and mass transit, concurrency for a development proposal may be met either by compliance with any of the standards listed in Policies 23.a. and 23.b. above, or by meeting the following standard:

(1) The road and/or transit improvements are scheduled to commence in or before the third year of the adopted 5-Year Indiantown or Martin County Capital Improvements Program, and be completed in or before the fifth year.

d. *Policy:* Public and private utility service facilities that support land development will be authorized at the time of development order or permit, and construction will be timed so that the infrastructure will be available concurrent with the impacts of development.

e. *Policy:* All requests for amendments to the future land use maps shall include a general analysis of the availability and adequacy of public facilities and the level of services required for public facilities the proposed land uses. This analysis shall address, at a minimum, the availability of category A and category C service facilities as defined in the Capital Improvements Element. No amendment shall be approved unless present or planned public facilities and services will be capable of meeting the adopted level of service standards of this Growth Management Plan for the proposed land uses. The Capital Improvements Element, or other relevant plan provisions, and the Future Land Use Maps may be amended concurrently to satisfy this criterion. The intent of this provision is to insure that the elements of the Comprehensive Growth Management Plan remain internally consistent.

f. *Policy:* The maintenance of internal consistency among all elements of the plan shall be a prime consideration in evaluating all requests for amendments to any element of the plan. Among other considerations, the Future Land Use Map (FLUM) shall not be amended to provide for additional urban expansion unless mobility, traffic circulation, mass transit, water, sewer, solid waste, drainage, and park and recreation

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facilities necessary to serve the area, and the associated funding sources, are included in the Comprehensive Growth Management Plan.

g. *Policy:* All requests for preliminary development order approval shall be evaluated by the ~~VillageTown~~ Manager for an assessment of the levels of service for the public facility being affected.

(1) The concurrency management system will allow for the applicant to reserve capacity.

(2) The preliminary approval must be documented at time of final development order approval as complying with LOS requirements as per the Capital Improvements Element.

(3) Should the LOS evaluation of preliminary development order approval be a negative evaluation, an applicant for development approval may elect to withdraw or reserve capacity by correcting the LOS problem identified in the LOS assessment.

3. *Objective.* Indiantown shall encourage redevelopment through the designation of community redevelopment areas.

a. *Policy:* Indiantown shall ~~foster~~~~provide~~ technical, planning, and financial resources to aid the residents and landowners with redevelopment and infill development.

4. *Objective.* Indiantown shall develop and implement a public education program to provide information about housing assistance to potentially eligible lower income households and neighborhoods.

a. *Policy:* At a minimum, the program shall:

(1) Monitor existing housing assistance and related programs and determine which areas within the County could be eligible for such programs.

(2) Include public workshops to ensure that residents within eligible areas are aware of the availability and procedures for obtaining such assistance.

4.4.B. *Goal (eliminate inconsistent uses).* Indiantown shall eliminate or reduce uses of land within the County which are inconsistent with community character or desired future land uses.

1. *Objective.* Indiantown shall eliminate inconsistencies between the Future Land Use Maps and the zoning maps and regulations.

-a. *Policy:* Indiantown shall bring individual parcels into consistency with the Land Development Regulations by the following means:

(1) Parcels being considered for amendment to the Land

Use Maps shall be concurrently evaluated for rezoning to the most appropriate zoning district in the most recently adopted Land Development Regulations.

(2) ~~Property owners seeking master or final site plan approval shall be required to rezone to the most appropriate zoning district in the most recently adopted Land Development Regulations.~~

2. *Objective.* Indiantown shall monitor nonconforming uses in order to reduce and/or eliminate nonconformities.

a. *Policy:* Expansion ~~or replacement~~ of existing land uses which are incompatible with the Future Land Use Plan ~~are~~ shall be prohibited.

c. *Policy:* The Land Development Regulations shall recognize nonconforming structures, non-conforming land uses and nonconforming lots of record, provide for their legal status and provide for the conversion of such situations to conforming land uses, where possible.

3. *Objective.* Those existing uses which are nonconforming as to land use, as illustrated on the Growth Management Plan Future Land Use Map Series, shall be ~~gradually~~ reduced or eliminated, where possible.

a. *Policy:* At a minimum, the following shall be included within the reduction procedures:

(1) Existing nonconforming land uses damaged beyond 50 percent of their appraised value by natural or man-made causes, shall not be allowed to be reconstructed to a land use which is nonconforming to this Comprehensive Growth Management Plan.

(2) Existing nonconforming land uses shall not be re-established if the use or activity has ceased for a period of 180 days.

(3) Additions or expansions to existing nonconforming land uses shall not be permitted.

4.4.E. *Goal (natural resource protection).* Indiantown shall protect all the natural resource systems of the ~~Village~~County from the adverse impacts of development, provide for continued growth in population and economy and recognize the inter-relationship between the maintenance of urban support infrastructure in waste management, air and water quality.

1. *Objective.* Indiantown's Land Development Regulations (LDRs) shall incorporate regulations that implement the goals, objectives and policies of the, future land use, conservation, sanitary sewer services, potable water, drainage and aquifer recharge and recreation elements of this Growth Management Plan and ensure that the high quality of the natural environment in Martin County is maintained.

a. *Policy:* The LDRs ensure that cumulative impacts of development projects on natural resources are addressed within the development review process.

2. *Objective.* ~~Indiantown~~~~Martin County~~ shall evaluate and monitor new innovations for the protection of environmentally sensitive features and areas ~~and prepare an annual report on the effectiveness of~~ implementing these innovations in ~~the Village, when ever feasible~~~~Martin County~~.

a. *Policy:* The following shall be investigated, at a minimum:

(1) The use of overlay zoning districts for environmentally sensitive geographic areas. The underlying zoning district boundaries will retain the applicable minimum development regulations.

(2) The use of natural systems for multiple purposes to the maximum extent possible, such as combining wellfields within natural system preserve areas and designating park systems to prevent development in floodplains or high hazard coastal areas.

(3) The use of transfer of development rights (TDR's) or other flexible methods of land development transfer that would direct development from non-suitable lands to those most suitable for active use.

b. *Policy:* All programs designed for the protection of environmentally sensitive areas shall be evaluated for any possible exclusionary impacts, and implemented only upon determination that all regulations are fair and equitable.

3. *Objective.* Indiantown shall recognize the adopted "Soil Survey of Martin County, Florida Area" (Martin Soil and Water Conservation District, and coordinate all future land uses, including the designations on the Future Land Use Maps, with the noted soil and topographic conditions. The County will also utilize available data sources for wetlands, uplands and critical habitats in future delineation of land uses and evaluation of requests for land use changes.

a. *Policy:* Indiantown will continue to rely on the Soil Survey of Martin County to provide the basic information on soil conditions and topographic relief for all land use decisions ranging from designations on the Future Land Use Maps to subdivision, site plan and building permit reviews.

4. *Objective:* Indiantown shall maintain an inventory of all publicly owned lands and buildings within the ~~Village~~~~Town~~ in an easily accessible and usable format.

a. *Policy:* Indiantown will coordinate with the Martin County Property Appraiser to maintain a system of record keeping for publicly

owned properties within the Town.

b. *Policy:* Inventoried properties shall be evaluated for their suitability to be marketed, sold, leased, or exchanged for 1) the development of affordable/workforce housing; 2) the protection of environmentally sensitive or historically significant sites; 3) the provision of recreation opportunities; 4) the provision of stormwater management facilities; and 5) the provision of economic development sites.

4.4.F. *Goal (historic resource protection).* Indiantown shall protect historical resources in the VillageCounty from the adverse impacts of development.

4.4.G. *Goal (energy efficiency).* Indiantown shall encourage energy conservation and promote energy efficient land use and development.

1. *Objective.* Indiantown's Land Development Regulations shall ensure that development and redevelopment activities maximize the conservation of energy through effective and cost efficient land use and design

a. *Policy:* Land Development Regulations shall encourage the following sustainable development principles:

(1) Encourage the location, type, and scale of land use activities to minimize long-term energy commitments for construction, operation, maintenance, and replacement.

(2) Encourage the design, siting, and orientation of structuresbuildings to utilize natural solar resources, wind conditions, tree canopy, and plant materials for the purpose of reducing the demand for artificial heating, cooling, ventilation, and lighting.

(3) Ensure efficient energy conservation in building, heating, and cooling systems.

(4) Take advantage of compact building design.

(5) Create walkable neighborhoods and community.

(6) Foster distinctive, attractive communities with a strong sense of place.

(7) Strengthen and direct development towards existing communities.

(8) Provide a variety of transportation choices between employment centers, public and private facilities and residential neighborhoods.

4.4.H. *Goal (residential land use).* Indiantown shall provide for appropriate and adequate lands for residential land uses to meet the housing ~~desires and~~ needs of the anticipated population and provide residents with a variety of choices in housing types and living arrangements throughout the Town.

1. *Objective:* Indiantown shall monitor population growth to ensure that an appropriate and adequate supply ~~of~~ residential land use is maintained within the ~~VillageTown~~. Land use policies shall be implemented that result in the establishment of new neighborhoods and communities that contain a balanced, compatible mix of land uses with a range of housing types and affordabilities in proximity to employment and services.

a. *Policy:* Residential development shall occur in locations which are suitable as reflected by such factors as the following: efficient land use planning principles in location and design of residential units; projected availability of service and infrastructure capacity; proximity and accessibility to employment, commercial and cultural centers, and fire and police protection; and avoidance of adverse impacts to natural resources.

2. *Objective.* Indiantown's Land Development Regulations shall ensure the provision of zoning classifications for residential development which allow for a variety of housing types while providing residents with choices in residential locations.

a. *Policy:* Residential zoning classifications shall, at a minimum:

(1) Be designed for single-family, multifamily, and mobile home and manufactured housing development to meet the housing needs demonstrated in the Housing Element of this Growth Management Plan.

(2) Be consistent with the residential designations of the Future Land Use Maps and consistent with the policies of this Growth Management Plan.

b. *Policy:* Future Land Use classifications at a minimum:

(1) ~~Estate Residential Estate~~ Densities (RE-1A) Residential estate densities are primarily assigned to established stable residential areas and those transitional areas having a density up to one dwelling unit per gross acre, or up to two dwelling units in single ownership, and not severable or alienable.

(2) ~~Residential Estate Densities~~ Residential estate densities are primarily assigned to established stable residential areas, having a density up to two units per gross acre. Reserved.

(3) *Low Density Residential development* (R-5). The low density residential designation are assigned densities not exceed five units per gross acre.

(4) *Medium Density Residential development* (R-8). The medium density residential designation are assigned –density ranges upward to a maximum of eight units per gross acre..

(5) *High Density Residential development* (R-15). The high density residential development designation are assigned density ranges upward to a maximum of ten units per gross acre. However, sites shall be approved for a maximum of 15 units per gross acre, assuming compliance with all of the following criteria:

(a) Density bonus of three (3) dwelling units per acre will be granted to development sites committing to providing at least ten (10%) percent affordable or workforce housing to eligible households as defined by the Housing Element; ~~or~~,

(b) Site location with at least fifty (50%) percent of its boundary on a major or minor arterial or major collector street; ~~Or~~,

(c) Sites which utilize a transit-oriented development such that any aspect of the development is within one thousand (1,000') feet of a transportation hub, transit station or transit line; or

~~(d)~~ Site location which shares a common zoning district boundary with commercial or industrial district or a high density residential area as reflected on the land use plan. ~~and-~~

~~(e)~~ Site location which does not share a common zoning district boundary with a single-family zoning district. ~~and-~~

~~(f)~~ Applicant provides an increase of not less than twenty-five (25%) percent significant open space buffer, natural landscape including a landscaped berm where appropriate, plant material and/or an aesthetic wall or fence to effectively shield the residential use from any existing or potential adjacent nonresidential use or from any single-family use.

(6) *Mobile Home Density development* (R-8); ~~and mobile homes generally~~. Residential densities within Mobile Home Density areas shall be limited to a maximum of eight units per gross acre.

While the primary purpose of the Mobile Home Density area is to accommodate mobile home development, the Land Development Regulations may provide for the approval of a site-built or manufactured dwelling for a mobile home site provided the owner has established, in the manner prescribed by law, a Homestead Exemption under Article VII, Section (6) (a), Florida Constitution. The Land Development Regulations shall also include performance standards, such as maximum height, maximum floor area and maximum lot coverage, to ensure that site-built or manufactured dwellings constructed in areas originally developed as mobile home subdivisions are compatible with any remaining mobile homes. Site-built or manufactured dwellings constructed within Mobile Home Density areas shall be limited to one story.

3. *Objective.* Indiantown's Land Development Regulations shall provide for residential zoning classifications which allow for flexibility in site design and land use mix.

a. *Policy:* At a minimum, the following should be provided for:

- (1) A variety of lot sizes, floor areas, setbacks, and residential land use mixes to allow for a choice in housing types, designs, and price levels for ~~both~~ urban, suburban, and rural residential environments.
- (2) The use of the Planned Unit Development concept to encourage creativity in development, design, protection of open space, protection of the environmental features, and a mix of residential and nonresidential land uses.
- (3) The use of mixed residential and commercial development to allow for residential uses with supportive commercial uses within a single structure or complex of structures.
- (4) The use of mixed residential and professional office development as a transitional land use between residential areas and other more intensive land use areas.

4.4.I. *Goal (commercial land use).* Indiantown shall provide for adequate and appropriate lands for the location of commercial land uses to serve the needs of the anticipated residents and visitors of the Town.

1. *Objective.* Indiantown's Land Development Regulations shall provide a variety of commercial zoning districts to implement the commercial future land use designations and accommodate the site and spatial requirements for a variety of activities.

a. *Policy:* Research and development facilities; targeted industries; business and professional offices; general retail sales and services; limited commercial uses; wholesale trades and services; and marine waterfront commercial uses shall have appropriate zoning districts provided.

b. *Policy:* Office development and live-work units may serve as transitional uses separating more intensive commercial uses from residential development when live-work units are limited to those with impacts which are equal to or less than the impacts of office development.

c. *Policy:* Office use and live-work units are encouraged along the outer fringe of the Indiantown historic core commercial areas in order to encourage reinvestment in declining residential areas adjacent to commercial core areas.

d. *Policy:* The Future Land Use Map shall designates marine waterfront commercial areas which shall accommodate marine resort, marina and water related services along the more highly accessible waterfront sites with the potential to satisfy the unique location, market, and resource needs of the water dependent more intense marine service/industrial uses. Generally, waterfront commercial uses are either water dependent or water related. Residential use shall be allowed in the Waterfront Commercial future land use designation, as part of a mixed use project.

4.4.J. *Goal (industrial land use).* Indiantown shall support the role of industry in the VillageTown's economy by assigning the Industrial future land use designation to properties in appropriate locations.

1. *Objective.* Indiantown's Land Development Regulations shall provide a variety of zoning classifications to implement the Industrial future land use designation and accommodate a diversity of industrial development as desired by the community

a. *Policy:* Designations shall be established for, at a minimum: light manufacturing, assembly and production of goods and materials; limited industrial and commercial uses, general industrial uses and heavy industrial uses; professional offices; general retail sales and services; limited commercial uses; wholesale trades and services; and marine waterfront commercial uses.

b. *Policy:* A zoning district shall be created and tailored to permit research and development in the Industrial future land use designation.

2. *Objective.* Indiantown's Land Development Regulations shall minimize the "nuisance" effects or other negative impacts of industrial activity.

a. *Policy:* Performance standards shall at a minimum: noise, air

pollutants, odor, vibration, fire or explosive hazard, and glare. Industrial activities shall be permitted in different zoning districts based on the activity's ability to comply with these standards.

b. *Policy:* Natural vegetation and other appropriate buffers shall be required where appropriate to minimize adverse impacts of the activity on nearby land uses.

c. *Policy:* Private development of airport property shall be permitted in a zoning district permitting Extensive Impact Industries.

d. *Policy:* Industrially designated areas are not generally adaptive to residential use and such uses shall not be located in areas designated for residential development unless planned for within mixed use developments allowed under or in large scale PUD's.

~~Nothing contained in Goal 4.4.J shall be construed as This provision shall not prohibiting~~ residences for night watchmen, ~~fulltime managers, security guards,~~ or custodians whose presence on industrial sites is necessary for security purposes. Such a use may be permitted as a conditional use through appropriate zoning procedures.

4.4.K. *Goal (Institutional Land Use)*

1. Objective: Indiantown's Land Development Regulations shall provide a variety of zoning classifications to implement the Institutional future land use designation.

a. *Policies:* The Future Land Use Map contains three separate land use categories for institutional development. The Recreational, Public Conservation, and General Institutional categories allow for varying degrees of use and development. ~~Except for investor-owner public water and sewer systems, private cemeteries, and private hospitals, Institutional land shall be owned by public agencies or nonprofit service providers.~~

(1) *Recreational.* Recreational lands are designed for activity-based and resource-based recreational uses and typically contain recreational facilities and substantial access improvements.

(2) *Public Conservation.* The Public Conservation category recognizes those publicly owned areas designed for conservation and preservation uses

(3) *General Institutional.* The General Institutional category accommodates public, private, and not-for-profit facilities such as, but not limited to schools, government buildings, civic centers, ~~prisons,~~ major stormwater facilities, fire and emergency operation center facilities, ~~public~~ cemeteries,

hospitals, ~~publicly owned public~~ water and sewer systems, dredge spoil management sites, and airports. ~~Investor owned regional public water and sewer systems and private cemeteries may be allowed in General Institutional.~~

- b. *Policies (Public utilities - major public power generation facilities).*
Land uses in this category are confined to major public power

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**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FEBRUARY 21, 2018

4:00 PM

INDIANTOWN CIVIC CENTER

15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

SCOTT WATSON

TOM KENNY

KEVIN POWERS

ROGER BULMER

MITCH HUTCHCRAFT

CHAMP HARDY

ROBERT "BOB" HOWE

PAUL NICOLETTI, Staff Executive

BONNIE LANDRY, AICP, Senior Planner

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Special Needs: If anyone attending this meeting requires a special accommodation, please contact Donna Carman, Executive Director, Indiantown/Western Martin County Chamber of Commerce by telephone at (772) 597-2184 or by email at itowncc2@itspeed.net at least 2 working days before the meeting. If you are hearing impaired, please contact the Florida Relay Service, Dial 711, or call 800-682-8706 (English); 800-682-8786 (Español); 800-855-2886 (TTY).

CALL TO ORDER:

ROLL CALL:

- ☐ SCOTT WATSON
- ☐ TOM KENNY
- ☐ KEVIN POWERS
- ☐ ROGER BULMER
- ☐ MITCH HUTCHCRAFT
- ☐ CHAMP HARDY
- ☐ ROBERT "BOB" HOWE

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

1. **Welcome and "Charge" to the Committee.** This is an explanation of the purpose and function of the Committee, and the methodology used in creating the committee and work methods. A brief description of "Comprehensive Planning" in Florida, and how it fits into the legal framework for resource protection and development.
2. **Introduction of Staff.**

MOTION(S):

3. **Nomination and selection of a Chair and Vice-Chair.** *Need a Motion to appoint a Chair and Vice-Chair.*

PRESENTATION:

4. **Staff Transmittal and Presentation of Chapters 1 through 4, Draft Comprehensive Growth Management Plan.**

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

ANNOUNCEMENT: Next Planning Advisory Committee Meeting: **February** ____, 2018 at ____ AM/PM, at Indiantown Civic Center



VILLAGE OF INDIANTOWN, FLORIDA
Meeting Summary

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FEBRUARY 21, 2018

4:00 PM

INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

SCOTT WATSON, CHAIR
KEVIN POWERS, VICE-CHAIR
ROGER BULMER
CHAMP HARDEE
ROBERT "BOB" HOWE
MITCH HUTCHCRAFT
TOM KENNY

PAUL NICOLETTI, Staff Executive
BONNIE LANDRY, AICP, Senior Planner

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CALL TO ORDER: Meeting was called to order at 4:00 p.m.

ROLL CALL:

- ☐ SCOTT WATSON - Present
- ☐ TOM KENNY - Present
- ☐ KEVIN POWERS - Present
- ☐ ROGER BULMER - Present
- ☐ MITCH HUTCHCRAFT – Absent
- ☐ CHAMP HARDEE – Present (arrived at 4:16 p.m.)
- ☐ ROBERT “BOB” HOWE - Present

With 6 in attendance, there was a quorum.

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

Mr. Kenny stated that the Village Comprehensive Plan adoption is a priority in order to “separate” from the County.

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

- 1. Welcome and “Charge” to the Committee.** This is an explanation of the purpose and function of the Committee, and the methodology used in creating the committee and work methods. A brief description of “Comprehensive Planning” in Florida, and how it fits into the legal framework for resource protection and development.
Mr. Nicoletti provided an overview of the duties of “ad hoc” committee and stated that the meetings would use Robert’s Rules as a guide to keeping an orderly meeting. However, in cases of small committees such as this, it is less formal. For example, the chair can make a motion or second a motion. The committee will guide the process of developing the Comprehensive Plan for the Village. Chapters 1-4 of the Comprehensive Plan have been drafted with the help of the Transition Team.
- 2. Introduction of Staff.**
Mr. Nicoletti introduced Bonnie Landry, AICP who will provide staff support to the committee and assist in the drafting of the Comprehensive Plan and Land Development Regulations (LDR). Mrs. Landry provided her background with Indiantown. She has been a certified planner since 2009. Her background with Indiantown includes staffing the Indiantown CRA, and prior to that she worked with social service organizations in Indiantown including Head Start and the Healthy Start Coalition.
- 3. Nomination and selection of a Chair and Vice-Chair.** *Need a Motion to appoint a Chair and Vice-Chair.*
Nominations for Chair and Vice-Chair were taken from the floor.

Motion: Tom Kenny nominated for Scott Watson to be Chair. There were no other nominations. Motion for Mr. Watson as Chair passed unanimously 6-0.

Motion: Tom Kenny made the motion for Kevin Powers as Vice-Chair. There were no other nominations. Motion for Mr. Powers as Vice-Chair passed unanimously 6-0.

PRESENTATION:

4. Staff Transmittal and Presentation of Chapters 1 through 4, Draft Comprehensive Growth Management Plan.

Mr. Nicoletti introduced the item. Mr. Kenny stated that he was familiar with the Martin County Comprehensive Plan and Land Development Regulations as a former Martin County commissioner. He stated that he utilized the Martin County Comprehensive Plan as a guide to drafting the first four chapters. He said there should be particular focus on the Future Land Use map. He drafted these chapters with the assumption that the data and analysis performed by the County was correct. However, Mr. Nicoletti stated that as the Comp Plan is drafted, Indiantown may be required to gather additional data to support the document. He also stated that the Council may have a different approach with drafting the document.

Mr. Watson said that the committee should focus on any inconsistencies with Land Use and Zoning. Mr. Nicoletti said that the City has a good base document for the LDRs. The City amended their documents to remove any discrepancies between land use and zoning.

There was consensus from the committee to meet weekly until the Council has been elected. Once the Council is in place, the committee will take direction from there. There was also consensus to focus on Chapters 1-3 at the next meeting and to dedicate the following meeting to discuss the Future Land Use. In the meantime, members of the public and/or property owners can send any comments on the Future Land Use or Zoning to Mrs. Landry who will be compiling these comments. There was also discussion about providing large copies of the Land Use Maps around town for folks to comment. Indiantown.org website has many of these documents available online.

Mr. Kenny stated that he believes the community would want to retain the 4-story height limit and restrict densities to 10-15 units per acre.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

Melissa Corbett of The MilCor Group provided printed copies of the Land Use and Zoning maps. She said she was happy to assist.

ANNOUNCEMENT: The next Planning Advisory Committee Meeting: **February 28, 2018 at 11:00 AM** at Indiantown Civic Center

ADJOURNMENT: There was no other business so the meeting was adjourned at 5:00 p.m.



**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

WEDNESDAY, FEBRUARY 28, 2018

11:00 AM

**INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956**

COMMITTEE MEMBERS

**SCOTT WATSON, CHAIR
KEVIN POWERS, VICE-CHAIR
ROGER BULMER
CHAMP HARDEE
ROBERT "BOB" HOWE
MITCH HUTCHCRAFT
TOM KENNY**

**PAUL NICOLETTI, Staff Executive
BONNIE LANDRY, AICP, Senior Planner**

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CALL TO ORDER:

ROLL CALL:

- ☐ SCOTT WATSON, CHAIR
- ☐ KEVIN POWERS, VICE-CHAIR
- ☐ ROGER BULMER
- ☐ CHAMP HARDEE
- ☐ ROBERT "BOB" HOWE
- ☐ MITCH HUTCHCRAFT
- ☐ TOM KENNY

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

1. Methodology for citizen input.
2. Draft list of public comments.

PRESENTATION:

3. Committee discussion of Draft Comprehensive Growth Management Plan Chapters 1 through 3.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

ANNOUNCEMENT: Next Comprehensive Plan Review Committee Meeting: **Wednesday, March 7, 2018 at 11:00 AM**, at Indiantown Civic Center

ADJOURNMENT



**VILLAGE OF INDIANTOWN, FLORIDA
MEETING SUMMARY**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

**WEDNESDAY, FEBRUARY 28, 2018
11:00 AM
INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956**

COMMITTEE MEMBERS

**SCOTT WATSON, CHAIR
KEVIN POWERS, VICE-CHAIR
ROGER BULMER
CHAMP HARDEE
ROBERT "BOB" HOWE
MITCH HUTCHCRAFT
TOM KENNY**

**PAUL NICOLETTI, Staff Executive
BONNIE LANDRY, AICP, Senior Planner**

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CALL TO ORDER: The meeting was called to order at 11:04 a.m.

ROLL CALL:

SCOTT WATSON, CHAIR - PRESENT
KEVIN POWERS, VICE-CHAIR- PRESENT
ROGER BULMER - PRESENT
CHAMP HARDEE - PRESENT
ROBERT "BOB" HOWE – ABSENT
MITCH HUTCHCRAFT - PRESENT
TOM KENNY – PRESENT

A quorum was present with 5 members present.

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

Mr. Kenny said he has been reviewing the zoning map and sending suggested changes. Mrs. Landry stated that she has been compiling these items for consideration by the Village Council. The Future Land Use map will be discussed at the 3-14-18 meeting of the Comprehensive Plan Review Committee.

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

1. Methodology for citizen input.

Mrs. Landry recommended a framework for garnering public input on the draft of the Comprehensive Plan for Indiantown. She developed this by referencing Public Participation language in the Florida Statute 163.3181. Public participation is required in the development of the Comprehensive Plan and any amendments. Mrs. Landry stated that the public involvement process assures that the vision (goals, objectives and policies) of Indiantown is congruent with the vision of all Village citizens. To achieve this, it is vital to use a variety of methods of outreach. This would include listening sessions, workshops and charrettes which would include asking citizens their opinion of the Village's strengths and opportunities. She recommended creating a Public Involvement Plan that would define all of the methods the Village would use to reach out to residents for their input on the draft plan.

Mr. Watson stated that the Transition Team and the Comprehensive Plan Review Committee have a good idea of the Village's vision. Mr. Powers added that he knows Indiantown's history. He noted that the advisory committee meetings are advertised. He suggested rather than a series of workshops that the committee should continue to draft the document. When the draft is complete, staff could place it in central locations for the citizens to view. He added that the website has been effective in reaching the public since the beginning with the incorporation process. The consensus of the committee was that a series of public workshops could slow the progress of the plan development process.

Mrs. Landry suggested that the draft document could be placed at churches, libraries and other strategic locations in a binder with comment cards for citizens. Village staff would collect and compile these comments for Council consideration. Mr. Nicoletti suggested a blend of electronic and paper comments.

There was consensus from the committee members present to post the draft document online and in public locations rather than presenting a series of public workshops.

2. Draft list of public comments.

Mrs. Landry stated that she is collecting comments regarding the zoning and land use maps along with comments on the Draft Comprehensive Plan.

PRESENTATION:

3. Committee discussion of Draft Comprehensive Growth Management Plan Chapters 1 through 3.

The committee reviewed Chapters 1-3 of the Draft Comprehensive Growth Management Plan. Staff presented a compilation of comments and questions. The committee and public discussed these. Staff will make the changes to the draft accordingly.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

None.

ANNOUNCEMENT: Next Comprehensive Plan Review Committee Meeting: **Wednesday, March 7, 2018 at 11:00 AM**, at Indiantown Civic Center.

The committee agreed to convene immediately following the Transition Team Meeting to save time so the next meeting will be advertised as “immediately following the 10:00 a.m. Transition Team meeting.”

ADJOURNMENT

There was no other business, and the meeting adjourned at 12:20 p.m.



**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

WEDNESDAY, MARCH 7, 2018

IMMEDIATELY FOLLOWING THE 10:00 A.M. TRANSITION TEAM MEETING
INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

SCOTT WATSON, CHAIR
KEVIN POWERS, VICE-CHAIR
ROGER BULMER
CHAMP HARDEE
ROBERT "BOB" HOWE
MITCH HUTCHCRAFT
TOM KENNY

PAUL NICOLETTI, Staff Executive
BONNIE LANDRY, AICP, Senior Planner

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Special Needs: If anyone attending this meeting requires a special accommodation, please contact Donna Carman, Executive Director, Indiantown/Western Martin County Chamber of Commerce by telephone at (772) 597-2184 or by email at itowncc2@itspeed.net at least 2 working days before the meeting. If you are hearing impaired, please contact the Florida Relay Service, Dial 711, or call 800-682-8706 (English); 800-682-8786 (Español); 800-855-2886 (TTY).

CALL TO ORDER:

ROLL CALL:

- ☐ SCOTT WATSON, CHAIR
- ☐ KEVIN POWERS, VICE-CHAIR
- ☐ ROGER BULMER
- ☐ CHAMP HARDEE
- ☐ ROBERT "BOB" HOWE
- ☐ MITCH HUTCHCRAFT
- ☐ TOM KENNY

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

PRESENTATION:

1. Committee discussion of Draft Comprehensive Growth Management Plan Chapter 4.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

ANNOUNCEMENT: Next Comprehensive Plan Review Committee Meeting: **Wednesday, March 14, 2018** immediately following the **10:00 AM Transition Team Meeting**, at Indiantown Civic Center.

ADJOURNMENT



**VILLAGE OF INDIANTOWN, FLORIDA
MEETING SUMMARY**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

WEDNESDAY, MARCH 7, 2018

IMMEDIATELY FOLLOWING THE 10:00 A.M. TRANSITION TEAM MEETING
INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

SCOTT WATSON, CHAIR
KEVIN POWERS, VICE-CHAIR
ROGER BULMER
CHAMP HARDEE
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MITCH HUTCHCRAFT
TOM KENNY

PAUL NICOLETTI, Staff Executive
BONNIE LANDRY, AICP, Senior Planner

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CALL TO ORDER: The meeting was called to order at 10:40 a.m.

ROLL CALL:

SCOTT WATSON, CHAIR - PRESENT
KEVIN POWERS, VICE-CHAIR- PRESENT
ROGER BULMER- PRESENT
CHAMP HARDEE- PRESENT (Arrived at 11:03 a.m.)
ROBERT "BOB" HOWE- PRESENT
MITCH HUTCHCRAFT- PRESENT
TOM KENNY- PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

None

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

None

PRESENTATION:

1. Committee discussion of Draft Comprehensive Growth Management Plan Chapter 4.

Ms. Landry provided an overview about the Draft document. Mr. Kenny utilized the Martin County Comprehensive Plan and amended it to reflect the Village of Indiantown. This draft was first reviewed and edited by Mr. Nicoletti. Ms. Landry took this version and incorporated her comments and those from Melissa Corbett. Mr. Hutchcraft had emailed comments to staff but this email was missed. Therefore, Mr. Hutchcraft provided comments verbally at the meeting and provided staff with a hard copy of his comments.

The Committee reviewed the Draft of Chapter 4 page by page making comments and asking questions throughout the meeting. The consensus of the committee members and the public was to remove any site specific or use language from the Comprehensive Plan and incorporate the specifics into the draft of the Indiantown Land Development Regulations (LDR). Ms. Corbett reminded the group that the base document for the LDR should be the City of Stuart. The City recently updated the LDR to provide simple language and remove any inconsistencies with the Comprehensive Plan. The Comprehensive Plan would provide the broad vision, whereas the LDR would provide use and site specifics. Also, the committee recommended that any references to Indiantown would be the same. The draft references "The Village", "Indiantown", etc. The consensus was to address the municipality as "the Village of Indiantown" consistently throughout the document. Also, Mr. Hutchcraft recommended that Chapter 4 would be re-ordered so that the Land Use categories and densities would be moved to the first of the Chapter. The committee agreed that this is a good idea.

Staff will update the draft of Chapters 1-4 based upon the discussion and comments and will email it to the Committee for review.

COMPREHENSIVE PLAN REVIEW COMMITTEE AGENDA 3-7-2018

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

None.

ANNOUNCEMENT:

The Election for the Village Council will be **Tuesday, March 13.**

The next Comprehensive Plan Review Committee Meeting is scheduled for **Wednesday, March 21, 2018 at 10:00 AM** at Indiantown Civic Center.

ADJOURNMENT

There was no other business, and the meeting was adjourned at 12:05 p.m.



VILLAGE OF INDIANTOWN, FLORIDA
MEETING SUMMARY

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

WEDNESDAY, MARCH 7, 2018

IMMEDIATELY FOLLOWING THE 10:00 A.M. TRANSITION TEAM MEETING
INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

SCOTT WATSON, CHAIR
KEVIN POWERS, VICE-CHAIR
ROGER BULMER
CHAMP HARDEE
ROBERT "BOB" HOWE
MITCH HUTCHCRAFT
TOM KENNY

PAUL NICOLETTI, Staff Executive
BONNIE LANDRY, AICP, Senior Planner

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CALL TO ORDER: The meeting was called to order at 10:40 a.m.

ROLL CALL:

SCOTT WATSON, CHAIR - PRESENT
KEVIN POWERS, VICE-CHAIR- PRESENT
ROGER BULMER- PRESENT
CHAMP HARDEE- PRESENT (Arrived at 11:03 a.m.)
ROBERT "BOB" HOWE- PRESENT
MITCH HUTCHCRAFT- PRESENT
TOM KENNY- PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

None

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

None

PRESENTATION:

1. Committee discussion of Draft Comprehensive Growth Management Plan Chapter 4.

Ms. Landry provided an overview about the Draft document. Mr. Kenny utilized the Martin County Comprehensive Plan and amended it to reflect the Village of Indiantown. This draft was first reviewed and edited by Mr. Nicoletti. Ms. Landry took this version and incorporated her comments and those from Melissa Corbett. Mr. Hutchcraft had emailed comments to staff but this email was missed. Therefore, Mr. Hutchcraft provided comments verbally at the meeting and provided staff with a hard copy of his comments.

The Committee reviewed the Draft of Chapter 4 page by page making comments and asking questions throughout the meeting. The consensus of the committee members and the public was to remove any site specific or use language from the Comprehensive Plan and incorporate the specifics into the draft of the Indiantown Land Development Regulations (LDR). Ms. Corbett reminded the group that the base document for the LDR should be the City of Stuart. The City recently updated the LDR to provide simple language and remove any inconsistencies with the Comprehensive Plan. The Comprehensive Plan would provide the broad vision, whereas the LDR would provide use and site specifics. Also, the committee recommended that any references to Indiantown would be the same. The draft references "The Village", "Indiantown", etc. The consensus was to address the municipality as "the Village of Indiantown" consistently throughout the document. Also, Mr. Hutchcraft recommended that Chapter 4 would be re-ordered so that the Land Use categories and densities would be moved to the first of the Chapter. The committee agreed that this is a good idea.

Staff will update the draft of Chapters 1-4 based upon the discussion and comments and will email it to the Committee for review.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

None.

ANNOUNCEMENT:

The Election for the Village Council will be **Tuesday, March 13.**

The next Comprehensive Plan Review Committee Meeting is scheduled for **Wednesday, March 21, 2018 at 10:00 AM** at Indiantown Civic Center.

ADJOURNMENT

There was no other business, and the meeting was adjourned at 12:05 p.m.



**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

WEDNESDAY, March 21, 2018

10:00 A.M.

INDIANTOWN CIVIC CENTER

15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

**SCOTT WATSON, CHAIR
KEVIN POWERS, VICE-CHAIR
ROGER BULMER
CHAMP HARDEE
ROBERT "BOB" HOWE
MITCH HUTCHCRAFT
TOM KENNY**

**PAUL NICOLETTI, Staff Executive
BONNIE LANDRY, AICP, Senior Planner**

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CALL TO ORDER:

ROLL CALL:

- ☐ SCOTT WATSON, CHAIR
- ☐ KEVIN POWERS, VICE-CHAIR
- ☐ ROGER BULMER
- ☐ CHAMP HARDEE
- ☐ ROBERT "BOB" HOWE
- ☐ MITCH HUTCHCRAFT
- ☐ TOM KENNY

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

STAFF EXECUTIVE OR SENIOR PLANNER'S COMMENTS:

Recognition of newly elected Council members present.

PRESENTATION:

Chapters 1-3 have been updated with comments provided by Mr. Mitch Hutchcraft. Please review the changes in 1-3 carefully as this committee has not yet discussed these.

- 1. Committee discussion of Draft Comprehensive Growth Management Plan Chapters 1-3.**
- 2. Committee review of Draft Comprehensive Growth Management Plan Chapter 4.**

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

ANNOUNCEMENT: Next Comprehensive Plan Review Committee Meeting: Tentatively **Wednesday, April 11, 2018 at 11:00 AM** at Indiantown Civic Center pending Village of Indiantown Council approval.

ADJOURNMENT



**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FRIDAY, JUNE 1, 2018

9 A.M.

INDIANTOWN CIVIC CENTER

15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

ROGER BULMER

MICHAEL GARRETT

VEVERLY GARY-HAMILTON

KEVIN POWERS

MARIA ROSADO

SCOTT WATSON

MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT

PAUL J. NICOLETTI, VILLAGE ATTORNEY

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CALL TO ORDER:

ROLL CALL:

- ☐ ROGER BULMER
- ☐ MICHAEL GARRETT
- ☐ VEVERLY GARY-HAMILTON
- ☐ KEVIN POWERS
- ☐ MARIA ROSADO
- ☐ SCOTT WATSON
- ☐ MILTON WILLIAMS

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

STAFF COMMENTS:

1. ELECTION OF OFFICERS:

- a) **CHAIR**
- b) **VICE CHAIR**

2. PRESENTATION:

SUNSHINE LAW AND PUBLIC RECORDS by Paul J. Nicoletti, Village Attorney

3. PRESENTATION:

ROLES AND RESPONSIBILITIES OF COMPREHENSIVE PLAN REVIEW COMMITTEE
by Bonnie C. Landry, AICP, Planning Consultant

4. ACTION ITEM: APPROVAL OF THE CPR MEETING CALENDAR

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

ANNOUNCEMENT:

ADJOURNMENT



**VILLAGE OF INDIANTOWN, FLORIDA
*MINUTES***

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

**FRIDAY, JUNE 1, 2018
9 A.M.
INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956**

COMMITTEE MEMBERS

**ROGER BULMER
MICHAEL GARRETT
VEVERLY GARY-HAMILTON
KEVIN POWERS
MARIA ROSADO
SCOTT WATSON
MILTON WILLIAMS**

**BONNIE LANDRY, AICP, PLANNING CONSULTANT
PAUL J. NICOLETTI, VILLAGE ATTORNEY**

CALL TO ORDER:

The meeting was called to order at 9:10 a.m. A quorum was present.

ROLL CALL:

<input type="checkbox"/> ROGER BULMER	PRESENT
<input type="checkbox"/> MICHAEL GARRETT	PRESENT
<input type="checkbox"/> VEVERLY GARY-HAMILTON	PRESENT
<input type="checkbox"/> KEVIN POWERS	PRESENT
<input type="checkbox"/> MARIA ROSADO	PRESENT
<input type="checkbox"/> SCOTT WATSON	PRESENT
<input type="checkbox"/> MILTON WILLIAMS	PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

Members requested Village email addresses. Staff will follow up on this item prior to the next CPR meeting.

STAFF COMMENTS:

Village Clerk Cherie White swore in the committee members.

1. ELECTION OF OFFICERS:

a) **CHAIR**

Scott Watson made the motion to nominate Veverly Gary-Hamilton as Chair. Michael Garrett seconded this motion. The motion passed unanimously.

b) **VICE CHAIR**

Kevin Powers nominated Scott Watson as Vice Chair. Michael Garrett seconded the motion. The motion passed unanimously.

2. PRESENTATION:

SUNSHINE LAW AND PUBLIC RECORDS by Paul J. Nicoletti, Village Attorney

Village Attorney Paul Nicoletti provided a comprehensive training on Sunshine Law, Public Records and Ethics. (This PowerPoint will be available to members in PDF form for reference.)

3. PRESENTATION:

ROLES AND RESPONSIBILITIES OF COMPREHENSIVE PLAN REVIEW COMMITTEE

by Bonnie C. Landry, AICP, Planning Consultant

Bonnie Landry, Planning Consultant provided training to committee members on their roles and responsibilities. (This PowerPoint will be available to members in PDF form for reference.) Included in this presentation, Mrs. Landry provided a recommended timeline for the drafting and adoption of the Village of Indiantown Comprehensive Plan for consideration.

Motion: Scott Watson made a motion to recommend the Village Council approve the draft timeline. (*Comprehensive Plan will be adopted on or before November 2019.*) Michael Garrett seconded this motion. The motion was approved unanimously.

4. ACTION ITEM: APPROVAL OF THE CPR MEETING CALENDAR

The committee discussed the vacation schedules of members in efforts to create a meeting schedule through the end of the calendar year. This item was tabled until all members provided their vacation dates.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

None.

ANNOUNCEMENT:

The next meeting of the CPR Committee will be at 9 a.m. Friday, June 15, 2018.

ADJOURNMENT:

There was no further business. The meeting was adjourned at 11:02 a.m.



**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA**

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FRIDAY, JUNE 15, 2018

9 A.M.

**INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956**

COMMITTEE MEMBERS

VEVERLY GARY-HAMILTON, Chair

SCOTT WATSON, Vice-Chair

ROGER BULMER

MICHAEL GARRETT

KEVIN POWERS

MARIA ROSADO

MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT

PAUL J. NICOLETTI, VILLAGE ATTORNEY

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CALL TO ORDER:

ROLL CALL:

- ☐ VEVERLY GARY-HAMILTON, Chair
- ☐ SCOTT WATSON, Vice-Chair
- ☐ ROGER BULMER
- ☐ MICHAEL GARRETT
- ☐ KEVIN POWERS
- ☐ MARIA ROSADO
- ☐ MILTON WILLIAMS

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

STAFF COMMENTS:

1. Minutes.

Staff recommends approval of the minutes from the June 1, 2018 meeting.

2. APPROVAL OF THE CPR MEETING CALENDAR

Staff recommends the committee review the proposed meeting dates, recommend any changes and approve the meeting calendar through the end of the calendar year.

3. PUBLIC INVOLVEMENT PLAN

Staff will provide an outline of key components that will comprise the Public Involvement Plan (PIP) for the Comprehensive Plan development. Staff recommends that the committee discuss the outline; make any recommended changes, deletions and additions and make a motion to recommend the Village Council accept the outline of the Comprehensive PIP and direct the Planning Consultant to prepare the plan as outlined.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

ANNOUNCEMENTS:

Staff has facilitated Indiantown.org email addresses as requested at the June 1 meeting.

ADJOURNMENT



VILLAGE OF INDIANTOWN, FLORIDA
minutes

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FRIDAY, JUNE 15, 2018
9 A.M.

INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

VEVERLY GARY-HAMILTON, Chair
SCOTT WATSON, Vice Chair
ROGER BULMER
MICHAEL GARRETT
KEVIN POWERS
MARIA ROSADO
MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT
PAUL J. NICOLETTI, VILLAGE ATTORNEY

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CALL TO ORDER:

The meeting was called to order at 9:10 a.m. by Vice Chair Watson. There was a quorum present.

ROLL CALL:

- ☐ VEVERLY GARY-HAMILTON, Chair (arrived at 9:13 a.m.)
- ☐ SCOTT WATSON, Vice Chair
- ☐ ROGER BULMER
- ☐ MICHAEL GARRETT (arrived at 9:58 a.m.)
- ☐ KEVIN POWERS (arrived at 9:24 a.m.)
- ☐ MARIA ROSADO
- ☐ SCOTT WATSON
- ☐ MILTON WILLIAMS

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items): NONE.

STAFF COMMENTS:

NONE.

1. Minutes.

Staff recommends approval of the minutes from the June 1, 2018 meeting.

Motion: Mario Rosado made the motion to approve the minutes as drafted. The motion was seconded by Milton Williams. The motion carried 4-0.

2. APPROVAL OF THE CPR MEETING CALENDAR

Staff recommends the committee review the proposed meeting dates, recommend any changes and approve the meeting calendar through the end of the calendar year. It was noted that there is a meeting scheduled for December 21st. Due to holiday schedules, this meeting may be cancelled.

Motion: Scott Watson made the motion to approve the CPR Meeting Calendar as drafted. Roger Bulmer seconded the motion. The motion carried 5-0.

3. PUBLIC INVOLVEMENT PLAN

Staff will provide an outline of key components that will comprise the Public Involvement Plan (PIP) for the Comprehensive Plan development. Staff recommends that the committee discuss the outline; make any recommended changes, deletions and additions and make a motion to recommend the Village Council accept the outline of the Comprehensive PIP and direct the Planning Consultant to prepare the plan as outlined.

Discussion: The PIP outline was presented. There was discussion and public comment. Additions included utilizing Facebook; providing at least one meeting in Creole (to gauge interest); contact Anita Cocoves to learn other ways to engage the traditionally underserved; contact Martin County CRA to get data recently collected by the CRA from students at a "pop up" event; collaborate with Kindoo; Video tape Q and A and post to the website and engage youth and families by canvassing soccer and baseball fields.

Staff will utilize this direction to draft the Pubic Involvement Plan.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

There was discussion related to the formality of the agenda format. The consensus was to remove the language "Questions are not entertained...." And for staff to work with the Chair to create a more inviting format and to specifically include "public comment" within each agenda item as well as at the end of the agenda.

ANNOUNCEMENTS:

Staff has facilitated Indiantown.org email addresses as requested at the June 1 meeting. Staff will contact the committee members to assist in setting up these Village email addresses.

The next CPR meeting is scheduled for July 27 at 9 a.m.

ADJOURNMENT

There was no other business, and the meeting was adjourned at 10:12 a.m.



**VILLAGE OF INDIANTOWN
AGENDA
COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING**

August 10, 2018
at the INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS
ROGER BULMER
MICHAEL GARRETT
VEVERLY GARY-HAMILTON
KEVIN POWERS
MARIA ROSADO
SCOTT WATSON
MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT
PAUL J. NICOLETTI, VILLAGE ATTORNEY

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Special Needs: If anyone attending this meeting requires a special accommodation, please contact Cheryl White, Village Clerk, by telephone at (772) 597-9900 or by email at cwhite@indiantown.org. If you are hearing impaired, please contact the Florida Relay Service, Dial 711, or call 800-682-8706 (English); 800-682-8786 (Espanol); 800-855-2886 (TTY).

CALL TO ORDER

ROLL CALL:

- ☐ ROGER BULMER
- ☐ MICHAEL GARRETT
- ☐ VEVERLY GARY-HAMILTON
- ☐ KEVIN POWERS
- ☐ MARIA ROSADO
- ☐ SCOTT WATSON
- ☐ MILTON WILLIAMS

PLEDGE OF ALLEGIANCE

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS

COMMENTS FROM THE PUBLIC

*-The public is invited to comment for up to 3 minutes **on any item not discussed on the Agenda.***

COMMITTEE ACTION ITEMS

1. Minutes June 15, 2018

Motion:	Second:	Discussion by Council:	Public Comment	Vote:

2. Public Involvement Plan (PIP) Presentation

Motion:	Second:	Discussion by Council:	Public Comment	Vote:

ANNOUNCEMENTS

ADJOURNMENT

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE: August 10, 2018

MEETING TYPE:

AGENDA ITEM TITLE: Minutes June 15, 2018

SUMMARY OF ITEM: Minutes of June 15, 2018 for review and approval.

RECOMMENDATION: Staff recommends the committee review the minutes and approve them as drafted.

PREPARED BY: Bonnie C. Landry DATE: 8/2/2018

REVIEWED BY: Teresa Lamar-Sarno DATE: 8/2/2018

APPROVED BY: DATE:

ATTACHMENTS:

Description

Minutes



VILLAGE OF INDIANTOWN, FLORIDA
minutes

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FRIDAY, JUNE 15, 2018
9 A.M.

INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

VEVERLY GARY-HAMILTON, Chair
SCOTT WATSON, Vice Chair
ROGER BULMER
MICHAEL GARRETT
KEVIN POWERS
MARIA ROSADO
MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT
PAUL J. NICOLETTI, VILLAGE ATTORNEY

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CALL TO ORDER:

The meeting was called to order at 9:10 a.m. by Vice Chair Watson. There was a quorum present.

ROLL CALL:

VEVERLY GARY-HAMILTON, Chair (arrived at 9:13 a.m.)
SCOTT WATSON, Vice Chair
ROGER BULMER
MICHAEL GARRETT (arrived at 9:58 a.m.)
KEVIN POWERS (arrived at 9:24 a.m.)
MARIA ROSADO
SCOTT WATSON
MILTON WILLIAMS

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items): NONE.

STAFF COMMENTS:

NONE.

1. Minutes.

Staff recommends approval of the minutes from the June 1, 2018 meeting.

Motion: Mario Rosado made the motion to approve the minutes as drafted. The motion was seconded by Milton Williams. The motion carried 4-0.

2. APPROVAL OF THE CPR MEETING CALENDAR

Staff recommends the committee review the proposed meeting dates, recommend any changes and approve the meeting calendar through the end of the calendar year. It was noted that there is a meeting scheduled for December 21st. Due to holiday schedules, this meeting may be cancelled.

Motion: Scott Watson made the motion to approve the CPR Meeting Calendar as drafted. Roger Bulmer seconded the motion. The motion carried 5-0.

3. PUBLIC INVOLVEMENT PLAN

Staff will provide an outline of key components that will comprise the Public Involvement Plan (PIP) for the Comprehensive Plan development. Staff recommends that the committee discuss the outline; make any recommended changes, deletions and additions and make a motion to recommend the Village Council accept the outline of the Comprehensive PIP and direct the Planning Consultant to prepare the plan as outlined.

Discussion: The PIP outline was presented. There was discussion and public comment. Additions included utilizing Facebook; providing translation to Limited English Proficiency (LEP) population providing all meetings with Spanish translation services and at least one meeting in Creole (to gauge interest); contact Anita Cocoves to learn other ways to engage the traditionally underserved; contact Martin County CRA to get data recently collected by the CRA from students at a “pop up” event; collaborate with Kindoo; Video tape Q and A and post to the website and engage youth and families by canvassing soccer and baseball fields.

Staff will utilize this direction to draft the Pubic Involvement Plan.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

There was discussion related to the formality of the agenda format. The consensus was to remove the language “Questions are not entertained...” And for staff to work with the Chair to create a more inviting format and to specifically include “public comment” within each agenda item as well as at the end of the agenda.

ANNOUNCEMENTS:

Staff has facilitated Indiantown.org email addresses as requested at the June 1 meeting. Staff will contact the committee members to assist in setting up these Village email addresses.

The next CPR meeting is scheduled for July 27 at 9 a.m.

ADJOURNMENT

There was no other business, and the meeting was adjourned at 10:12 a.m.

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE: August 10, 2018

MEETING TYPE:

AGENDA ITEM TITLE: Public Involvement Plan (PIP) Presentation

SUMMARY OF ITEM: This is the first draft of the Public Involvement Plan that will guide the process for public vetting of the Comprehensive Plan for the Village of Indiantown.

RECOMMENDATION: Make a recommendation to the Village of Indiantown Council to approve the Public Involvement Plan as drafted at their August 23, 2018 meeting.

PREPARED BY: Bonnie C. Landry DATE: 8/2/2018

REVIEWED BY: DATE:

APPROVED BY: Teresa Lamar-Sarno DATE: 8/3/2018

ATTACHMENTS:

Description

PIP Plan



Photo by Joe Szurzewski (CC BY-NC 4.0) Copyright 2013 American Planning Association

DRAFT* Public Involvement Plan 2018

Indiantown Comprehensive Plan

Prepared by

Bonnie C. Landry & Associates, P.A. Stuart, FL

Mayor Susan Gibbs Thomas

Vice Mayor Guyton Stone

Council Member Jackie Gary Clarke

Council Member Anthony Dowling

Council Member Janet Hernández

Village Manager Teresa Lamar-Sarno

Village Attorney Paul Nicoletti

**This document is in draft form and will be reviewed and refined by the Comprehensive Plan Review Committee. Comments from the public will also be considered before this document is presented to the Village of Indiantown Council.*

Overview

Public involvement is an integral component of the Comprehensive Plan development process to ensure that the long-range plan for the municipality directly reflects the goals, objectives and vision of its residents and future residents. The most effective way to ensure this involvement is to provide a multitude of opportunities and methods to include input from every demographic represented in the community. In order to reach the multitude, it is important to meet the citizens on their turf. Therefore, it is vital to hold the public workshops in the various neighborhoods, bringing the meetings to the public rather than having the public congregate at one centralized location.

In addition, it is vital to provide various communication methods in order to accommodate various learning styles recognizing there are so many ways that humans synthesize and process information. In facilitating these meetings, it is important to fully understand the audience and prepare accordingly. The best practice is to look beyond the "usual suspects" and make a concerted effort to reach out to the residents who may not have the time to attend Village Council meetings. It is also important to involve agencies and not for profits who serve these residents as they know first hand the needs of this community.

Not only is public involvement important to assure the Comprehensive Plan reflects the community vision, but it is also mandated by the State of Florida.

FSS 163.3181 – The public will participate in the comprehensive planning process "to the fullest extent possible." (The local government will provide effective public participation in the comprehensive planning process and provide real property owners with notice of all official actions that regulate their property.) The Florida Legislature intended that the Comprehensive Plan would be a living document – capable of adjusting to changing growth management issues that develop over time. The legislature further intended to empower residents of a community to participate at all levels of the comprehensive planning and land development process.

In recognition of the time needed to prepare a proper document, the Village Council appointed a seven-member committee known as the Comprehensive Plan Review Committee (CPR) to navigate the process and set realistic goals and objectives. It is important to recognize that as an appointed board, the CPR must abide by the Sunshine Law at all times and never discuss matters that may come before them with one another. The Village Attorney provided an informative training to each of the committee members at the first meeting regarding this responsibility.

The public will participate in the comprehensive planning process "to the fullest extent possible."
FSS 163.3181

Project Navigators -Comprehensive Plan Committee (CPR)

The Village of Indiantown appointed citizens to guide the Comprehensive Plan process who will serve throughout the process and provide valuable recommendations for the elected officials to consider. This seven-member team is comprised of one appointee per Council member and two at-large members.

Michael Garrett	Appointed by Mayor Susan Gibbs Thomas
Roger Bulmer	Appointed by Vice Mayor Guyton Stone
Veverly Gary-Hamilton (Chair)	Appointed by Jackie Gary Clarke
Scott Watson	Appointed by Anthony Dowling
Maria Rosado	Appointed by Janet Hernández
Kevin Powers	At Large Appointee
Milton Williams	At Large Appointee

As appointed by an elected body, these members must abide by Florida Sunshine Law and have been trained accordingly.

Purpose

The purpose and intent of the Comprehensive Plan is to provide the principles, guidelines, standards and strategies for orderly and balanced future economic, social, physical, environmental and fiscal development of the Village of Indiantown that reflects the community commitments to implement the plan and each of its elements. In order to ensure this, it is vital that the public involvement process include numerous opportunities for the public to discuss and participate in the establishment of the goals, objectives and policies of the Village of Indiantown Comprehensive Plan. This outreach process will be inclusive of all ages, abilities, cultures and socioeconomic classes. As a general rule, plans that are developed with a broad set of stakeholders involved result in a better-quality plan that is used more often and stands the test of time.

This outreach process will be inclusive of all ages, abilities, cultures and socioeconomic classes.

To that end, the first document to be approved in this process is the Public Involvement Plan. This plan will provide a roadmap to the CPR and provide strategies to listen to stakeholders and goals to move forward toward the adoption of the Comprehensive Plan. When public engagement is done properly, diverse views are evaluated; compromise on each party is made; and the document is one that most can embrace. To accomplish this, the facilitator and the committee must be proactive to protect against the pitfalls to balanced input. The following table includes a list of common roadblocks to a successful public engagement and strategies to prevent them.

Typical Pitfalls	Strategy
Audience members who are timid to participate because they do not understand concepts or purpose	<ul style="list-style-type: none"> • Avoid acronyms and jargon • Effective use of visual aids • Workshop with small group format • Utilize multiple communication channels (talking sessions, comment cards, easels, etc.) • Provide translation to speakers of other languages
Vocal community leaders who dominate the discussion or have hidden agenda	<ul style="list-style-type: none"> • Strong facilitator • Small groups • Time limits • Sign in sheets include home or agency address to assure that those engaged live in the Village of Indiantown or provide services to who do
Lack of involvement	<ul style="list-style-type: none"> • Utilize multiple media outlets to advertise (proper meeting notice) • Provide meeting locations within established neighborhoods • Collect demographic data of participants to ensure that all aspects of the community are represented • Acknowledgement and consideration of public comments
Lack of transparency	<ul style="list-style-type: none"> • Extensive data • Provide project website kept up to date with meeting information and documents as they are drafted • Adequate project budget for public relations support and follow up to with the public to confirm initial conclusions align with public desires • Provide appropriate review and comment periods

Project Goals

- All stakeholders of the Comprehensive Plan have the ability and opportunity to express their desires for the long-term goals, objectives and policies of the Comprehensive Plan.
- The Indiantown Community will be informed throughout the process.
- The traditionally underserved population will be engaged.
- The public will understand the plan action items
- The Final Comprehensive Plan will accurately reflect the entire community's vision for the Village of Indiantown.

Stakeholders

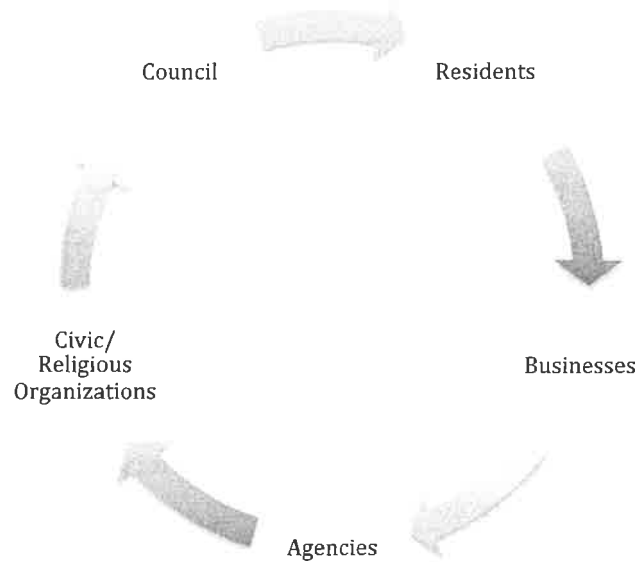
Public involvement is inclusive of all decision-makers and stakeholders. It includes as many groups and individuals as possible, especially those who will be most affected. The Public Involvement Plan defines the stakeholders as:

- Village Council
- Residents (General population, persons over 65 years old, low income, disabled, youth)
- Business and property owners
- Not for profit agencies who provide services to Village residents
- Civic and religious organizations
- State agencies

Effective public involvement builds credible and trusting relationships between agencies and with the community. To accomplish this, ongoing communication among the stakeholders is vital.



Successful planning brings diverse viewpoints and values to the surface early in the decision-making process. This includes activities and actions that both inform and involve the public, so they can help influence decisions that affect their daily lives and the lives of future Village of Indiantown residents.



Title VI and Executive Order 13166

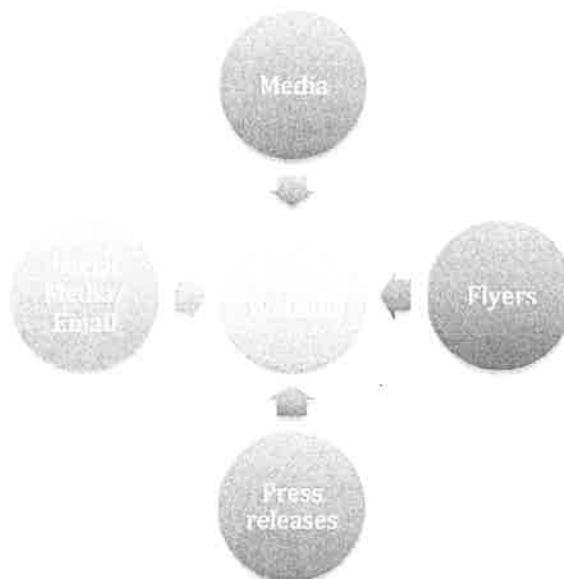
The Village Council of the Village of Indiantown (the "Village") recognizes the community "need" of reaching out to all ages, abilities, cultures, and socioeconomic groups as we prepare and adopt our first Comprehensive Plan. In addition, the Village intends to comply with Presidential Executive Order 13166 regarding access for those persons with "limited English proficiency" to the extent that is reasonable for the Village. This Executive Order was written to prevent discrimination which results from a person's inability to communicate due to a limited proficiency in the English language. It is important to know this Executive Order did not intend to unduly burden local governments. When considering the need for translation services, the Village will provide those services as the need develops and is identified.

Outreach tools

The most appropriate outreach tools are used for each audience. It is essential to know and understand the community to develop the most appropriate outreach techniques and establish evaluation measures.

In order to accomplish effective communication, numerous channels will be used to reach the most people. The Project website will be the central repository for draft documents. Social media and other tools will be used to direct the audience to the project website. These communication channels which will include but not be limited to:

- Project website
- Local media (print, radio, TV)
- Social Media
- Flyers posted in key locations (Library, churches, businesses)
- Video with facts about the process and frequently asked questions
- Press Releases
- Email



Documentation

Documentation lets members of the public know their comments and concerns have been heard. It ensures that commitments are carried throughout all phases of the project. This ongoing documentation shows that a process was used in evaluating alternatives and determining the solutions. Therefore, meticulous record-keeping must be maintained throughout the planning process and made available for public inspection via the project website and the Village of Indiantown Administrative Offices.

Community Workshops

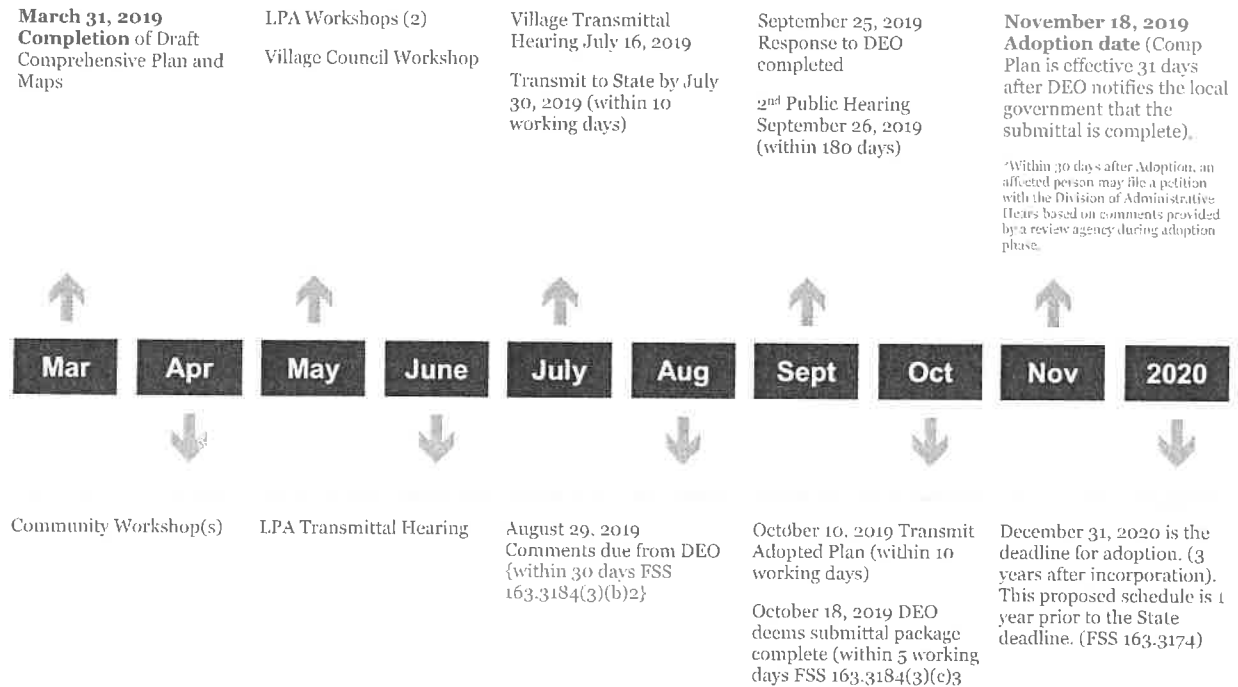
Public Workshops will be provided throughout the community to vet the draft document and gain consensus among the stakeholders. The aim of this series of meetings will be to bring the meeting to the stakeholders rather than conducting them in one centralized location. The format will be small group table-top discussions. A scribe will be appointed at each table to document the key discussion points. The projected meeting schedule is:

- December 2018: Goals, Objectives, Policies
- January 2019: Future Land Use
- January 2019: Intergovernmental Coordination; Capital Improvement Plan and Infrastructure elements
- February 2019: Housing and Transportation
- February 2019: Conservation, Recreation and Open Space
- March 2019: Draft Comprehensive Plan and Maps

Timeline

Although the State deadline for the completion of this document is December 31, 2020, the Council directed staff to move this process along in a timely manner. Based upon the steps leading up to adoption, the following timeline is provided. This timeline may change as needed based upon the recommendation of the Village Manager and/or the Comprehensive Plan Review Committee and the approval of the Village Council.

Milestones*



*Community Workshops will be conducted as noted on page 8 prior to the presentation of the final draft document at the Public Hearings.

Sources and References

FDOT Public Involvement Handbook December 2011 and July 2015

ILG is the nonprofit 501(c)(3) research and education affiliate of the League of California Cities and the California State Association of Counties.

National League of Cities

American Planning Association

The United States Department of Justice



**VILLAGE OF INDIANTOWN, FLORIDA
*MINUTES***

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FRIDAY, AUGUST 10, 2018

9 A.M.

INDIANTOWN CIVIC CENTER

15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

ROGER BULMER

MICHAEL GARRETT

VEVERLY GARY-HAMILTON, CHAIR

KEVIN POWERS

MARIA ROSADO

SCOTT WATSON, VICE CHAIR

MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT

PAUL J. NICOLETTI, VILLAGE ATTORNEY

CALL TO ORDER:

The meeting was called to order at 9:10 a.m. A quorum was present.

ROLL CALL:

<input type="checkbox"/> ROGER BULMER	ABSENT
<input type="checkbox"/> MICHAEL GARRETT	PRESENT
<input type="checkbox"/> VEVERLY GARY-HAMILTON	PRESENT (Arrived at 9:26 a.m.)
<input type="checkbox"/> KEVIN POWERS	PRESENT
<input type="checkbox"/> MARIA ROSADO	PRESENT
<input type="checkbox"/> SCOTT WATSON	PRESENT
<input type="checkbox"/> MILTON WILLIAMS	PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)
None.

STAFF COMMENTS:

Village Clerk Cherie White swore in the committee members.

1. ELECTION OF OFFICERS:

a) **CHAIR**

Scott Watson made the motion to nominate Veverly Gary-Hamilton as Chair. Michael Garrett seconded this motion. The motion passed unanimously.

b) **VICE CHAIR**

Kevin Powers nominated Scott Watson as Vice Chair. Michael Garrett seconded the motion. The motion passed unanimously.

2. PRESENTATION:

SUNSHINE LAW AND PUBLIC RECORDS by Paul J. Nicoletti, Village Attorney

Village Attorney Paul Nicoletti provided a comprehensive training on Sunshine Law, Public Records and Ethics. (This PowerPoint will be available to members in PDF form for reference.)

3. PRESENTATION:

ROLES AND RESPONSIBILITIES OF COMPREHENSIVE PLAN REVIEW COMMITTEE

by Bonnie C. Landry, AICP, Planning Consultant

Bonnie Landry, Planning Consultant provided training to committee members on their roles and responsibilities. (This PowerPoint will be available to members in PDF form for reference.) Included in this presentation, Mrs. Landry provided a recommended timeline for the drafting and adoption of the Village of Indiantown Comprehensive Plan for consideration.

Motion: Scott Watson made a motion to recommend the Village Council approve the draft timeline. (*Comprehensive Plan will be adopted on or before November 2019.*) Michael Garrett seconded this motion. The motion was approved unanimously.

4. ACTION ITEM: APPROVAL OF THE CPR MEETING CALENDAR

The committee discussed the vacation schedules of members in efforts to create a meeting schedule through the end of the calendar year. This item was tabled until all members provided their vacation dates.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

None.

ANNOUNCEMENT:

The next meeting of the CPR Committee will be at 9 a.m. Friday, June 15, 2018.

ADJOURNMENT:

There was no further business. The meeting was adjourned at 11:02 a.m.



**VILLAGE OF INDIANTOWN
AGENDA
COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING**

September 28, 2018
at the INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

ROGER BULMER
MICHAEL GARRETT
VEVERLY GARY-HAMILTON
KEVIN POWERS
MARIA ROSADO
SCOTT WATSON
MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT
WADE C. VOSE, VILLAGE ATTORNEY

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CALL TO ORDER

ROLL CALL:

- ☐ ROGER BULMER
- ☐ MICHAEL GARRETT
- ☐ VEVERLY GARY-HAMILTON
- ☐ KEVIN POWERS
- ☐ MARIA ROSADO
- ☐ SCOTT WATSON
- ☐ MILTON WILLIAMS

PLEDGE OF ALLEGIANCE

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS

COMMENTS FROM THE PUBLIC

*-The public is invited to comment for up to 3 minutes **on any item not discussed on the Agenda.***

COMMITTEE ACTION ITEMS

1. Report from Listening Session on Comprehensive Plan
2. Minutes from August 10, 2018

Motion:	Second:	Discussion by Council:	Public Comment	Vote:

ANNOUNCEMENTS

ADJOURNMENT

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE: September 28, 2018

MEETING TYPE: Bonnie Landry

AGENDA ITEM TITLE: Report from Listening Session on Comprehensive Plan

SUMMARY OF ITEM: Staff will provide the results from the September 13, 2018 Council meeting whereby members of the public were able to express their opinions of policy issues to frame the Comprehensive Plan. Committee members will discuss their reaction to the data and listen to comments from the public. Staff will summarize the meeting comments and report this to the Village Council at an upcoming meeting.

RECOMMENDATION:

PREPARED BY: Bonnie Landry DATE: 9/21/2018

REVIEWED BY: Wade Vose, Village Attorney DATE: 9/21/2018

APPROVED BY: DATE:

ATTACHMENTS:

Description

Listening Session Results



**VILLAGE OF INDIANTOWN, FLORIDA
*MINUTES***

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

**FRIDAY, September 28, 2018
9 A.M.**

**INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956**

**BONNIE LANDRY, AICP, PLANNING CONSULTANT
WADE C. VOSE, VILLAGE ATTORNEY**

CALL TO ORDER:

The meeting was called to order at 9:07 a.m. A quorum was present.

ROLL CALL:

•	ROGER BULMER	PRESENT
•	MICHAEL GARRETT	PRESENT
•	VEVERLY GARY-HAMILTON	PRESENT
•	KEVIN POWERS	PRESENT
•	MARIA ROSADO	PRESENT
•	SCOTT WATSON	PRESENT
•	MILTON WILLIAMS	PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

Mr. Powers briefly introduced the issue of Impact Fees and how western and coastal fees should be considered on a parcel-by-parcel basis. The data collected for the Comprehensive Plan could help with the impact fee process.

COMMENTS FROM THE PUBLIC

Mr. Doug Caldwell expressed dissatisfaction with the limitations of communication due to the Florida Sunshine Law. He also said he was disappointed with the lack of attendance of Council Members at the Comprehensive Plan Review Committee Meeting. Bonnie Landry explained that due to the Sunshine Law it is better for if they get their updates from their designee rather than attend the meetings. Having them present could give the appearance of a violation of this law.

Ms. Barbara Clowdus announced that there is an important visioning meeting on Oct. 12 at IRSC from 9 a.m. until 4 p.m. The meeting is to discuss growth patterns projected to the year 2070. She encouraged members to consider attending this meeting.

COMMITTEE ACTION ITEMS:

1. Minutes from August 10, 2018.

Kevin Powers made the motion to approve the minutes as drafted. The motion was seconded by Scott Watson. The motion passed 6-0-1 (Ms. Rosado was out of the room when the motion was made.)

2. Report from Listening Session on the Comprehensive Plan

Mrs. Landry provided a presentation of the data collected at the Listening Session.

ANNOUNCEMENT:

The next meeting of the CPR Committee will be at 9 a.m. Friday, November 16, 2018.

ADJOURNMENT: There was no further business. The meeting was adjourned at 10:36 a.m.



**VILLAGE OF INDIANTOWN
AGENDA
COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING**

November 16, 2018
at the INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS
ROGER BULMER
MICHAEL GARRETT
VEVERLY GARY-HAMILTON
KEVIN POWERS
MARIA ROSADO
SCOTT WATSON
MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT
WADE C. VOSE, VILLAGE ATTORNEY

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Special Needs: If anyone attending this meeting requires a special accommodation, please contact Cheryl White, Village Clerk, by telephone at (772) 597-9900 or by email at cwhite@indiantown.org. If you are hearing impaired, please contact the Florida Relay Service, Dial 711, or call 800-682-8706 (English); 800-682-8786 (Espanol); 800-855-2886 (TTY).

CALL TO ORDER

ROLL CALL:

- ☐ ROGER BULMER
- ☐ MICHAEL GARRETT
- ☐ VEVERLY GARY-HAMILTON
- ☐ KEVIN POWERS
- ☐ MARIA ROSADO
- ☐ SCOTT WATSON
- ☐ MILTON WILLIAMS

PLEDGE OF ALLEGIANCE

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS

COMMENTS FROM THE PUBLIC

*-The public is invited to comment for up to 3 minutes **on any item not discussed on the Agenda.***

COMMITTEE ACTION ITEMS

1. Approval of the September 28, 2018 minutes.

Motion:	Second:	Discussion by Council:	Public Comment	Vote:

Motion to approve the minutes from 9-28-18

2. Data to Support the Comprehensive Plan

ANNOUNCEMENTS

ADJOURNMENT

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE: November 16, 2018

MEETING TYPE: Bonnie Landry

AGENDA ITEM TITLE: Approval of the September 28, 2018 minutes.

SUMMARY OF ITEM: Staff prepared minutes for review and approval for the 9-28-18 agenda.

RECOMMENDATION: Approve the minutes as drafted.

PREPARED BY: Bonnie Landry

DATE: 11/11/2018

REVIEWED BY: Wade Vose, Village Attorney

DATE: 11/15/2018

APPROVED BY:

DATE:

ATTACHMENTS:

Description

9-28-18 CPR Minutes



**VILLAGE OF INDIANTOWN, FLORIDA
*MINUTES***

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

**FRIDAY, September 28, 2018
9 A.M.**

**INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956**

**BONNIE LANDRY, AICP, PLANNING CONSULTANT
WADE C. VOSE, VILLAGE ATTORNEY**

CALL TO ORDER:

The meeting was called to order at 9:07 a.m. A quorum was present.

ROLL CALL:

•	ROGER BULMER	PRESENT
•	MICHAEL GARRETT	PRESENT
•	VEVERLY GARY-HAMILTON	PRESENT
•	KEVIN POWERS	PRESENT
•	MARIA ROSADO	PRESENT
•	SCOTT WATSON	PRESENT
•	MILTON WILLIAMS	PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

Mr. Powers briefly introduced the issue of Impact Fees and how western and coastal fees should be considered on a parcel-by-parcel basis. The data collected for the Comprehensive Plan could help with the impact fee process.

COMMENTS FROM THE PUBLIC

Mr. Doug Caldwell expressed dissatisfaction with the limitations of communication due to the Florida Sunshine Law. He also said he was disappointed with the lack of attendance of Council Members at the Comprehensive Plan Review Committee Meeting. Bonnie Landry explained that due to the Sunshine Law it is better for if they get their updates from their designee rather than attend the meetings. Having them present could give the appearance of a violation of this law.

Ms. Barbara Clowdus announced that there is an important visioning meeting on Oct. 12 at IRSC from 9 a.m. until 4 p.m. The meeting is to discuss growth patterns projected to the year 2070. She encouraged members to consider attending this meeting.

COMMITTEE ACTION ITEMS:

1. Minutes from August 10, 2018.

Kevin Powers made the motion to approve the minutes as drafted. The motion was seconded by Scott Watson. The motion passed 6-0-1 (Ms. Rosado was out of the room when the motion was made.)

2. Report from Listening Session on the Comprehensive Plan

Mrs. Landry provided a presentation of the data collected at the Listening Session.

ANNOUNCEMENT:

The next meeting of the CPR Committee will be at 9 a.m. Friday, November 16, 2018.

ADJOURNMENT: There was no further business. The meeting was adjourned at 10:36 a.m.



**VILLAGE OF INDIANTOWN, FLORIDA
*MINUTES***

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

FRIDAY, November 16, 2018

9:00 A.M.

INDIANTOWN CIVIC CENTER

15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

ROGER BULMER

MICHAEL GARRETT

VEVERLY GARY-HAMILTON, CHAIR

KEVIN POWERS

MARIA ROSADO

SCOTT WATSON, VICE CHAIR

MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT

WADE C. VOSE, VILLAGE ATTORNEY

CALL TO ORDER:

The meeting was called to order at 9:11 a.m. A quorum was present.

ROLL CALL:

<input type="checkbox"/> ROGER BULMER	PRESENT
<input type="checkbox"/> MICHAEL GARRETT	PRESENT-arrived at 9:29
<input type="checkbox"/> VEVERLY GARY-HAMILTON	PRESENT-arrived at 9:13
<input type="checkbox"/> KEVIN POWERS	PRESENT
<input type="checkbox"/> MARIA ROSADO	PRESENT
<input type="checkbox"/> SCOTT WATSON	PRESENT
<input type="checkbox"/> MILTON WILLIAMS	PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

Ms. Veverly Gary-Hamilton asked everyone remember to speak respectfully, follow the rules of public comments and employ proper meeting etiquette.

Mr. Scott Watson spoke about speeding up the time table on the Comp Plan Process and offered more resources, if needed.

Mrs. Bonnie Landry spoke about the timeline.

COMMENTS FROM THE PUBLIC

Council Member Anthony Dowling spoke at 9:25am about reserving his right to public comment until the end of the meeting.

Mr. Joe Walsh spoke at 9:27am about the transfer process of existing development orders from Martin County to the Village of Indiantown.

Ms. Renita Pressler spoke at 9:30 am about the purpose of the Comprehensive Plan meetings.

COMMITTEE ACTION ITEMS:

1. Minutes from September 28, 2018.

Kevin Powers made the motion to approve the minutes as drafted. The motion was seconded by Scott Watson. The motion was approved unanimously.

PRESENTATION:

DATA TO SUPPORT THE COMPREHENSIVE PLAN

by Bonnie C. Landry, AICP, Planning Consultant

Mrs. Landry began a presentation at 9:32am of Data to Support the Comprehensive Plan. A copy of this presentation is available to the public.

COMMITTEE ACTION ITEMS:

Committee members discussed meeting schedules and the option of having data forecasting professional, David Farmer, in attendance.

Mr. Kevin Powers and Mrs. Bonnie Landry spoke about the pros and cons of having a non-certified bilingual translator in attendance at the meeting.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

Ms. Renita Pressler spoke about timeline of next meeting and correlation with Holiday festivities.

Ms. Bonnie Landry proposed changing the Comprehensive Planning Review Committee meetings to start at 10am rather than 9am, moving forward. The committee approved the proposal.

Council Member Anthony Dowling spoke at 10:12am about the importance of timeline and keeping correctness in the forefront of mind.

ANNOUNCEMENT:

The next meeting of the CPR Committee will be December 6, 2018 at 10 am.

Mrs. Bonnie Landry announced that the Indiantown website will be updated by end of week and agenda documents will be available to the public at that time.

ADJOURNMENT:

There was no further business. The meeting was adjourned at 10:16 a.m.



**VILLAGE OF INDIANTOWN
AGENDA
COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING**

December 6, 2018
at the INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS
ROGER BULMER
MICHAEL GARRETT
VEVERLY GARY-HAMILTON
KEVIN POWERS
MARIA ROSADO
SCOTT WATSON
MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT
WADE C. VOSE, VILLAGE ATTORNEY

Civility: Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That's why we say "Character Counts" in Indiantown. Civility is practiced at all Village meetings.

Special Needs: If anyone attending this meeting requires a special accommodation, please contact Cheryl White, Village Clerk, by telephone at (772) 597-9900 or by email at cwhite@indiantown.org. If you are hearing impaired, please contact the Florida Relay Service, Dial 711, or call 800-682-8706 (English); 800-682-8786 (Espanol); 800-855-2886 (TTY).

CALL TO ORDER

ROLL CALL:

- ☐ ROGER BULMER
- ☐ MICHAEL GARRETT
- ☐ VEVERLY GARY-HAMILTON
- ☐ KEVIN POWERS
- ☐ MARIA ROSADO
- ☐ SCOTT WATSON
- ☐ MILTON WILLIAMS

PLEDGE OF ALLEGIANCE

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS

COMMENTS FROM THE PUBLIC

*-The public is invited to comment for up to 3 minutes **on any item not discussed on the Agenda.***

COMMITTEE ACTION ITEMS

1. Approval of CPR Minutes of November 16, 2018

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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2. Technical Memorandums for the Comprehensive Plan

Motion:	Second:	Discussion by Council:	Public Comment	Vote:
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ANNOUNCEMENTS

ADJOURNMENT

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE: December 6, 2018

MEETING TYPE: CPR

AGENDA ITEM TITLE: Approval of CPR Minutes of November 16, 2018

SUMMARY OF ITEM: Members will review the draft minutes, provide any comments or corrections and vote on approval.

RECOMMENDATION: Staff recommends the CPR committee approve the minutes as drafted.

PREPARED BY: Bonnie C. Landry, AICP

DATE: 11/28/2018

REVIEWED BY:

DATE:

APPROVED BY:

DATE:

ATTACHMENTS:

Description

Minutes of 11-16-18 CPR Meeting

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE: December 6, 2018

MEETING TYPE: CPR

AGENDA ITEM TITLE: Technical Memorandums for the Comprehensive Plan

SUMMARY OF ITEM: Based upon data and surveys, staff has prepared technical memorandums which summarize the findings thus far.

RECOMMENDATION: Staff recommends approval of Technical Memorandums 1 and 2 as drafted.

PREPARED BY: Bonnie C. Landry, AICP DATE: 12/3/2018

REVIEWED BY: Teresa Lamar-Sarno, Village Manager DATE: 12/4/2018

APPROVED BY: DATE:

ATTACHMENTS:

Description

Technical Memorandum #1

Technical Memorandum #2



**VILLAGE OF INDIANTOWN, FLORIDA
*MINUTES***

COMPREHENSIVE PLAN REVIEW COMMITTEE MEETING

THURSDAY, December 6, 2018

10:00 A.M.

INDIANTOWN CIVIC CENTER

15675 SW Osceola Street, Indiantown, FL 34956

COMMITTEE MEMBERS

ROGER BULMER

MICHAEL GARRETT

VEVERLY GARY-HAMILTON, CHAIR

KEVIN POWERS

MARIA ROSADO

SCOTT WATSON, VICE CHAIR

MILTON WILLIAMS

BONNIE LANDRY, AICP, PLANNING CONSULTANT

WADE C. VOSE, VILLAGE ATTORNEY

CALL TO ORDER:

The meeting was called to order at 10:08 am. A quorum was present.

ROLL CALL:

<input type="checkbox"/> ROGER BULMER	PRESENT
<input type="checkbox"/> MICHAEL GARRETT	NOT PRESENT
<input type="checkbox"/> VEVERLY GARY-HAMILTON	NOT PRESENT
<input type="checkbox"/> KEVIN POWERS	NOT PRESENT
<input type="checkbox"/> MARIA ROSADO	PRESENT
<input type="checkbox"/> SCOTT WATSON	PRESENT
<input type="checkbox"/> MILTON WILLIAMS	PRESENT

COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBER'S COMMENTS: (Usually Limited to Non-Agenda Items)

None.

COMMENTS FROM THE PUBLIC

None.

COMMITTEE ACTION ITEMS:

1. Approval of Minutes from November 16, 2018 Comprehensive Review Committee meeting.
Maria Rosado made the motion to approve the minutes as drafted. The motion was seconded by Roger Bulmer.
There were no comments from the public on this item.
The motion was approved 4-0-3.
2. Bonnie Landry reviewed Technical Memorandums #1 and #2 for the Comprehensive Plan for approval by Committee.
Milton Williams made the motion to approve the memorandums.
Roger Bulmer seconded the motion.
The following person(s) came forward and offered public comment:
 - a. Doug Caldwell
 - b. Renita PreslerThe motion was approved 4-0-3.

ANNOUNCEMENT:

Bonnie Landry asked the present committee members to review their calendars and find dates and places to have the future workshops in public locations.

The next meeting of the CPR Committee will be December 20, 2018 at 6:30pm.

COMMENTS FROM THE PUBLIC - *The public is invited to comment on any item not discussed on the Agenda for up to 3 minutes. Questions are not entertained, and if civility is not practiced, the person may be ruled out of order, and may be asked to leave the meeting.*

The following person(s) came forward and offered public comment:

- a. Doug Caldwell

ADJOURNMENT:

There was no further business. The meeting was adjourned at 10:36 a.m.

**VILLAGE OF INDIANTOWN
AGENDA
JOINT VILLAGE COUNCIL AND COMPREHENSIVE PLAN
REVIEW COMMITTEE MEETING**

December 20, 2018

6:30 P.M.

at the INDIANTOWN CIVIC CENTER
15675 SW Osceola Street, Indiantown, FL 34956

VILLAGE COUNCIL

SUSAN GIBBS THOMAS, MAYOR

GUYTON STONE, VICE MAYOR

JACKIE GARY CLARKE

ANTHONY D. DOWLING

JANET HERNÁNDEZ

COMPREHENSIVE PLAN REVIEW COMMITTEE

VEVERLY GARY-HAMILTON, CHAIR

SCOTT WATSON, VICE CHAIR

ROGER BULMER

MICHAEL GARRETT

KEVIN POWERS

MARIA ROSADO

MILTON WILLIAMS

ADMINISTRATION

TERESA LAMAR-SARNO, VILLAGE MANAGER

WADE C. VOSE, VILLAGE ATTORNEY

CHERIE WHITE, VILLAGE CLERK

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CALL TO ORDER

ROLL CALL:

PLEDGE OF ALLEGIANCE

COMMENTS BY VILLAGE COUNCIL MEMBERS

COMMENTS BY COMPREHENSIVE PLAN REVIEW COMMITTEE MEMBERS

COMMENTS BY VILLAGE MANAGER

APPROVAL OF AGENDA

-A motion is adopted to approve the Agenda as it appears, or as modified by motion of the village council.

COMMENTS FROM THE PUBLIC

*-The public is invited to comment for up to 3 minutes **on any item not on the Agenda**. Questions are typically deferred to staff, and if civility is not practiced, the Mayor may rule the person out of order, and may require the person be removed from the meeting.*

**VILLAGE COUNCIL AND COMPREHENSIVE PLAN REVIEW COMMITTEE
ACTION ITEMS**

1. Technical Memorandums for the Comprehensive Plan

2. Comprehensive Plan Baseline Data

ANNOUNCEMENTS

ADJOURNMENT

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETING DATE:

December 20, 2019

MEETING TYPE:

Village Council Meeting and Joint Comprehensive Plan Review Committee

AGENDA ITEM TITLE:

SUMMARY OF ITEM:

Technical Memorandums for the Comprehensive Plan

Based upon data and surveys, staff has prepared technical memorandums which summarize the findings thus far. At their December 6, 2018 Comprehensive Plan Review Committee voted unanimously to recommend the Village Council approve Technical Memorandums #1 and #2

RECOMMENDATION:

PREPARED BY:

Staff recommends approval by the Village Council of Technical Memorandums 1 and 2 as drafted.

REVIEWED BY:

Bonnie Landry

DATE: 12/14/2018

APPROVED BY:

Teresa Lamar Sarno

DATE: 12/14/2018

ATTACHMENTS:

Description

Cherie White

DATE: 12/14/2018

VILLAGE OF INDIANTOWN, FLORIDA AGENDA MEMORANDUM

MEETINGDATE: December 20, 2019

MEETING TYPE: Joint Village Council and Comprehensive Plan Review Committee Meeting

AGENDA ITEM TITLE: Comprehensive Plan Baseline Data

SUMMARY OF ITEM: Staff is in the final stages of collecting and sorting data to establish a baseline current population and uses of land within the boundary of the Village of Indiantown. As specified in Florida State Statute 163.31777, the comprehensive plan will be based upon surveys, studies and data regarding the planning area. In order to achieve this, staff has partnered with Metro Forecasting Models who is strategically "scrubbing" the raw data provided by the Property Appraiser in order to understand what is currently built and an idea of how Indiantown would grow over the years based upon the current land use and zoning on the available vacant land. With this baseline, staff will recommend a Future Land Use Map which would respond to current needs and conditions, public input and direction from the Village Council.

Staff recommends that the surveys, studies and data that provides a foundation for the plan not be a part of the plan but rather be referenced as a supporting document to the plan. Staff presented data from the U.S. Census and from data expert David Farmer, PE, AICP of Metro Forecasting Models to the Comprehensive Plan Review Committee (CPR) at the November 16, 2018 meeting. The CPR requested Mr. Farmer to attend a future meeting to answer any technical questions from both the public and the committee. To make best use of Mr. Farmer's time, staff also recommended this be a joint meeting between the Council and CPR so that both bodies could discuss and confirm the data. This data will provide the foundation the draft of the Village of Indiantown Comprehensive Plan. The Florida Statute requires the data include:

- A. The amount of land required to accommodate anticipated growth
- B. The projected permanent and seasonal population of the area
- C. The character of undeveloped land
- D. The availability of water supplies, public facilities and services

RECOMMENDATION: Staff recommends that both the Village Council and CPR provide comments and approve the baseline data as prepared.

PREPARED BY: Bonnie Landry DATE: 12/14/2018

REVIEWED BY: Teresa Lamar-Sarno DATE: 12/14/2018

APPROVED BY: Cherie White DATE: 12/14/2018

ATTACHMENTS:



Village of Indiantown: Baseline and Buildout

December 20, 2018

Metro Forecasting Models

Nationally Recognized Forecasting Firm

- Specializes in population forecasting and strategic planning
- Creators of the Interactive Growth Model
- Used by governments and private industries for over 35 years
- Staff consists of planners, economists, GIS Professionals, and research specialists



Dr. Paul Van
Buskirk, Ph.D., AICP, P.E



David Farmer, AICP, PE,
CGC

Metro Forecasting Models

- Powerful data analysis and forecasting tools
- Nationally featured three times in Planning Magazine for accuracy and model application
- Proprietary data collection methods
- Complex research for in-depth understanding



Benefits of Good Land Use Planning

Protects the Public Interest:

- Advanced knowledge of future potential impacts
- Limits objections from “new” residents for necessary uses
- Reduces speculative entitlements/zoning changes

Think Regionally – Plan Locally:

- Recognize proximate land uses in Adjacent Communities
- Community should support residents’ immediate day-to-day needs (groceries, schools, fire stations & parks)

Zoning vs. Allocation

Incremental Planning vs. Buildout Planning

- Incremental planning is reactionary:
Need first – rezone later
- Incremental Planning can cause:
 - Incompatibility issues
 - Insufficient land uses
 - Speculation
 - Greater infrastructure costs
- Rather, plan for land use needs at buildout
- Plan for the community you want: not the community you have



Planning for Buildout

Underestimating



Overestimating



Baseline Inventory

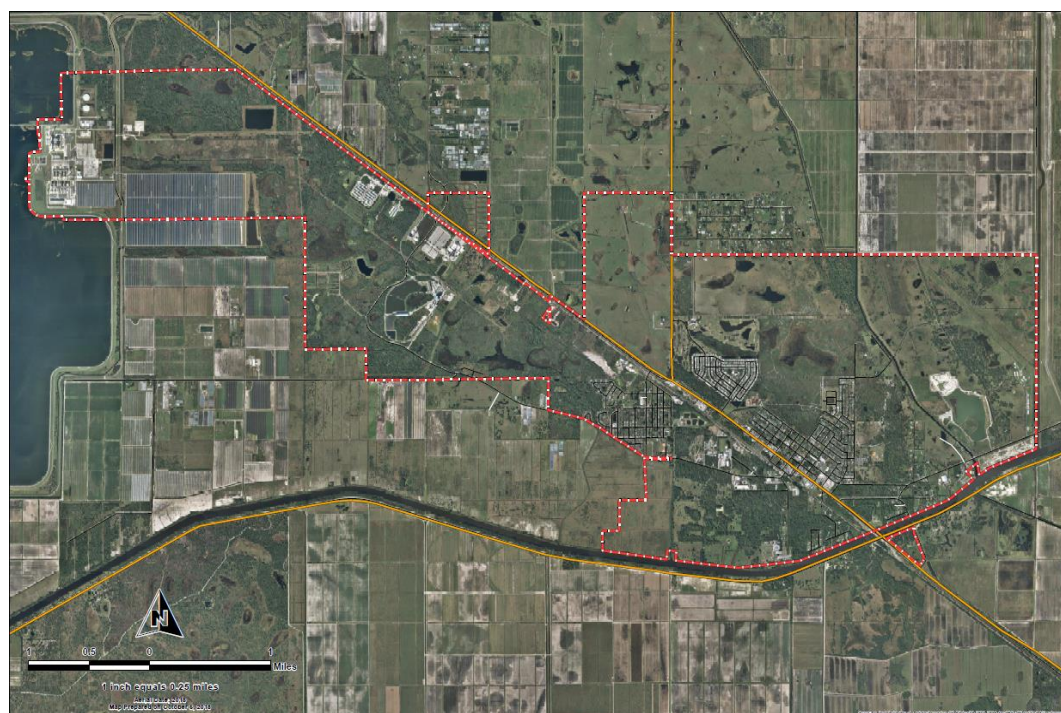
Each parcel is queried by zone to determine:

- Number of single-family units
- Number of multifamily units
- Sqft building area of offices/services
- Sqft building area of retail space
- Sqft building area of industrial space
- Land area of office/services
- Land area of retail
- Land area of industrial



How is Baseline Data assembled?

- Use Geographic Information Systems (GIS) to combine over 7 different datasets
- Determine land uses using property appraiser “Land Use Codes”
- Verify land uses using aerials
- Compare data and aerials to ensure accuracy



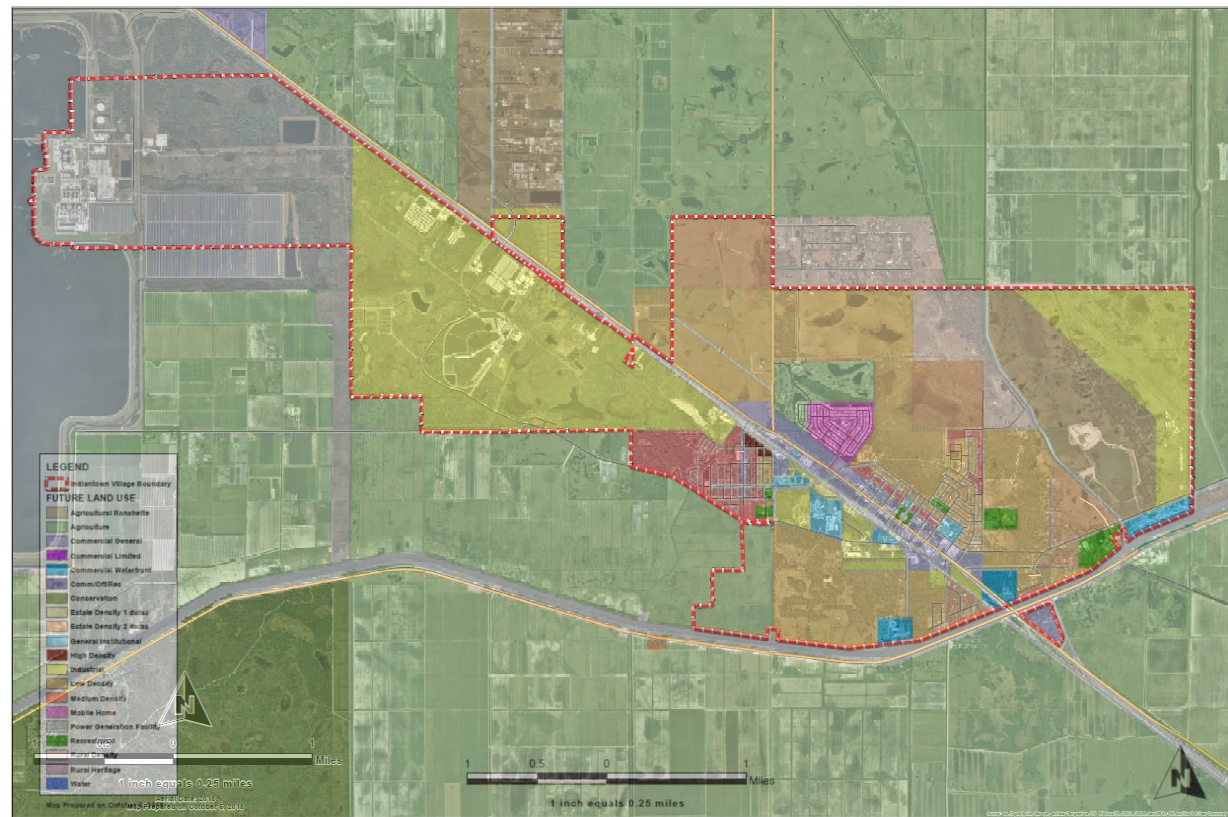
What is “Baseline” Data?

- Accurate inventory of all units (SF/MF) and nonresidential building areas by use
- Accurate inventory of all developed and vacant land and their zoning/ Future Land Use
- Demographic analysis by Census block

TAZ/ Zone	PropClass	Land Use Code	Zoning	Number of Parcels	Parcel AC	Heated Area Sq Feet	SF Units	SF Acres
20	101 01		B-1	11	2.54	13,018	11	2.54
20	101 01		PUD	3	0.78	4,203	3	0.78
20	101 01		R-2	104	23.75	123,404	104	23.75
20	101 01		R-2A	66	12.15	84,288	66	12.15
20	101 01		R-2B	293	59.26	345,470	293	59.26
20	101 01		R-3	7	1.3	8,792	7	1.3

How is Buildout Data assembled?

- Existing Land Uses
- Zoning
- Parcel Geometry Data
- Future Land Use Plans
- Developable Land
- Scheduled Developments
- Access to utilities
- Wetland data
- Aerial Photos



What is “Buildout” Data?

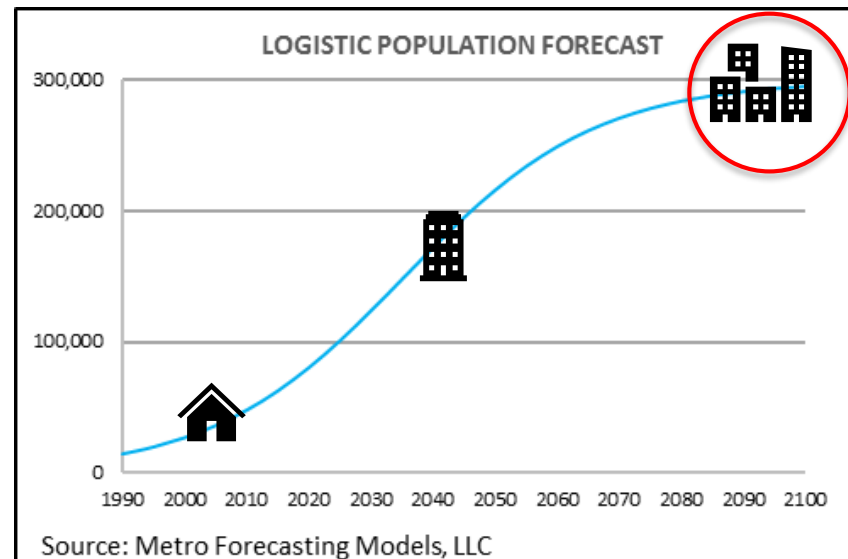
- Objective analysis of what is most likely to occur based on current land use code, zoning, and development trends
- Projects when all land in Indiantown is fully used
- Does not signify how land “should” or “should not” develop
- Likely over 80+ years into the future

TAZ	Sum of SF Units	Sum of SF AC	Sum of MF Units	Sum of MF AC	Sum of Retail Sqft	Sum of Retail Ac	Sum of Office Sqft	Sum of Office AC	Sum of Industrial Sqft	Sum of Industrial AC
20	799	245	304	48	118,918	19	63,408	6	4,000	0
28	0	0	0	0	87,588	16	85,750	9	0	0
34	5	6	50	9	0	0	0	0	2,780,590	1,366
35	1,549	1,008	717	288	279,848	48	210,427	27	701,100	351
69	590	118	0	0	0	0	0	0	0	0
72	726	580	0	0	0	0	0	0	154,740	77
341	528	77	363	47	69,052	17	35,480	4	85,079	46
342	1	0	0	0	129,379	23	93,251	10	72,735	102
343	1,459	389	16	2	4,111	1	4,025	0	107,231	66
351	589	78	0	0	123,373	22	120,785	12	0	0
Grand Total	6,246	2,502	1,451	393	812,268	147	613,126	69	3,905,475	2,009

Planning for Buildout

Buildout Considerations:

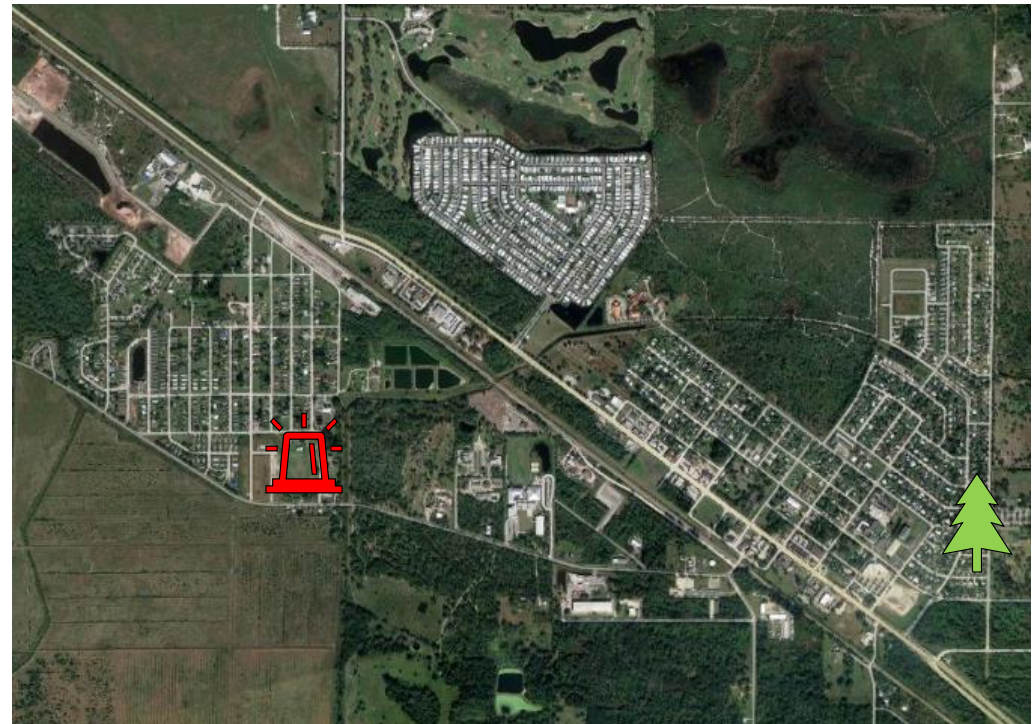
- How many people can zoning support?
- Where are nodes of population concentration?
- At Buildout the population will need how many:
 - Shopping centers?
 - Schools?
 - Fire Stations?
 - Parks (and what size?)



Planning New Land Uses

Example

- A buildout analysis indicates that by 2045 an area needs
 - a new fire station
 - a neighborhood park
- Vacant tracts are available
- Homeowners expect their area will maintain its residential character
- Poll land owners
- Save tax dollars by planning ahead



How can Buildout Data be used?

- Allows time to adjust policies to best represent community needs
- Guidance in planning and budgeting for infrastructure
- Helps reduce developer speculation, infrastructure costs, and drive times



TAZ	Sum of SF Units	Sum of SF AC	Sum of MF Units	Sum of MF AC	Sum of Retail Sqft	Sum of Retail Ac	Sum of Office Sqft	Sum of Office AC	Sum of Industrial Sqft	Sum of Industrial AC
20	799	245	304	48	118,918	19	63,408	6	4,000	0
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34	5	6	50	9	0	0	0	0	2,780,590	1,366
35	1,549	1,008	717	288	279,848	48	210,427	27	701,100	351
343	1,459	389	16	2	4,111	1	4,025	0	107,231	66
351	589	78	0	0	123,373	22	120,785	12	0	0
Grand Total	6,246	2,502	1,451	393	812,268	147	613,126	69	3,905,475	2,009

Indiantown Baseline Data

2018 Baseline Data

- 2018 Single Family: 1,598 units
- 2018 Multifamily: 427 units
- 2018 Retail: 167,770 sqft
- 2018 Office: 45,699 sqft (29.8 sqft commercial per person)
- 2018 Industrial: 134,805 sqft
- 2018 Agricultural: 502 ac
- 2018 Seasonal Housing Units: 65

2018 Vacant Land

- Vacant Residential: 1,145 ac
- Vacant Commercial: 169 ac
- Vacant Industrial: 1,958 ac

Indiantown Buildout Analysis

Buildout (BO) Data

- BO Single Family: 6,246 units
- BO Multifamily: 1,451 units
- BO Retail: 812,268 sqft
- BO Office: 613,126 sqft
- BO Industrial: 3,905,475 sqft

Land Use Analysis

- Within existing Indiantown boundary
- Over 80+ years in the future
- Large industrial base can provide future employment and economic development opportunities

QUESTIONS?

PLEASE CONTACT US FOR
MORE INFORMATION.

David Farmer, PE, AICP, CGC
info@metroforecasting.com



INTEROFFICE MEMORANDUM

TO: TERESA LAMAR-SARNO, AICP, VILLAGE MANAGER
FROM: BONNIE C. LANDRY, AICP, DIRECTOR OF PLANNING
SUBJECT: COMPREHENSIVE PLAN UPDATE
DATE: OCTOBER 19, 2018

As a follow up to the request of Vice Mayor Stone, I am providing the first of bi-weekly updates to the Council on the development of the Village of Indiantown's Comprehensive Plan.

One of the first things that staff recommended was the establishment of the Comprehensive Plan Review Committee (CPR), which guides and advises the Comprehensive Plan Adoption process. This committee meets, as needed, Fridays following the Council Meetings. Thus far, the CPR has met seven times. The committee has approved the Public Involvement Plan and will meet, as documents are needed for comment prior to the presentation to the Council. At times meetings will be cancelled in order for training opportunities. Most recently, the meeting which would have been October 11th was cancelled in order to allow members to attend a symposium hosted by 1,000 Friends of Florida "Planning Today for a Better Tomorrow: Martin County in 2070. Attendees learned about infill development, development patterns and best management practices in water conservation. The group also provided their projections for population growth from now until 2070.

At the September 13, 2018 Village Council meeting, staff conducted the first of a series of Listening Sessions in order to obtain broad policies which will serve as a framework for the adoption of the Village of Indiantown's Comprehensive Plan. It is important to note that this session was a kickoff for a series upcoming public meeting to be held in neighborhoods throughout Indiantown to learn their desires of how the Village of Indiantown will develop over the next 20 years. Once adopted, the Village's Comprehensive Plan will be on a regular schedule for the Evaluation and Appraisal Review (EAR), which is typically every 7 years. The purpose of the EAR is for the municipality to determine whether the need exists to amend the Comprehensive Plan to comply with state requirements, which may have changed since adoption or the last EAR based amendment of the Comprehensive Plan.

The input from the first meeting indicated that some questions should be broken down into additional questions to get a clearer view of what the community wants. One example was the question about Indiantown's biggest need. Forty six percent (46%) stated that there were not enough places to work, which was nearly equal to the number of participants who believed there were not enough places to live or forty three percent (43%). In this case, it was recommended that the question be further explored with follow up questions about what types of jobs are needed. With regard to water and sewer services, a majority of those polled were not satisfied with their current water and wastewater services at sixty eight percent (68%). A follow up question should be asked to determine if the dissatisfaction is due to lack of service or level of service for the utility.

The next report to be provided by staff will include an analysis of population data and projections for population growth. Staff will draft a report and present at an upcoming CPR meeting for feedback, which will ultimately be presented to the Council for their consideration.

INTEROFFICE MEMORANDUM

TO: TERESA LAMAR-SARNO, AICP, VILLAGE MANAGER *TL*
FROM: BONNIE C. LANDRY, AICP, DIRECTOR OF PLANNING
SUBJECT: COMPREHENSIVE PLAN UPDATE
DATE: NOVEMBER 9, 2018

Staff is in the final stages of collecting and sorting data to establish a baseline of current population and uses of land within the boundary of the Village of Indiantown. As specified in Florida State Statute 163.31777, the comprehensive plan will be based upon surveys, studies and data regarding the planning area including:

- A. The amount of land required to accommodate anticipated growth
- B. The projected permanent and seasonal population of the area
- C. The character of undeveloped land
- D. The availability of water supplies, public facilities and services

In order to achieve this, staff has partnered with Metro Forecasting Models who is strategically "scrubbing" the raw data provided by the Property Appraiser in order to understand what is currently built and an idea of how Indiantown would grow over the years based upon the current land use and zoning on the available vacant land. With this baseline, staff will recommend a Future Land Use Map which would respond to current needs and conditions, public input and direction from the Village Council.

Staff recommends that the surveys, studies and data that provides a foundation for the plan not be a part of the plan but rather be referenced as a supporting document to the plan. That said, the supporting documents will be made available for public inspections as required by law. This supporting data and/or summaries will be used to aid in the determination of compliance and consistency.

The Director of Planning met with Mr. Jeff Leslie, owner of the Indiantown Company on Tuesday, November 6th to better understand the current capacity of the private utility provider to ensure that as new homes and businesses are built that there will be adequate water and sewer available to support them. Based upon this meeting, it was discussed that although there is adequate capacity for residential and commercial development, there are challenges (though reasonable overcome) related to future development of Industrial property. The short answer for this challenge lies with the current requirements for fire flow as the requirements have become more stringent in recent years.

The next report to be provided by staff will include an analysis of population data and projections for population growth. Staff will draft a report and present at an upcoming CPR meeting for feedback, which will ultimately be presented to the Council for their consideration.

INTEROFFICE MEMORANDUM

TO: TERESA LAMAR-SARNO, AICP, VILLAGE MANAGER
FROM: BONNIE C. LANDRY, AICP, DIRECTOR OF PLANNING
SUBJECT: COMPREHENSIVE PLAN UPDATE
DATE: NOVEMBER 30, 2018

The Comprehensive Planning Review (CPR) Committee met on November 16, 2018 at the Indiantown Civic Center to discuss data collected thus far which will provide the foundation of the Village of Indiantown's first Comprehensive Plan. Certain data is required and prescribed in Florida State Statute 163.31777; the comprehensive plan will be based upon surveys, studies and data regarding the planning area including:

- A. The amount of land required to accommodate anticipated growth
- B. The projected permanent and seasonal population of the area
- C. The character of undeveloped land
- D. The availability of water supplies, public facilities and services

All CPR members were present for the meeting. Data supporting the Comprehensive Plan was presented in a PowerPoint presentation. The primary sources of the population were the US Census and the Bureau of Economic and Business Research (BEBR) through the University of Florida. BEBR, the industry standard, produces Florida's official state and local population estimates and projections.

The presentation included an overview of the Comprehensive Plan process, purpose and timeline. Data was summarized such as total current population, median age, average household size and median household income. The presentation also sited acreage of vacant land and the current uses of developed land. It was also noted that there is a large population of Spanish-speaking residents, especially in the mid-age citizens. However, the data revealed from the US Census demonstrated that school-aged children are primarily bi-lingual. The median income is a bit lower in Indiantown than it is in unincorporated Martin County.

The primary data source for the development baseline and buildout potential of Indiantown is Metro Data Forecasting Models (MFM). Principal David Farmer, P.E., AICP utilizes a technology called Interactive Growth Model (IGM) which is a proven method of data forecasting. Metro Data Forecasting Models provided the data for the development of the Comprehensive Plan for one of the newest municipalities in Florida, the Village of Estero.

The CPR members seemed amenable to the methodology and validity of the data but requested a public workshop to further vet the information. They also requested Mr. Farmer to attend in case of technical questions particularly regarding the methodology of forecasting future growth. The time and travel cost for Mr. Farmer was not included in the original project budget. The cost of his attendance will be \$2,500. A certified Spanish translator will also be provided. The public workshop is scheduled for **6:30 p.m. December 20th, at the Indiantown Civic Center.**

The next Comprehensive Plan Review Committee meeting will be held at **10:00 am on December 7, 2018 the Indiantown Civic Center.**

The State mandated deadline of the permanent comprehensive plan is within three years after incorporation, which would be December 31, 2020 for the Village of Indiantown.

INTEROFFICE MEMORANDUM

TO: TERESA LAMAR-SARNO, AICP, VILLAGE MANAGER
FROM: BONNIE C. LANDRY, AICP, DIRECTOR OF PLANNING
SUBJECT: COMPREHENSIVE PLAN UPDATE
DATE: DECEMBER 28, 2018

There were two meetings regarding the Comprehensive Plan in December. The Comprehensive Planning Review (CPR) Committee met on December 7, 2018 at the Indiantown Civic Center to review and recommend approval of technical memorandums #1 and #2. These memos summarized the findings of the first listening session and the data collected thus far which will provide the foundation of the Village of Indiantown's first Comprehensive Plan. The committee recommended that the data be presented at an evening meeting so that more of the public could attend.

On December 20, 2018, there was a joint meeting of the Council and CPR at 6:30 p.m. at the Indiantown Civic Center. A Spanish translator was present to assist. Mr. David Farmer P.E., AICP of Metro Data Forecasting Models (MFM) presented the data and methodologies which will provide the foundation of the Comprehensive Plan. Mr. Farmer and his planner were available to answer questions. There was discussion among the Council and CPR regarding the timeline for the Comprehensive Plan. The schedule was approved by the Council in June 2018. The schedule has the first draft available March 31, 2019. Some of the CPR asked if the adoption schedule could be condensed. Staff stated that the adoption process is prescribed by state law, so these dates are not flexible. There were also from some CPR members who felt they wanted to be more involved in the drafting of the document. Staff stated that in the past six (6) months there has been a series of documents which were reviewed by and approved by the CPR:

- Public Involvement Plan (PIP) – August 2018
- Project Web Page – September 2018
- Population Estimates – November 2018
- Data Analysis – November 2018
- Buildout Data - December 2018
- Public Outreach - January and February 2019
- Draft Document- March 2019

The State mandated deadline of the permanent comprehensive plan is within three years after incorporation, which would be December 31, 2020 for the Village of Indiantown.

Based upon the discussion at the December 20 Joint meeting, the Council directed staff to revise the comprehensive plan schedule to include one meeting per Comprehensive Plan Chapter with the CPR for their input and recommendations.

Staff will present a revised schedule at the January 10, 2019 Council meeting for their consideration.

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETINGDATE: January 10, 2019

MEETING TYPE:

AGENDA ITEM TITLE: ORDINANCE NO. 001-2019 -- AN ORDINANCE OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING CHAPTER 67, ARTICLE 7, NUISANCE ABATEMENT, SECTION 67.201, OF THE VILLAGE OF INDIANTOWN'S TRANSITIONAL CODE OF ORDINANCES TO CHANGE THE HEIGHT LIMIT ON WEEDS, UNDERGROWTH AND OTHER DEAD OR LIVING PLANT LIFE FROM 18 INCHES TO 10 INCHES; PROVIDING FOR FINDINGS, SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.

SUMMARY OF ITEM: This ordinance amends the Nuisance Abatement portion of the Indiantown Transitional Code of Ordinances to change the height limit on weeds, undergrowth or other dead or living plant life from 18 inches to 10 inches.

RECOMMENDATION: Approve Ordinance 1 (2019) on first reading.

PREPARED BY: Wade Vose, Village Attorney DATE: 12/20/2018

REVIEWED BY: Teresa Lamar-Sarno DATE: 12/20/2018

APPROVED BY: Teresa Lamar-Sarno, Village Manager DATE: 12/20/2018

ATTACHMENTS:

Description
001-2019 O



VILLAGE OF INDIANTOWN, FLORIDA

ORDINANCE NO. 001 -2019

AN ORDINANCE OF THE VILLAGE OF INDIANTOWN, FLORIDA, AMENDING CHAPTER 67, ARTICLE 7, NUISANCE ABATEMENT, SECTION 67.201, OF THE VILLAGE OF INDIANTOWN'S TRANSITIONAL CODE OF ORDINANCES TO CHANGE THE HEIGHT LIMIT ON WEEDS, UNDERGROWTH AND OTHER DEAD OR LIVING PLANT LIFE FROM 18 INCHES TO 10 INCHES; PROVIDING FOR FINDINGS, SEVERABILITY, CONFLICTS, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, the Village of Indiantown was created by Ch. 195-2017, Laws of Florida, and duly approved by public referendum on November 8, 2017, for incorporation beginning December 31, 2017; and

WHEREAS, pursuant to Section 11(5) of Ch. 195-2017, Laws of Florida, the ordinances of Martin County, Florida, in place at the time of the passage of the aforementioned referendum serve as the transitional ordinances of the Village of Indiantown ("Transitional Code of Ordinances"), subject to modification by the Village Council pursuant to applicable Florida law; and

WHEREAS, on October 22, 2018, the Village Council held Code Enforcement Workshops in both English and Spanish, where input was solicited from Village residents concerning common concerns and opinions relating to code enforcement within the Village; and

WHEREAS, one of the predominant sentiments expressed by many Village residents at the Code Enforcement Workshops was the desire to change the height limit on weeds, undergrowth or other dead or living plant life from 18 inches to 10 inches; and

WHEREAS, the Village Council of the Village of Indiantown finds that adoption of such a regulatory change is in the best interest and promotes the health, safety and welfare of the residents, businesses, and property owners of the Village of Indiantown; and

WHEREAS, for purposes of this Ordinance, underlined type shall constitute additions to the original text, *** shall constitute ellipses to the original text and ~~strikethrough~~ shall constitute deletions to the original text.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF THE VILLAGE OF INDIANTOWN, FLORIDA AS FOLLOWS:

SECTION 1. RECITALS. The above recitals and “whereas” clauses are hereby included and adopted as legislative findings by the Village Council of the Village of Indiantown, and are otherwise fully incorporated herein.

SECTION 2. CODE AMENDMENT. Chapter 67, Article 7 (“Nuisance Abatement”), Section 67.201, of the Village of Indiantown’s Transitional Code of Ordinances is hereby amended to read as follows:

Sec. 67.201. - Nuisances declared.

It shall be unlawful and a violation of this article for any property owner to maintain, keep or permit a public nuisance on real property, including but not limited to:

67.201.A. *Weeds, undergrowth.* The excessive accumulation of untended growth exceeding 10 ~~18~~ inches in height of weeds, undergrowth or other dead or living plant life, other than undisturbed original natural growth, upon any lot, tract or parcel of land, improved or unimproved, within 100 feet of any improved property within the unincorporated areas of the County, to the extent in the manner that such lot, tract or parcel of land is or may reasonably become infested or inhabited by rodents or vermin or may furnish a breeding place for mosquitoes, or is or may become a fire hazard, or threaten or

endanger the public health, safety or welfare, or may reasonably cause disease, or adversely affect or impair the economic welfare of adjacent property, is hereby prohibited and declared to be a public nuisance. This section shall not require the clearing of native upland habitat as defined in division 2 of article 4 of the Land Development Regulations.

67.201.B. *Trash*. The existence of excessive accumulation of trash, rubbish, debris and other unsightly or unsanitary matter upon any lot, tract or parcel of land, improved or unimproved, within the unincorporated areas of the County, to the extent and in the manner that such lot, tract or parcel of land is or may reasonably become infested or inhabited by rodents or vermin or may furnish a breeding place for mosquitoes or is or may become a fire hazard, or endanger the public health, safety or welfare or may reasonably cause disease, or adversely affect or impair the economic welfare of adjacent property, is hereby prohibited and declared to be a public nuisance.

67.201.C. *Code violations, conditions causing violations*. Any violation of County Codes or condition causing the violation that presents a serious threat to the public health, safety, and welfare or that is irreparable or irreversible in nature, is hereby prohibited and declared to be a public nuisance.

SECTION 3. SEVERABILITY. The provisions of this Ordinance are severable; and if any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. CONFLICTS. All ordinances and parts of ordinances and all resolutions and parts of resolutions in conflict herewith, are hereby repealed.

SECTION 5. CODIFICATION. The provisions of this Ordinance shall become and be made a part of the Transitional Code of Ordinances of the Village of Indiantown, and the sections of this Ordinance may be re-numbered or re-lettered to accomplish such intention and the word "Ordinance", or similar words, may be changed to "Section," "Article", or other appropriate word; provided, however, that sections other than Section

2 of this Ordinance shall not be codified. The codifier is granted liberal authority to codify the provisions of this Ordinance.

SECTION 6. EFFECTIVE DATE. This Ordinance shall take effect immediately upon adoption.

PASSED on First Reading on the ____ day of _____, 2019.

Council Member _____ offered the foregoing ordinance on second reading, and moved its adoption. The motion was seconded by Council Member _____, and upon being put to a vote, the vote was as follows:

VILLAGE COUNCIL	YES	NO	ABSENT	ABSTAIN
SUSAN GIBBS THOMAS, MAYOR				
GUYTON STONE, VICE MAYOR				
JACKIE GARY CLARKE, COUNCIL MEMBER				
ANTHONY J. DOWLING, COUNCIL MEMBER				
JANET HERNANDEZ, COUNCIL MEMBER				

ADOPTED on Second Reading this ____ day of _____, 2019.

ATTEST:

VILLAGE OF INDIANTOWN, FLORIDA

CHERIE WHITE
VILLAGE CLERK

SUSAN GIBBS THOMAS
MAYOR

REVIEWED FOR FORM
AND CORRECTNESS:

WADE C. VOSE
VILLAGE ATTORNEY

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETINGDATE: January 10, 2019

MEETING TYPE:

AGENDA ITEM TITLE: Stormwater Master Plan Presentation

SUMMARY OF ITEM: Kimley-Horn will be making a presentation regarding the preparation of the Stormwater Master Plan encompassing the Village municipal limits. The purpose of the Master plan is to identify and address stormwater issues related to flood protection, prevention, and stormwater quality. The development of the master plan includes data collection, field stormwater asset collection, creation of a GIS stormwater atlas, public involvement, prioritization of stormwater needs, hydrologic stormwater modeling and delineations, and the development of a stormwater capital improvement program. The adoption of the Stormwater Master Plan by the Village facilitates the pursuit of State and Federal Grants and would allow the Village to potentially establish an independent stormwater utility if it is desired.

RECOMMENDATION: Recommend staff prepare a consent agenda for the Council to approve the proposed Stormwater Master Plan as presented at the January 24, 2018 agenda.

PREPARED BY: Teresa Lamar-Sarno, Village Manager

DATE: 12/20/2018

REVIEWED BY: Wade Vose, Village Attorney

DATE: 1/3/2019

APPROVED BY:

DATE:

ATTACHMENTS:

Description

Stormwater Master Plan Work Authorization



WORK AUTHORIZATION #K18-02
TO THE
REI #02-2018 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
BETWEEN THE VILLAGE OF INDIANTOWN AND
THE FIRM OF KIMLEY-HORN

December 13, 2018

PROJECT DESCRIPTION: STORMWATER MASTER PLAN

Dear Village Manager:

Kimley-Horn and Associates, Inc. ("Kimley-Horn" or "Consultant") proposes to provide the services identified in this Work Authorization below for the project entitled Stormwater Master Plan ("Project") pursuant to its REI# 02-2018: Agreement For Professional Engineering Services, dated the 25th of October, 2018 (the "Agreement"), with the Village of Indiantown ("Village" or "Client") adopted by Resolution No. 057-2018.

GENERAL

PROJECT UNDERSTANDING

The Village of Indiantown currently operates stormwater management facilities and programs within the municipal limits. To address flood protection, stormwater quality, stormwater quantity, maintenance and management of drainage infrastructure for its residents the Village seeks to identify and address critical issues associated with actual and potential stormwater runoff through the creation and implementation of a Stormwater Master Plan. While these objectives may ultimately be mirrored in a comprehensive plan element, the goal of this Work Authorization is to identify and address these stormwater qualitative and quantitative issues which seek to reduce, limit, or eliminate occurrences of stormwater flooding damages, improve and recharge potable water supplies, and improve surface water quality.

Adopting a Stormwater Master Plan affords the Village and its residents the ability to pursue State and Federal Grants, establish an independent Stormwater Utility, and pursue municipal NPDES (National Pollution Discharge Elimination System) permits in accordance with the Florida Department of Environmental Protection Agency, and others. This Work Authorization is to assist the Village in developing a Stormwater Master Plan.

SCOPE OF WORK

TASK 1 – PROJECT INITIATION

The purpose of this task is to initiate the project, consisting of identifying project protocols and establishing the necessary coordination between Kimley-Horn and Village staff as a foundation for the inventory and identification of stormwater systems. Kimley-Horn will schedule and conduct a Project

Kick-off meeting after receiving Notice To Proceed (NTP) from the Village. The core agenda for this kick-off meeting will consist of:

- General Introduction of terminology and definitions (stormwater management, flow rates, headwater elevations, static water bodies, canals, irrigation, level of service).
- Existing and historic conditions within the Village, including previous stormwater management efforts and experiences, particularly those relative to major thunderstorms and hurricanes. (5 year, 10 year, 50 year and 100 year storm events within the Village).
- Communication of Goals and Objectives (prevention of flood damage, evaluation of existing stormwater systems, prioritization of stormwater needs to correlate to budget infrastructure goals to improve stormwater conveyance and detention areas).

Kimley-Horn will prepare and distribute minutes of the kick-off meeting.

Up to two (2) Village staff coordination meetings and one (1) public involvement meeting will be required between the Village and Kimley-Horn throughout the duration of the Project. Kimley-Horn recommends that a South Florida Water Management District (SFWMD) representative be invited to attend and participate in these coordination meetings.

TASK 2 – DATA COLLECTION

Kimley-Horn will incorporate information collected in Task 1 as well as the collection and evaluation of readily available information for the development of the Stormwater Master Plan. The data collection will be limited to the Village's corporate limits and limited to the allocated Task 2 budget. Types of data that may be collected by Kimley-Horn consist of:

- Proposed Comprehensive Plan Draft (provided by the Village as available)
- Martin County Geographic Information System (GIS)
- NPDES Permit information and data (from Martin County and Village)
- Village draft ordinances, regulations or guidelines for stormwater management (from Village)
- Stormwater management infrastructure data such as canal locations and cross sections, catch basin locations, outfall locations, pipe sizes/inverts, drainage basin boundaries, etc. (from Village, FDOT, and SFWMD)
- Land use and impervious area data (from various sources)
- Soil characteristics (from various sources including SFWMD and Martin County)
- Design and record drawings of completed or proposed roadway and stormwater management/drainage projects (from Village, FDOT, Martin County, and SFWMD)
- Dissemination of Citizen Questionnaire/Survey (infrastructure and drainage). Note that the creation of a public outreach survey and the analysis of public feedback obtained is not included in this Task.
- Records of stormwater management problem areas (from Village and Martin County)
- Data relative to local drainage SFWMD systems and control structures (from SFWMD)
- Best Practices for establishing flood protection level of service criteria for Capital Improvement Plan Benchmarks and criteria for stormwater system performance.
- The identification of stormwater management design principles for adoption into future regulation.
- Identification of potential regional stormwater management facilities for stormwater quantity and/or stormwater quality purposes.

- Review of stormwater complaints from public (on line, phone, mail).
- Regulatory framework related to stormwater operation and maintenance (code enforcement, nuisance abatement, other methods).
- Preliminary identification of basin and sub-basin delineation (see Tasks 4 and 5 below)

As part of the data collection process, Kimley-Horn will review existing studies and plans for applicable data and recommendations that apply to stormwater management within the Village of Indiantown. Pertinent information will be used in developing the Village's Stormwater Master Plan.

The following reports will be reviewed as part of this process:

- South Florida Water Management District ERP Manual
- Indiantown Community Redevelopment Area (CRA) Report
- South Florida Environmental Report (SFER)
- St. Lucie River and Estuary Basin Management Action Plan (BAMP)

Kimley-Horn will prepare a memorandum summarizing the data collected to support the development of the Stormwater Master Plan. This memorandum will also include identification of additional data needs, if any, to complete the Stormwater Master Plan.

This Task does consist of physically collecting field data such as topographic surveys, as needed. Kimley-Horn, through the use of a subconsultant, will collect information on identified pipes of interest, control structures, weirs, topographic or cross section information, canals, etc. Subconsultant survey expenses will be billed as reimbursable expenses to the Village with a not to exceed amount of \$7,500, unless authorized by the Village.

This Task does not include geotechnical testing. Additionally, the public questionnaire/survey relative to infrastructure and drainage shall be conducted by the Village, or part of a separate work authorization.

Deliverables:

- Data Collection Memorandum

TASK 3 – GIS STORMWATER ATLAS CREATION

As part of this Task Kimley-Horn will perform a field inventory of the Village's primary and secondary stormwater system within the Village's limits to develop a Stormwater Database. This inventory will be limited to identifying and logging stormwater structures or facilities for a total of up to sixty (60) person hours of field data collection by Kimley-Horn personnel. Kimley-Horn personnel will access and observe infrastructure, sampling of up to fifteen (15) existing stormwater structures (lifting manhole covers and catch basin grates, etc.) so that inventories can be conducted. This Task does not include topographic surveys or geotechnical testing.

A number of structures or facilities may not be inventoried during this Task. The intent of this Task is to collect data for those primary facilities which must be evaluated in order to analyze the floodplain to the extent reasonable given the limited scope.

Kimley-Horn will develop a standard naming convention and standard field inventory data collection for the stormwater facilities. Mapping protocol will also be determined, consisting of the base map to be

used and the level of mapping precision for facility locations. The mapping will be in Geodatabase (.gdb) format. Using the agreed upon format and information, Kimley-Horn will input the data into the database as a GIS coverage. The information entered into the database will be limited to readily available field data collected above and sources such as built drawings, available Village Atlas sheets, Martin County and Florida Department of Transportation (FDOT) data.

Deliverable:

- Preliminary GIS coverage of stormwater facilities (Stormwater Atlas)
- Structure naming convention

TASK 4 – BASIN AND SUB-BASIN DELINEATION

Based upon the information collected and the mapping that is developed as part of Task 1, 2 and 3, a general basin and sub-basin delineation map will be produced. The sub-basin delineation will be used as a basis for hydrologic and hydraulic analysis. Primary land use characteristics and existing stormwater management facilities will be determined based on the existing information obtained. The number and detail of general basin and sub-basin delineations will be limited to the allocated task budget. In the future, the Village may consider updating this map with additional survey information to further refine the basin and sub-basin boundaries.

TASK 5 – BASIN AND SUB-BASIN PRIORITIZATION

Kimley-Horn will attend one (1) meeting with the Village to review the Basin and Sub-Basin delineations to identify basins with a desired increase in Level of Service, basins with a desire to support future growth, basins with stormwater problem areas, and to determine the goal for improvement within the identified basin area. Once these areas have been identified, an exhibit will be created depicting the stormwater improvement areas within the Village. This exhibit will be provided to the Village for review and it will be modified up to one (1) time to incorporate comments. This scope assumes that the drainage locations will be of routine nature and will lend themselves to straightforward conceptual solutions.

Kimley-Horn will use information gathered in previous Tasks, including the field investigation, and the above referenced meeting, to review the criteria that will be used to prioritize the problem areas for further analysis of up to seven (7) "improvement areas" through modeling and for planning improvement projects to receive future funding.

Deliverables:

- Updated GIS coverage of stormwater facilities (Geodatabase and Map(s))
- Basin/Sub-Basin Delineation on Drainage Map
- Stormwater Improvement areas exhibit
- Prioritized Improvement List

TASK 6 – MODELING AND ANALYSIS

Kimley-Horn will develop a hydrologic/hydraulic (H/H) stormwater models to evaluate the highest ranked problem areas/basins. Kimley-Horn will investigate up to seven (7) "improvement areas" and develop a conceptual flooding mitigation solution and preliminary opinions of probable construction costs for each. The selection of the basins will be approved by the Village before proceeding with detailed analyses. All

stormwater facilities within a problem area basin may not be included in the model if they are not required to evaluate the area. Kimley-Horn will develop hydrologic and hydraulic stormwater models for the selected basin using a model acceptable to the Village. Typical data required for these models include:

- Stage/Storage relationships
- Topographic information
- Time of Concentration
- Soils Infiltration/Storage
- Land Use (Impervious, pervious, building, lake, detention areas, etc.)
- Curve Number/Runoff Coefficient
- Stormwater Facility Information
- Pollutant Loading Estimates for Existing and Future Conditions
- Rainfall Data
- Flow Data

Kimley-Horn, utilizing the information and data previously gathered, will run the existing conditions model, compare results to known stages and rainfall amounts and calibrate as necessary. Utilizing the model results, flood maps for the 100-year and 25-year storm events will be prepared.

Kimley-Horn will review the Village's proposed flood protection level of service criteria and compare them to SFWMD and Martin County. Based upon the findings, Kimley-Horn shall make recommendations to retain existing level of service criteria or modify as necessary. The design level of service goal for each problem area/basin will be coordinated with the Village. Kimley-Horn will execute the model for the design storm event(s) and will tabulate the water surface elevations at selected nodes. The input and results of the existing conditions model will be reviewed with the Village prior to proceeding with modeling of alternative solutions.

Utilizing the H/H model, Kimley-Horn will develop one (1) alternative solution for each of the selected problem areas/basins. A new proposed flood map will be created associated with the alternative for comparison to the existing conditions flood map. The recommended improvements may include both structural and nonstructural controls to address the stormwater management problems identified.

Deliverables:

- Modeling Data and Preliminary Assessment

TASK 7 – MASTER PLAN REPORT AND CAPITAL IMPROVEMENT PROGRAM (CIP)

The result of this Task is to develop a Stormwater Master Plan Report with the data collected and generated in previous Tasks. Kimley-Horn will attend one (1) meeting with the Village to identify the content and organization of the Stormwater Master Plan Report. Kimley-Horn will summarize the improvements that are needed to upgrade the level of service for the Village's stormwater system. This Task will be summarized in a prioritized manner and will address the opinion of probable construction cost associated with each improvement.

The improvements will be presented as a proposed stormwater CIP budget in a spreadsheet format. Each project will be outlined with a description and corresponding budgets for improvements on a per fiscal year basis. A brief summary of each project will be provided as part of the CIP.

Upon completion of the above noted Tasks, Kimley-Horn will prepare and distribute draft electronic copies of the Stormwater Master Plan Report to the Village staff to provide to the Village Council. Kimley-Horn will meet with the Village in a workshop setting to present the contents of the report to the Village Council.

Kimley-Horn will incorporate revisions from one (1) rounds of comments from the Village Council and SFWMD and submit ten (10) copies of the final Stormwater Master Plan Report. Kimley-Horn will attend one (1) Village Council Meeting to address any questions when the Stormwater Master Plan is adopted.

Deliverables:

- Draft Reports
- Ten Final Reports
- Electronic version of Final Report (PDF Format)

SUBCONSULTANTS

The use of a survey subconsultants is anticipated in connection with completion of Task 2.

SCHEDULE OF WORK

Consultant anticipates the work will proceed as described in the schedule below. Since the observation of conditions after storm events is dependent upon weather, the schedule may be altered to allow for additional data collection and observations as mutually agreed upon with the Village:

Description	Duration (calendar days)	Expected Delivery Date (cumulative calendar days)
TASK 1 – Project Initiation	30	NTP + 30
TASK 2 – Data Collection	30	NTP + 30
TASK 3 – GIS Stormwater Atlas Creation	90	NTP + 90
TASK 4 – Basin and Sub-Basin Delineation	60	NTP + 150
TASK 5 – Basin and Sub-Basin Prioritization	60	NTP + 210
TASK 6 – Modeling and Analysis	60	NTP + 270
TASK 7 – Master Plan Report and Capital Improvement Program (CIP)	60	NTP + 330

It is anticipated that the Scope of Services will be completed within 330 days after Notice to Proceed is received unless there are delays outside of Kimley-Horn's control, such as delays associated with Client and/or regulatory reviews, Client requested changes, weather, etc. This Agreement is made in anticipation of conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control.

Notwithstanding any other provision of this Agreement, the Consultant shall not have liability for, or be deemed in breach, because of delays caused by any factor outside of its reasonable control, including but not limited to natural disasters, adverse weather, or acts of the Client, third parties, or governmental agencies.

COMPENSATION

The maximum fee for the Scope of Services and Reimbursable Expenses detailed in this work order proposal shall be one-hundred and twenty-two thousand, eight hundred dollars (\$122,800.00).

Labor Fixed Fee

Consultant shall perform the work detailed in **Tasks 1 - 7** for the lump sum fees detailed below:

Task	Task Description	Fixed Fee Amount
1	TASK 1 – Project Initiation	\$6,700.00
2	TASK 2 – Data Collection	\$9,800.00
3	TASK 3 – GIS Stormwater Atlas Creation	\$17,800.00
4	TASK 4 – Basin and Sub-Basin Delineation	\$21,300.00
5	TASK 5 – Basin and Sub-Basin Prioritization	\$16,600.00
6	TASK 6 – Modeling and Analysis	\$20,800.00
7	TASK 7 – Master Plan Report and Capital Improvement Program (CIP)	\$22,300.00
	LABOR FIXED FEE:	\$115,300.00

Reimbursable Expenses

Reimbursable expenses associated with the use of a Survey Subconsultant associated with Task 2 are not to exceed \$7,500.00, unless authorized by the Village

ADDITIONAL SERVICES

Any services not specifically listed in the above Scope of Work are not included in the contracted fees. Should the Client desire additional services, Kimley-Horn will prepare a fee, scope and schedule for the work at the time the services are requested.

PROVIDED BY THE VILLAGE

The Village will provide any information requested by Kimley-Horn in a timely manner to avoid delay of the Project. In addition, the Village will ensure that Client representatives are available for all meetings in order to avoid delay to the Project.

In addition to the matters set forth herein, our Work Authorization shall include and be subject to, and only to, the terms and conditions set forth in the Agreement between the Village and Kimley-Horn. If you concur with the above and wish to direct us to proceed with the services, please execute this Work Authorization and issue the Notice to Proceed, directed to our attention. Fees and times stated in this Agreement are valid for sixty (60) days after the date of this Work Authorization. We appreciate the opportunity to provide these services to you.

Sincerely,

Kimley-Horn and Associates, Inc.

IN WITNESS WHEREOF, the parties have made and executed this Work Authorization, the day and year first above written.



Jordan L. Haggerty, P.E.

Project Manager



Michael F. Schwartz, P.E.

Vice President

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VILLAGE OF INDIANTOWN, FLORIDA

BUDGETARY PROVISIONS OF CONTRACT APPROVED:

Village Manager

Date

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APPROVED AS TO FORM & LEGALITY FOR THE USE AND BENEFIT OF VILLAGE ONLY

Village Attorney

Date

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PUBLIC RECORDS HOLDER ACCEPTS CONTRACT DOCUMENTS:

Village Clerk

Date

**VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM**

MEETINGDATE: January 10, 2019

MEETING TYPE:

AGENDA ITEM TITLE: Roadway Mowing and Landscape Maintenance Standards

SUMMARY OF ITEM: On October 1, 2018 the Village of Indiantown, through an interlocal agreement with Martin County and a road transfer agreement, became responsible for the maintenance of Village maintained rights of way. Prior to October 1, 2018 Martin County Board of County Commission was responsible for the maintenance of the rights of way within Indiantown.

CAPTEC Engineering will be making a presentation regarding mowing and landscape maintenance of the Village of Indiantown's municipal rights of way.

CAPTEC has been working in collaboration with the Village Manager and Brightview to provide a recommended maintenance plan.

RECOMMENDATION: Approve proposed roadway mowing and landscape maintenance plan as presented; with an estimated annual costs of \$99,640.99.

PREPARED BY: Teresa Lamar-Sarno, Village Manager

DATE: 12/20/2018

REVIEWED BY: Wade Vose, Village Attorney

DATE: 1/3/2019

APPROVED BY:

DATE:

ATTACHMENTS:

Description

Maintenance Budget

Mowing Map

Mowing Quantities

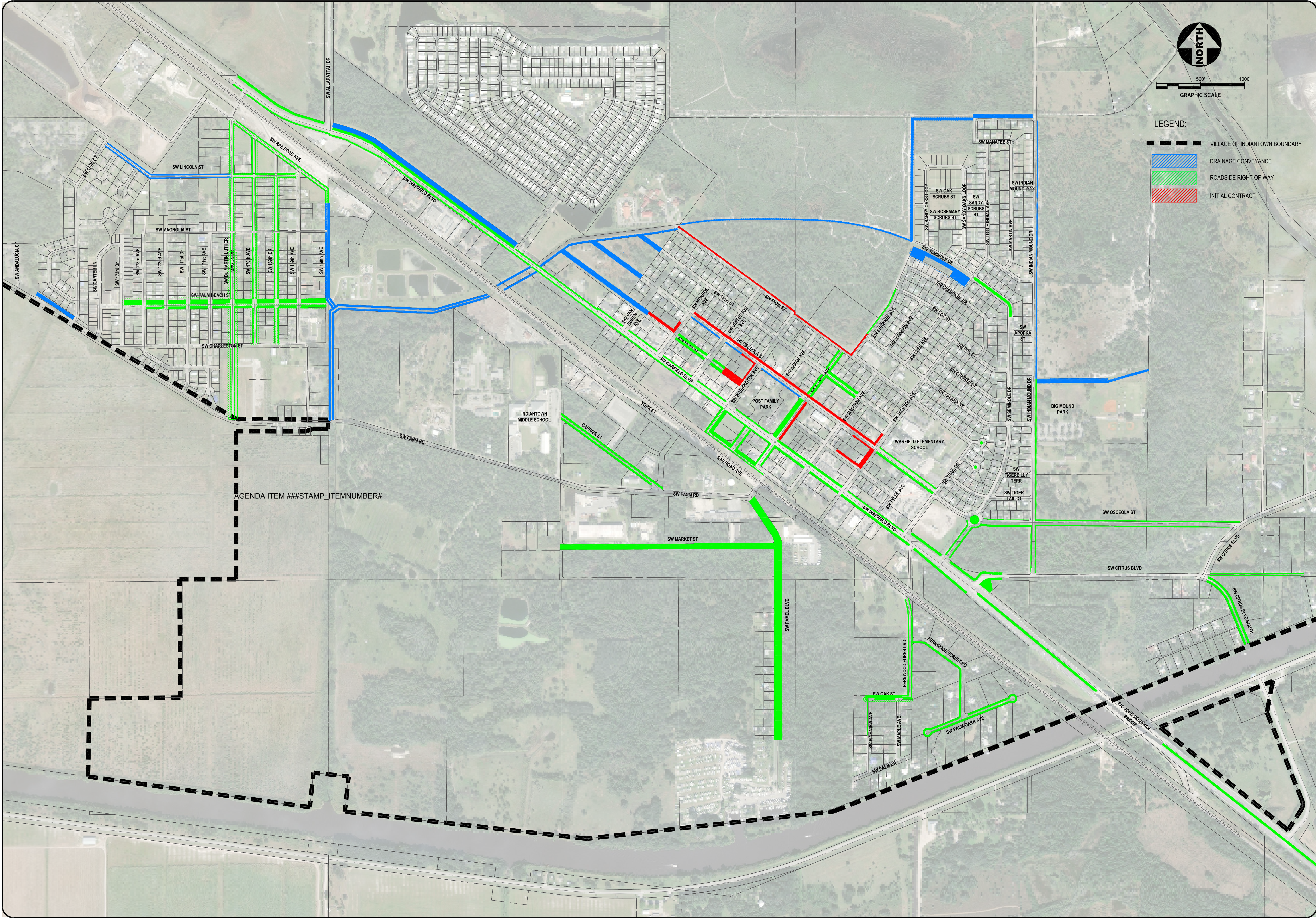
Mowing Priorities



Village of Indiantown Mowing Budget



Description	Quantity	Units	Unit Cost	Annual Cost
<i>Initial Contract</i>				
Base Management Price	12	Month	\$ 2,412.00	\$ 28,944.00
				\$ 28,944.00
<i>Additional Items to Consider (Areas Maintained by MC In-House Crews)</i>				
Drainage Conveyance Systems	1	Year		\$ 29,031.53
Roadway Righth-of-Way Mowing	1	Year		\$ 32,148.47
				\$ 61,179.99
<i>Cost to establish "Maintenance Ready" - One Time Charge</i>				
Maintenance Ready work	307	Hrs	\$ 31.00	\$ 9,517.00
Sub-Total				\$ 99,640.99
<i>Additional Items to Consider - Turned Over from Martin County</i>				
Big John Monahan Bridge	1	Year	\$ 8,980.62	\$ 8,980.62
Seminole Drive	1	Year	\$ 1,875.070	\$ 1,875.07
Warfield Blvd	1	Year	\$ 9,821.390	\$ 9,821.39
Carter Park	1	Year	\$ 7,000.000	\$ 7,000.00
				\$ 27,677.08
Total				\$ 127,318.07



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DATE: 11/21/18
DRAWN BY: MDR
DESIGNED BY: GNL
CHECKED BY: JWC
PROJECT NO.: 1840
HORIZ. SCALE: 1" = 100'
VERT. SCALE: N/A
CADD FILE: Exhibit

SCALE
VERIFICATION
0 0.5
SOLID LINES ARE EQUAL TO HALF
INCH ON PLOT. ALL DIMENSIONS
DRAWING ADJUST ALL
SCALED DIMENSIONS
ACCORDINGLY

**VILLAGE OF
INDIAN TOWN**
MARTIN COUNTY, FLORIDA

**RIGHT-OF-WAY DRAINAGE
MAINTENANCE AREAS**

Joseph W. Capra
301 N.W. Flagler Ave.
Stuart, Florida 34994
P.E. No. 37636

Printed Date:

JOB No.: **1840**
SHEET
1 OF **1**

CAPTEC
Engineering, Inc.
Civil Engineering Professionals

301 NW Flagler Ave.
Stuart, Florida 34994
Phone: (772) 692-4344
Fax: (772) 692-4341
Engineering Business
No. EB-0007657



Village of Indiantown Drainage and Roadway Mowing Quantities

3-Jan-19



	Name	From	To	Length	Width	SY
Drainage Conveyance Systems						
D1	SW 151 Street Outfall Swale	NW End of 151st Street	Rowland Canal	305	50	1,694
D2	SW Osceola Street Outfall Swale	NW End of Osceola Street	Rowland Canal	625	50	3,472
D3	SW 153rd Outfall Swale	NW End of 153rd	Rowland Canal	1175	50	6,528
D4	Rowland Canal - East Side	Warfield Blvd	SW 150th Street	1620	20	3,600
D5	Rowland Canal - North Side	SW 150th Street	SW Seminole Drive	2665	15	4,442
D6	SW Seminole Drive Swale	Rowland Canal	SW Little Indian Ave	725	40	3,222
D7	American Street Outfall Ditch	SW American Street	Rowland Canal	2075	30	6,917
D8	SW American Street Ditch	SW Indian Mound Drive	West End of SW American Street	715	40	3,178
D9	Indian Mound Outfall	NE Corner of Indian Mound Park	SW Indian Mound Drive	1300	Varies	5,917
D10	SW Indian Mound Drive East Side	SW American Street	Big Mound Park	2950	10	3,278
D11	Warfield Blvd Ditch - North Side	SW Allapatah Road	SW Indianwood Drive	2500	50	13,889
D12	SW Lincoln Street Ditch Both Sides	SW 174th Court	Dr Martin Luther King Jr Drive	1510	25	4,194
D13	Itown West Ditch, North of Farm Road	Andalucia Court	SW 174th Court	500	40	2,222
D14	Rowland Canal - Both Sides	Warfield Blvd	CSX Railroad	435	40	1,933
D15	Rowland Canal - Both Sides	CSX Railroad	Palm Beach Outfall Canal	1875	40	8,333
D16	Rowland Canal - Both Sides	Palm Beach Outfall	Farms Road	1160	50	6,444
D17	Palm Beach Outfall Canal - Both Sides	SW 168th Ave	Rowland Canal	150	40	667
D18	SW 168th Avenue - Both side		Palm Beach Outfall Canal	945	45	4,725
D19	SW Osceola Street South Side	SW Adams Avenue	SW Washington Avenue	600	35	2,333
D20	SW Osceola Street South Side	SW Washington Avenue	SW Jefferson Avenue	250	35	972
D21	SW Osceola Street South Side	SW Jefferson Avenue	SW Monroe Avenue	450	35	1,750
D22	SW Seminole Drive Detention Areas	SW Indian Avenue	SW Sandy Oaks Loop			14,907
Totals						104,618

Road Right-of-Way Mowing						
R1	SW Famel Avenue & Market Street	Farms Road	~2800' south of Farms Road			19,941
R2	Shawnee Ave	Cherokee Drive	Yalaha Street	920	13.5	1,380
R3	SW Osceola Street North Side	SW Citrus Blvd	SW Indian Mound Drive	2330	12	3,107
R4	SW Osceola Street South Side	SW Citrus Blvd	SW Indian Mound Drive	2330	8	2,071
R5	SW Osceola Street North Side	SW Indian Mound Drive	SW Seminole Drive	550	7	428
R6	SW Osceola Street South Side	SW Indian Mound Drive	SW Seminole Drive	530	20	1,178
R7	SW Indian Mound Drive East Side	NW Corner of Big Mound Park	SW Osceola Street	1550	16	2,756
R8	SW Indian Mound Drive E&W Sides	SW Osceola Street	SW Citrus Blvd	560	18	1,120
R9	Citrus Blvd South - Both Sides	SW Citrus Blvd	SW Sonora Terrace	600	45	3,000
R10	SW Dr. Martin Luther King Jr. Drive	SW Railroad Ave	Palm Beach Street	2840	18	5,680



Village of Indiantown Drainage and Roadway Mowing Quantities

3-Jan-19



	<i>Name</i>	<i>From</i>	<i>To</i>	<i>Length</i>	<i>Width</i>	<i>SY</i>
R11	SW Fernwood Forrest Road - Both sides	CSX Railroad	SW Oak Street	1125	30	3,750
R12	SW Oak Street - Both sides	SW Pine View Ave	SW Fernwood Forrest	500	30	1,667
R13	SW Pine View - West side	SW Oak Street	First Driveway	380	10	422
R14	SW Palm Oak Drive - South & West Side	SW Fernwood Forrest Road	SW Palm Oak Ave	1175	12	1,567
R15	SW Palm Oak Avenue - Both Sides	West end	Eas End	1100	40	4,889
R16	SW Carrier Street	SW Farm Road	End of Street	1400	40	6,222
R17	SW Railroad Ave - Entire ROW	Dr Martin Luther King Jr Drive	160 Feet south on SW 168th Ave	1460	25	4,056
R18	SW 169th Drive	SW Lincoln Street	SW Charleston Street	1590	26	4,593
R19	SW Lincoln Street	Dr Martin Luther King Jr Drive	SW 168 Street	615	28	1,913
R20	SW 153th Street W	SW Monroe	SW Jefferson	400	53	2,356
R21	SW 153th Street W	SW Jefferson	SW Washington	180	55	1,100
R22	SW Adams Ave - Both side	SW 150th Street	SW 151st Street	300	43	1,433
R23	SW Adams Ave - Both side	SW 151st Street	SW Osceola St	255	42	1,190
R24	SW Adams Ave - Both side	SW Osceola St	SW Warfield Blvd	520	52	3,004
R25	SW Adams Ave - Both side	SW Warfield Blvd	SW Palm Way	108	40	480
R26	SW Palm Way - Both Sides	SW Adams Ave	SW Washington Ave	590	50	3,278
R27	SW Indian Ave - Both side	SW Warfield Blvd	SW Palm Way	260	30	867
R28	SW Washington Ave - Both side	SW Warfield Blvd	SW Palm Way	260	60	1,733
R29	SW 151 Street	SW Adams Ave	SW Madison Ave	350	56	2,178
R30	SW Osceola Street	SW Jackson Ave	SW Trail Drive	730	38	3,082
R31	SW Canal Road - Both Sides	SW Citrus	1075' East	1075	16	1,911
R32	SW Seminole Drive Median	SW Little Indian Avenue	SW Apopka Street	600	25	1,667
R33	SW Trail Circle & Court Cul-de-Sac	SW Trail Circle	SW Trail Court			157
R34	SW Palm Beach Street North Side	SW 168th Ave	SW 173rd Road	2090	48	11,172
R35	SW Palm Beach Street South Side	SW 168th Ave	SW 173rd Road	1755	25	4,851
R36	SW 170th Avenue - Both Sides	SW Railroad Ave	Charleston Street	2035	25	5,653
	Totals					115,850



Village of Indiantown Drainage and Roadway Mowing Priorities

3-Jan-19



25 Cycles per Year
\$ 0.01110 Cost for Flat Mowing

	Name	From	To	Length	Width	SY	Annual Cost	Accum Annual Cost
Drainage Conveyance Systems								
D1	SW 151 Street Outfall Swale	NW End of 151st Street	Rowland Canal	305	50	1,694	\$ 470.21	
D2	SW Osceola Street Outfall Swale	NW End of Osceola Street	Rowland Canal	625	50	3,472	\$ 963.54	\$ 1,433.75
D3	SW 153rd Outfall Swale	NW End of 153rd	Rowland Canal	1175	50	6,528	\$ 1,811.46	\$ 3,245.21
D4	Rowland Canal - East Side	Warfield Blvd	SW 150th Street	1620	20	3,600	\$ 999.00	\$ 4,244.21
D5	Rowland Canal - North Side	SW 150th Street	SW Seminole Drive	2665	15	4,442	\$ 1,232.56	\$ 5,476.77
D6	SW Seminole Drive Swale	Rowland Canal	SW Little Indian Ave	725	40	3,222	\$ 894.17	\$ 6,370.94
D7	American Street Outfall Ditch	SW American Street	Rowland Canal	2075	30	6,917	\$ 1,919.38	\$ 8,290.31
D8	SW American Street Ditch	SW Indian Mound Drive	West End of SW American Street	715	40	3,178	\$ 881.83	\$ 9,172.15
D9	Indian Mound Outfall	NE Corner of Indian Mound Park	SW Indian Mound Drive	1300	Varies	5,917	\$ 1,641.88	\$ 10,814.02
D10	SW Indian Mound Drive East Side	SW American Street	Big Mound Park	2950	10	3,278	\$ 909.58	\$ 11,723.60
D11	Warfield Blvd Ditch - North Side	SW Allapatah Road	SW Indianwood Drive	2500	50	13,889	\$ 3,854.17	\$ 15,577.77
D12	SW Lincoln Street Ditch Both Sides	SW 174th Court	Dr Martin Luther King Jr Drive	1510	25	4,194	\$ 1,163.96	\$ 16,741.73
D13	Itown West Ditch, North of Farm Road	Andalucia Court	SW 174th Court	500	40	2,222	\$ 616.67	\$ 17,358.40
D14	Rowland Canal - Both Sides	Warfield Blvd	CSX Railroad	435	40	1,933	\$ 536.50	\$ 17,894.90
D15	Rowland Canal - Both Sides	CSX Railroad	Palm Beach Outfall Canal	1875	40	8,333	\$ 2,312.50	\$ 20,207.40
D16	Rowland Canal - Both Sides	Palm Beach Outfall	Farms Road	1160	50	6,444	\$ 1,788.33	\$ 21,995.73
D17	Palm Beach Outfall Canal - Both Sides	SW 168th Ave	Rowland Canal	150	40	667	\$ 185.00	\$ 22,180.73
D18	SW 168th Avenue - Both side		Palm Beach Outfall Canal	945	45	4,725	\$ 1,311.19	\$ 23,491.92
D19	SW Osceola Street South Side	SW Adams Avenue	SW Washington Avenue	600	35	2,333	\$ 647.50	\$ 24,139.42
D20	SW Osceola Street South Side	SW Washington Avenue	SW Jefferson Avenue	250	35	972	\$ 269.79	\$ 24,409.21
D21	SW Osceola Street South Side	SW Jefferson Avenue	SW Monroe Avenue	450	35	1,750	\$ 485.63	\$ 24,894.83
D22	SW Seminole Drive Detention Areas	SW Indian Avenue	SW Sandy Oaks Loop			14,907	\$ 4,136.69	\$ 29,031.53
Totals						104,618	\$ 29,031.53	
Road Right-of-Way Mowing								
R1	SW Famel Avenue & Market Street	Farms Road	~2800' south of Farms Road			19,941	\$ 5,533.57	\$ 5,533.57
R2	Shawnee Ave	Cherokee Drive	Yalaha Street	920	13.5	1,380	\$ 382.95	\$ 5,916.52
R3	SW Osceola Street North Side	SW Citrus Blvd	SW Indian Mound Drive	2330	12	3,107	\$ 862.10	\$ 6,778.62
R4	SW Osceola Street South Side	SW Citrus Blvd	SW Indian Mound Drive	2330	8	2,071	\$ 574.73	\$ 7,353.36
R5	SW Osceola Street North Side	SW Indian Mound Drive	SW Seminole Drive	550	7	428	\$ 118.71	\$ 7,472.06
R6	SW Osceola Street South Side	SW Indian Mound Drive	SW Seminole Drive	530	20	1,178	\$ 326.83	\$ 7,798.90
R7	SW Indian Mound Drive East Side	NW Corner of Big Mound Park	SW Osceola Street	1550	16	2,756	\$ 764.67	\$ 8,563.56
R8	SW Indian Mound Drive E&W Sides	SW Osceola Street	SW Citrus Blvd	560	18	1,120	\$ 310.80	\$ 8,874.36
R9	Citrus Blvd South - Both Sides	SW Citrus Blvd	SW Sonora Terrace	600	45	3,000	\$ 832.50	\$ 9,706.86
R10	SW Dr. Martin Luther King Jr. Drive	SW Railroad Ave	Palm Beach Street	2840	18	5,680	\$ 1,576.20	\$ 11,283.06
R11	SW Fernwood Forrest Road - Both sides	CSX Railroad	SW Oak Street	1125	30	3,750	\$ 1,040.63	\$ 12,323.69
R12	SW Oak Street - Both sides	SW Pine View Ave	SW Fernwood Forrest	500	30	1,667	\$ 462.50	\$ 12,786.19
R13	SW Pine View - West side	SW Oak Street	First Driveway	380	10	422	\$ 117.17	\$ 12,903.36
R14	SW Palm Oak Drive - South & West Side	SW Fernwood Forrest Road	SW Palm Oak Ave	1175	12	1,567	\$ 434.75	\$ 13,338.11
R15	SW Palm Oak Avenue - Both Sides	West end	Eas End	1100	40	4,889	\$ 1,356.67	\$ 14,694.77
R16	SW Carrier Street	SW Farm Road	End of Street	1400	40	6,222	\$ 1,726.67	\$ 16,421.44



Village of Indiantown Drainage and Roadway Mowing Priorities

3-Jan-19



25 Cycles per Year
\$ 0.01110 Cost for Flat Mowing

	Name	From	To	Length	Width	SY	Annual Cost	Accum Annual Cost
R17	SW Railroad Ave - Entire ROW	Dr Martin Luther King Jr Drive	160 Feet south on SW 168th Ave	1460	25	4,056	\$ 1,125.42	\$ 17,546.86
R18	SW 169th Drive	SW Lincoln Street	SW Charleston Street	1590	26	4,593	\$ 1,274.65	\$ 18,821.51
R19	SW Lincoln Street	Dr Martin Luther King Jr Drive	SW 168 Street	615	28	1,913	\$ 530.95	\$ 19,352.46
R20	SW 153th Street W	SW Monroe	SW Jefferson	400	53	2,356	\$ 653.67	\$ 20,006.12
R21	SW 153th Street W	SW Jefferson	SW Washington	180	55	1,100	\$ 305.25	\$ 20,311.37
R22	SW Adams Ave - Both side	SW 150th Street	SW 151st Street	300	43	1,433	\$ 397.75	\$ 20,709.12
R23	SW Adams Ave - Both side	SW 151st Street	SW Osceola St	255	42	1,190	\$ 330.23	\$ 21,039.35
R24	SW Adams Ave - Both side	SW Osceola St	SW Warfield Blvd	520	52	3,004	\$ 833.73	\$ 21,873.08
R25	SW Adams Ave - Both side	SW Warfield Blvd	SW Palm Way	108	40	480	\$ 133.20	\$ 22,006.28
R26	SW Palm Way - Both Sides	SW Adams Ave	SW Washington Ave	590	50	3,278	\$ 909.58	\$ 22,915.86
R27	SW Indian Ave - Both side	SW Warfield Blvd	SW Palm Way	260	30	867	\$ 240.50	\$ 23,156.36
R28	SW Washington Ave - Both side	SW Warfield Blvd	SW Palm Way	260	60	1,733	\$ 481.00	\$ 23,637.36
R29	SW 151 Street	SW Adams Ave	SW Madison Ave	350	56	2,178	\$ 604.33	\$ 24,241.70
R30	SW Osceola Street	SW Jackson Ave	SW Trail Drive	730	38	3,082	\$ 855.32	\$ 25,097.01
R31	SW Canal Road - Both Sides	SW Citrus	1075' East	1075	16	1,911	\$ 530.33	\$ 25,627.35
R32	SW Seminole Drive Median	SW Little Indian Avenue	SW Apopka Street	600	25	1,667	\$ 462.50	\$ 26,089.85
R33	SW Trail Circle & Court Cul-de-Sac	SW Trail Circle	SW Trail Court			157	\$ 43.57	\$ 26,133.41
R34	SW Palm Beach Street North Side	SW 168th Ave	SW 173rd Road	2090	48	11,172	\$ 3,100.36	\$ 29,233.77
R35	SW Palm Beach Street South Side	SW 168th Ave	SW 173rd Road	1755	25	4,851	\$ 1,346.05	\$ 30,579.82
R36	SW 170th Avenue - Both Sides	SW Railroad Ave	Charleston Street	2035	25	5,653	\$ 1,568.65	\$ 32,148.47
	Totals					115,850	32,148.47	